

FORM 1.1.5: Certificate Application

1. **FORM NUMBER:** 1.1.5
2. **FORM NAME:** Certificate Application
3. **VERSION DATE:** 1 July 2024

WEDDIN SHIRE COUNCIL CERTIFICATE APPLICATION

This form is to be lodged with Weddin Shire Council to request the issue of property Certificates as per the following legislation.

- Section 10.7 (formerly 149) (2 & 5) of *Environmental Planning & Assessment Act 1979*
- Section 735a of *Local Government Act 1993*
- Section 121zp of *Environmental Planning & Assessment Act 1979*
- Section 603 *Local Government Act 1993*

DIRECTIVES

Please ensure all fields have been completed with the correct information provided.

A separate form is to be submitted for each individual Certificate (i.e. ONE Certificate per form).

Forms are to be submitted as follows:

Delivered in person to Weddin Shire Council Administration Office
73 Camp Street
GRENFELL NSW 2810

Mailed to Weddin Shire Council
PO BOX 125
GRENFELL NSW 2810

Emailed to cashier@weddin.nsw.gov.au

Once your application has been received it will be processed within 5 business days.

For further information regarding your application please contact Council on (02) 6343 1212 or email: cashier@weddin.nsw.gov.au

APPLICATION FORM

PART 1: Certificate Details					
Check the relevant box					
<input type="checkbox"/>	s10.7 (2)	\$69.00	<input type="checkbox"/>	s735a	\$80.00
<input type="checkbox"/>	s10.7 (5)	\$104.00	<input type="checkbox"/>	s603	\$100.00
<input type="checkbox"/>	s10.7 (2 & 5)	\$173.00	<input type="checkbox"/>	Sewer Diagram	\$45.00
<input type="checkbox"/>	ADDITIONAL 48hr Urgency Fee	\$45.00	<input type="checkbox"/>	ADDITIONAL 48hr Urgency Fee	\$45.00
Preferred method of delivery:					
<input type="checkbox"/>	Email	<input type="checkbox"/>	Post		

FORM 4: Certificate Application

PART 2: Applicant Details

Note: Your Certificate will be sent to the postal/email address below unless another method of delivery is specified in Part 1. Your postal/email address and at least one telephone number **MUST** be supplied before this application can be lodged.

Name

Address

Postal Address (if different from above)

Phone Number

Mobile Number

Business Phone Number

Company Reference

Email Address

PART 3: Property Identification Details

Property Owner Name

Property Address

Property Lot Number

Strata Plan Number

Deposited Plan Number

PART 4: Applicant Declaration

In submitting this application, I acknowledge that:

- Council responds to applications for property related Certificates based on the information provided.
- Applicants are responsible for providing correct and complete information and instructions to Council in order for Certificates to be issued.
- Applications and payments, once received by Council will be acted upon even if the instructions received result in inappropriate Certificates being issued.
- I declare that all the information I have provided is true and correct.

Applicant Name

Applicant Signature

Date

Office Use Only

Receipt Date

Amount

Receipt Number

Generated Date

Generation Officer