



1. BACKGROUND

Council provides a kerbside waste and recycling collection service to residential properties and commercial businesses within Grenfell, Caragabal, Quandialla, Bimbi and Greenethorpe.

This policy replaces Council's previous policy for Waste and Recycling Services which was adopted by Council on 20 April 2017.

2. PURPOSE

To detail the residential and commercial kerbside collection services provided by Council throughout the Weddin Shire, and stipulate requirements for users of the services.

3. POLICY OBJECTIVES

The objectives of this Policy are to:

- Stipulate the kerbside collection services Council will provide throughout the Weddin Shire;
- Stipulate requirements for users of the services to abide by;
- Seek to reduce waste to landfill;
- Support increased recycling rates;
- Specify who is responsible for Mobile Garbage Bin (MGB) replacement and maintenance.

4. LEGISLATION

The *Local Government Act 1993* (the Act) includes a number of requirements in relation to the provision of domestic waste management services.

Clause 496 of the Act outlines that Council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available. Council may make an annual charge for the provision of a domestic waste management service for a parcel of land that is exempt from rating if:

- (a) the service is available for that land, and
- (b) the owner of that land requests or agrees to the provision of the service to that land, and



- (c) the amount of the annual charge is limited to recovering the cost of providing the service to that land.

Clause 504(3) of the Act stipulates that income obtained from charges for domestic waste management must be calculated so as to not exceed the reasonable cost to the council of providing those services.

5. APPLICATION/SCOPE

This Policy applies to all properties located within the designated kerbside waste and recycling collection service area provided by Council throughout the Weddin Local Government Area.

6. POLICY

6.1. Roles and Responsibilities

The following table outlines the roles and responsibilities of personnel. Noting that the position titles may change, however, the responsibilities remain the same.

Roles	Responsibility
The Elected Council	To set fees and charges associated with the provision of kerbside waste and recycling services within the Weddin Local Government Area.
General Manager	The General Manager is responsible for the overall control and implementation of the Policy.
Director of Environmental Services	The Director of Environmental Services is responsible for the review of this policy at least every three (3) years.
Council Officers	Council Officers, Council staff and its contractors must uphold this policy.
General Public	The general public must act in accordance with this policy and abide by any determination made as a result of this policy when using Council's kerbside waste and recycling collection service.

6.2. Collection Area

Council will provide a kerbside waste and recycling collection service to the township of Grenfell and the villages of Bimbi, Caragabal, Greenethorpe and Quandialla. The service will only be provided to those properties within the township and villages,



where Councils garbage truck can safely and adequately undertake the kerbside collection service.

6.3. Kerbside Waste and Recycling Collection Services

Each residential property within Grenfell subject to the service will receive a weekly general waste bin collection and a fortnightly recycling bin collection. Each commercial and industrial business in Grenfell subject to the service will be provided with weekly general waste collection and weekly recycling collection.

Businesses within Grenfell may apply to Council for a designated cardboard collection service. This will be limited to businesses which generate larger amounts of cardboard which exceed the capacity of their kerbside recycling bin. Council will review each application for a designated cardboard collection service to determine if capacity is available to provide the service. Where provided, a designated cardboard collection service will be subject to the applicable waste levy set by Weddin Shire Council in its revenue policy each year.

Each residential property within the villages of Bimbi, Caragabal, Greenethorpe and Quandialla will be provided with an alternating weekly collection service, being a general waste bin collection one week and a recycling bin collection the following week. Commercial and industrial properties within these villages may apply for a kerbside collection service.

6.4. Charges for Kerbside Waste and Recycling Collection Services

Each occupiable rateable property within the designated kerbside collection service area will be subject to the applicable waste levy set by Weddin Shire Council in its revenue policy each year.

Each commercial and industrial business within the township of Grenfell will be subject to the applicable waste levy set by Weddin Shire Council in its revenue policy each year. Commercial and industrial properties within the designated collection areas for the villages of Bimbi, Caragabal, Greenethorpe and Quandialla may apply for a kerbside collection service. Those businesses which are approved for a collection service will be subject to the applicable waste levy set by Weddin Shire Council in its revenue policy each year.

Each occupiable rateable property within the designated kerbside collection service area will be subject to the applicable waste levy, regardless of whether the property is occupied or not. Council will not waive or reduce the waste levy for un-occupied premises.

In extenuating circumstances, a property owner may apply to Council for an exemption to the waste levy applying to their property. All exemption applications will be reported to Council for determination. Until such an application is made, resolved and given, the kerbside collection service levy will continue to apply to the property. Council will not consider an exemption based solely on the property being unoccupied.



6.5. Allocation of Mobile Garbage Bins (MGB)

Each property which is subject to the kerbside waste and recycling service will be provided with the following MGBs:

- 1 x 240L general waste bin (green lid)
- 1 x 240L recycling bin (yellow lid)

New services will be provided with the abovementioned mobile garbage bins upon the service being approved by Council. New dwellings will only be provided with the mobile garbage bins upon an occupation certificate or completion certificate being issued for the development. The applicable kerbside waste and recycling collection levy will be applied from the date of the first service following the allocation of the mobile garbage bins.

All Council issued MGB remains the property of Council and must remain with the premises at which they are allocated, should a change in ownership or occupancy occur.

6.6. Allowance for Additional Mobile Garbage Bins

A property owner which is the subject of the kerbside waste and recycling collection service may apply to Council for the allocation of additional MGB to their property. Such application will be subject to an assessment by Council to determine if the allocation of additional bins is appropriate in the circumstances. To encourage recycling, Council will offer the ability to apply for an additional full service, being an additional general waste bin and recycling bin, or an additional recycling service only.

6.7. Lost, Damaged or Stolen Mobile Garbage Bins

All damaged MGBs are required to be repaired or replaced by the ratepayer, unless it can be demonstrated that the damage was caused as a direct result of Councils action and not the resident. Consideration will be given to the age of the MGB, noting that all bins have a limited life and their condition will deteriorate with normal use. Council is not responsible for any damage caused to any MGB which is not an allocated Council bin.

If a MGB is damaged due to Council action, Council may repair a garbage bin using spare parts and will not necessarily issue a new mobile garbage bin.

All stolen MGBs will only be replaced by Council at no charge where the resident or ratepayer has reported the loss to the Police and provided the applicable incident number to Council, or provided a statutory declaration to Council stating that the mobile garbage bin(s) was stolen.

Where a MBG goes missing during the change of ownership or tenancy, the property owner will be responsible for purchasing a new bin(s) from Council.



6.8. Collection Times

Council Kerbside collection service generally operates between 5am and 5pm. Occasionally collection times may vary and be outside these hours due to special circumstances such as public holidays, disruption to services or emergencies. In these cases, Council will aim to publicise any change to collection times on Council website and social media.

Residents are encouraged to place their bin on the kerbside the night before their applicable collection day, or before 5am on the day of collection. Bins should be located a minimum of one (1) metre apart with the bin facing towards the street. Each bin should be placed in an appropriate location clear of obstacles to allow easy access for Council's garbage truck.

Where a bin is not placed ready for collection when Council's garbage truck attends the property, or the bin is not placed in a suitable location, the bin will not be collected until the next scheduled service. In these circumstances, it will be the resident's responsibility to empty their bin should they wish for it to be emptied prior to the next scheduled service.

6.9. Permitted and Prohibited waste

The general waste bin (green lid) should only be used for disposal of non-recyclable rubbish including food scraps, plastic bags, plastic wrappers, polystyrene foam, nappies and broken crockery.

The recycling bin should only be used to dispose of recyclable items such as glass, paper, cardboard, steel and plastics.

The following items are prohibited from being disposed of in a general waste bin or recycling bin.

- batteries (including car, rechargeable and lithium batteries)
- bean bags (including the polystyrene bean filling)
- bricks and concrete
- car parts and tyres
- commercial builders waste (e.g. equipment and tools)
- dirt and stones
- green waste
- gas bottles
- hazardous wastes (e.g. chemicals, oil, asbestos)
- lino and fibro sheeting (potentially contains asbestos)
- liquids (e.g. paint, solvents)
- clinical waste
- dead animal (excluding small rodents)
- e-waste (TV, electrical equipment)



6.9. Refusal of Collection

Council will undertake regular inspections of general waste bins and recycling bins places for collection, to check for contamination or prohibited items. Where contamination or prohibited items are observed, Council may refuse to collect the bin. In these cases, Council will place a tag or sticker on the bin advising of the issue and it will be the responsibility of the occupier of the premises to make suitable arrangements to empty the bin, taking into account any legislative requirements relating to the type of contamination or prohibited item(s).

Where a bin exceeds 50kg in weight and Council's garbage truck cannot pick up the bin, Council will not empty the bin. In these cases a tag or sticker will be placed on the bin and it will be the occupier's responsibility to decrease the weight of the bin to an acceptable level prior to the next scheduled collection.

7. DEFINITIONS

Key Terms	Meaning
Act	<i>Local Government Act 1993</i>
Allocated Council Bin	240 Litre Mobile Garbage or Recycling Bin bearing Council's logo.
Council	Weddin Shire Council
Council Officer	A staff member employed or engaged by Weddin Shire Council
General Manager	The General Manager of Weddin Shire Council
General Waste Bin	General Waste bin (green lid) issued by Council
MGB	Mobile Garbage Bin issued by Weddin Shire Council
Recycling Bin	Recycling bin (yellow lid) issued by Weddin Shire Council



Title: Weddin Shire Council Waste and Recycling Kerbside Collection Policy		
Department: Environmental Services		
Version	Date	Author
Draft – 05.06.04	September 2023	Director – Environmental Services
	07 November 2023	ADOPTED – Resolution 209/23 following public exhibition
<p>This policy may be amended or revoked at any time and must be reviewed at least three (3) years since its adoption (or latest amendment). The Director Environmental Services will be responsible for the review of this policy. Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guideline.</p>		
Review Date: TBC		
Amendments in the release		
Amendment History	Date	Detail
Annexure Attached:		
<p>Noreen Vu General Manager</p>		