



MINUTES

Ordinary Council Meeting Thursday, 21 November 2024

Date: Thursday, 21 November 2024

Time: 5:00pm

**Location: Council Chambers
Cnr Camp & Weddin Streets
GRENFELL NSW 2810**

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**MINUTES OF WEDDIN SHIRE COUNCIL
ORDINARY MEETING
HELD AT THE COUNCIL CHAMBERS, CNR CAMP & WEDDIN STREETS,
GRENFELL NSW 2810
ON THURSDAY, 21 NOVEMBER 2024 AT 5:00PM**

1 OPENING

In accordance with the WSC Code of Meeting Practice, this meeting will be recorded for the purposes of audio-visual livestreaming via Council's website and Youtube page. Those in attendance are asked to refrain from making any defamatory statements and comply with all relevant WSC codes, policies and procedures at all times.

2 ACKNOWLEDGEMENT OF COUNTRY

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

3 ACKNOWLEDGEMENT OF SERVICE

We honour our service personnel who have sacrificed their lives in the defence of our freedom, peace and prosperity.

We acknowledge all of our frontline workers and volunteers who each day provide our essential and non-essential services, especially those within our Weddin Shire Local Government Area.

4 ATTENDANCE AND APPLICATIONS FOR LEAVE

ATTENDANCE

PRESENT:

Mayor Paul Best, Deputy Mayor Colleen Gorman, Cr John Niven, Cr Jeanne Montgomery, Cr Simon Rolls, Cr Michael Neill, Cr Wezley Makin, Cr Jan Parlett.

IN ATTENDANCE:

Ms Noreen Vu (General Manager), Mr Luke Sheehan (Director Environmental Services), Mr Anthony Prpic (Acting Director Infrastructure Services), Mr John Thompson (Director Corporate Services)

APOLOGIES

Cr Chad White

RECOMMENDATION

That the apology received from Cr Chad White be accepted.

RESOLUTION 226/24

Moved: Cr Makin
Seconded: Cr Neill

That the apology received from Cr Chad White be accepted.

THE MOTION WAS CARRIED UNANIMOUSLY

LEAVE OF ABSENCE

LEAVE OF ABSENCE APPLICATION

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That Minutes of the Ordinary Council Meeting held 17 October 2024 be taken as read and CONFIRMED.

RESOLUTION 227/24

Moved: Cr Gorman
Seconded: Cr Makin

That Minutes of the Ordinary Council Meeting held 17 October 2024 be taken as read and CONFIRMED.

THE MOTION WAS CARRIED UNANIMOUSLY

6 DISCLOSURES OF INTEREST

ITEM NUMBER & TITLE	16.2 T21-2024 PROVISION OF SPRAY SEAL PAVEMENT SERVICES – STATE ROADS
NAME	CR SIMON ROLLS
TYPE OF INTEREST	NON PECUNIARY / SIGNIFICANT/ LEAVING THE CHAMBER
INTEREST DESCRIPTION	FAMILY MEMBER IS RMCC LEAD

7 PUBLIC FORUM

Nil

8 MAYORAL REPORTS/MINUTES

Nil

9 MOTIONS/QUESTIONS WITH NOTICE

RECOMMENDATION

That Council accept the bulk of late reports

RESOLUTION 228/24

Moved: Cr Gorman
 Seconded: Cr Makin

That Council accept the bulk of late reports

THE MOTION WAS CARRIED UNANIMOUSLY

10 GENERAL MANAGER REPORTS

10.1 DRAFT COMMUNITY ENGAGEMENT STRATEGY

File Number:

Author: Arts and Tourism Officer

Authoriser: General Manager

Attachments: 1. DRAFT COMMUNITY ENGAGEMENT STRATEGY

CSP Objective: Democratic and engaged community supported by efficient internal systems

Precis: The Draft Community Engagement Strategy must be adopted by Council after a period of 28-day exhibition period. The Draft is now presented to Council for public exhibition.

Budget: Nil.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the report.
2. Endorse that the Draft Community Engagement Strategy is placed on public exhibition to Friday 10 January 2025.
3. Request the General Manager presents a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the policy, or in the event that no submissions are received during the exhibition period, Council formally adopt the Community Engagement Strategy, without any changes, as a strategy of Council.

RESOLUTION 229/24

Moved: Cr Gorman

Seconded: Cr Makin

That Council:

1. Receive and note the information contained in the report.
2. Endorse that the Draft Community Engagement Strategy is placed on public exhibition to Friday 10 January 2025.
3. Request the General Manager presents a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the policy, or in the event that no submissions are received during the exhibition period, Council formally adopt the Community Engagement Strategy, without any changes, as a strategy of Council.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

The purpose of this Report is to provide Council information on its requirement to develop and implement a strategy for engaging with the local community, known as the Community Engagement Strategy. The Community Engagement Strategy guides the creation of its plans, policies, and programs, as well as to determine its activities, excluding routine administrative tasks.

BACKGROUND

A Community Engagement Strategy is a formal plan that outlines how an organisation, government body, or institution will interact with and involve its community or stakeholders in decision-making processes. The strategy aims to create meaningful two-way communication, build trust, and encourage active participation from the community to ensure that their needs, concerns, and ideas are considered in policy, program, or project development.

Effective community engagement is essential for building trust and encouraging participation in local governance.

The proposed Community Engagement Strategy (CES) aligns with the council's broader objectives of improving service delivery, transparency, and community relations.

All councils are required to prepare a CES as part of its integrated planning and reporting framework in accordance with section 402A of the *Local Government Act 1993*. The CES should be reviewed/developed within three months of the local government elections in accordance with Office of Local Government Integrated Planning and Reporting Framework Handbook.

ISSUES AND COMMENTS

The Draft CES has utilised the Office of Local Government Integrated Planning and Reporting Framework Handbook ('the Handbook'). The Handbook outlines mandatory requirements that each CES must incorporate the following:

Essential Elements

- Social Justice Principles.

- Identify relevant stakeholder groups.
- Be reviewed/developed within 3 months of the local government elections.

The CES addresses the current gaps between the council and certain community groups, particularly underrepresented or marginalised populations. By enhancing communication and engagement, the strategy aims to reduce these gaps and ensure that all voices are considered in decision-making processes.

This strategy also supports the council's long-term goals by creating clear, accessible channels for community input and feedback, which can help reduce conflict and increase satisfaction with council decisions.

Community Participation Plan

The Draft CES incorporates sections of the Community Participation Plan (CPP). The CPP is a requirement under the *Environmental Planning and Assessment Act 1979 (EP&A)* and requires that Council has a participation plan for planning-related engagement. Both under the Act and the EP&A Act. Under the OLG Handbook, combining it is considered best practice and gives community greater clarity about how and when they will be able to have a say and providing consistency of approach and delivery.

POLICY/LEGAL IMPLICATIONS

Local Government Act 1993 - councils are required to establish and implement a Community Engagement Strategy to ensure meaningful engagement with the local community when developing plans, policies, and programs, as well as determining activities, except for routine administrative matters. NSW councils must have a Community Engagement Strategy in place for all council projects, particularly in the development of their Community Strategic Plan, in accordance with the NSW Integrated Planning and Reporting Framework.

Environmental Planning and Assessment Act 1979 - councils, define the methods and timelines for community engagement across various planning functions, such as policy development and assessment processes.

Once adopted, the Community Participation Plan will be superseded.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resource implications arising from this report.

INTERNAL/EXTERNAL CONSULTATION

In developing the Community Engagement Strategy, internal consultation was undertaken with Council's Executive Team. It was determined that the best course of action was to combine the Community Engagement Strategy and the Community Participation Plan together.

By extending the public consultation period to 10 January 2025, considers that the holiday period and shutdown.

CONCLUSION

The Community Engagement Strategy provides a clear, structured approach to building stronger connections between the council and its community, fostering trust, inclusivity, and transparency. By enhancing participation and communication, the strategy will improve decision-making, service delivery, and overall community satisfaction.

10.2 2024 - 2025 COUNCIL END OF YEAR SHUT DOWN PERIOD**File Number:****Author:** Arts and Tourism Officer**Authoriser:** General Manager**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** The closure of council facilities are provided for the end of year for the Council and community's information.**Budget:****RECOMMENDATION**

That Council note the closure of Council Facilities during the Christmas and New Year 2024 – 2025 period.

RESOLUTION 230/24**Moved:** Cr Neill**Seconded:** Cr Parlett

That Council note the closure of Council Facilities during the Christmas and New Year 2024 – 2025 period.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To provide Council and the community advice on the Council's Facilities that will be open/closed over the 2024 – 2025 Christmas and New Year period.

BACKGROUND

Council operates a number of customer facing services that will close over the 2024-2025 Christmas and New Year Period. The report provides the Council and the community advice on the Council's facilities that will be operational during this period of time.

ISSUES AND COMMENTS

As in previous year's it is proposed that Council Facilities be closed as follows:

Administration Building & Grenfell
Library

- 12 Noon 24 December 2024 – 6 January 2025

Visitor Information Centre

- Closed from Wednesday 25 December 2024
- Reopen on Friday 27 December 2024
- Reduced operating hours from 27 December 2024 and
30 December 2024 of 10:00am – 2:00pm
- 31 December 9:30am – 5:00pm

Grenfell Aquatic Centre	• Closed 1 January 2025
Quandialla Pool	• Reopen – Normal operating hours 2 January 2025
Grenfell Waste Facility	• Closed 25 December 2024
Depot	• Closed 25 December 2024
	• Limited Services available Monday 23 December 2024 – Monday 6 January 2025
	• Closed Wednesday 25 December 2024
	• Closed Thursday 26 December 2024
	• Closed Wednesday 1 January 2025

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications arising from this report.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial/resource implications arising from this report, noting that the end of year period includes a number of public holidays and the services that would naturally be closed. The closure takes into account rostered days off and/or annual leave that will be utilised on 2 and 3 January 2025.

Council's excessive leave balances was raised as a liability issue for council and the extended period during a generally quiet period will help to reduce this issue.

INTERNAL/EXTERNAL CONSULTATION

The closures will be advertised on Council's Facebook page, on Council's website and an advertisement will be placed in the Grenfell Record.

CONCLUSION

Council and the community are now advised on the Council's Facilities that will be open/closed over the 2024 – 2025 Christmas and New Year period.

10.3 ADOPTION OF DONATIONS AND IN KIND CONTRIBUTION POLICY 1.2.63

File Number:

Author: Arts and Tourism Officer

Authoriser: Director Corporate Services

Attachments:

1. Donations and In Kind Contribution Policy 1.2.63 with tracked changes
2. Donations and In Kind Contribution Policy 1.2.63 without tracked changes
3. Draft Policy Donation and In Kind Contribution Policy 1.2.63 Feedback

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: The Draft Donations and In Kind Contribution Policy has been exhibited and the final policy is provided for Council's determination

Budget: Nil

RECOMMENDATION

That Council:

1. Note the information contained in this report.
2. Adopt the Donations and In Kind Contribution Policy.
3. Grenfell and District Town Band to be included in the annual donation table.
4. Amend the CEF donation to \$2,500 (incorrect in the table at \$2,590).

RESOLUTION 231/24

Moved: Cr Montgomery

Seconded: Cr Niven

That Council:

1. Note the information contained in this report.
2. Adopt the Donations and In Kind Contribution Policy.
3. Grenfell and District Town Band to be included in the annual donation table.
4. Amend the CEF donation to \$2,500 (incorrect in the table at \$2,590).

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY

AMENDMENT

That Council amend:

- Grenfell and District Town Band to be included in the annual donation table.

- The CEF donation to \$2,500 (incorrect in the table at \$2,590)

MOTION

Moved: Cr Parlett

Seconded: Cr Montgomery

That Council amend:

- Grenfell and District Town Band to be included in the annual donation table.
- The CEF donation to \$2,500 (incorrect in the table at \$2,590)

**THE AMENDMENT WAS PUT AND CARRIED
THE AMENDMENT BECOMES THE MOTION**

PURPOSE

The purpose of this report is to present the Donation and In Kind Contribution Policy to Council and request the adoption of the final policy.

BACKGROUND

The purpose of the Donations and In-Kind Contribution Policy ('the Policy') is to outline the framework for the various types of support, being donations/grants and in-kind contributions that are offered by Weddin Shire Council to its community. Council currently has the Community Project Support Policy. The Policy is now reviewed and updated, which incorporates streamlined processes, pre-approved processes and acquittal processes for organisations/events that apply to Council. The final Policy includes some level of update from the submissions provided.

ISSUES AND COMMENTS

Council Officers have prepared this amended and reviewed Donations and In-Kind Contribution Policy (1.26.3). Once adopted, it will supersede the Community Project Support Policy. At present the current Policy requires applicants to submit an annual application for the purposes of their request. This requires Council Officers to prepare a report to take to Council for resolution. A further letter is then provided to the Event Organisers/Committees regarding the resolution. Instructions are then provided to Council's Payables team to make the payment to the relevant organisation/committee. Due to the individual applications, this leads to a great deal of administration duplication and overburden that could be streamlined by introducing pre-approved organisations/committees.

The process will also be beneficial to our local organisations and committees who are managed by volunteers, to avoid the burden of applying to Council every year for their events or other purposes.

To ensure transparency and accountability of the administration of public funds, the new process proposes to have an acquittal process for pre-approved and newly approved applications. Other councils also have a similar approach, listing pre-approved organisations/committees. This ensures that efficiency improvements do not compromise on the need for transparency and accountability of public funds.

Similar to the Community Support Policy, the Policy is supported with a revised Guideline. This was placed on public exhibition. The Guideline provides the acquittal form and more 'how to' information that accompanies the Policy.

The Policy was exhibited with comments provided in the consultation section.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications arising from this Report and aligns with what other councils are doing in this space.

FINANCIAL/RESOURCE IMPLICATIONS

Once adopted, the financial implications are from within the existing Community Project Support vote and the Council Resolution to support the villages:

Organisation	Event	Typical Request	Up to the value (nominal value)
Bimbi Progress Association		Donation (195/22)	\$1,000
Caragabal Country Club	Caragabal Sheep Races	Barrier Mesh Cool room hire Bogie Axle 2 x Portaloos 20 x bollards	\$807
Caragabal Public School	Presentation	Donation	\$100
Caragabal Progress Group		Donation (195/22)	\$5,000
Greenethorpe Public School	Presentation	Donation	\$100
Greenethorpe Soldiers Memorial Hall		Donation (195/22)	\$5,000
Grenfell Christian Bookshop		Donation (towards rates)	25% of 2025 rates \$479.65
Grenfell Country Education Foundation		Donation	\$2,590
Grenfell Gunyah Craft Shop		Donation (towards rates)	25% of 2025 rates \$504.90
Grenfell P.A.H&I Association Inc		Donation (towards sewer charges)	25% of 2025 sewer charges \$736.25
Grenfell P.A.H&I Association Inc	Grenfell Team Sorting	Various items including 10 x bins, bin liners, 2 x Portaloos toilets, 1 x Bogie axel cool room hire	In-kind contributions hire as per fees and charges \$701.00

Organisation	Event	Typical Request	Up to the value (nominal value)
Grenfell Public School	Presentation	Donation	\$100
Henry Lawson High School	Presentation	Donation	\$100
Grenfell Jockey Club	Henry Lawson Loaded Dog Handicap	Various items including 20 x wheelie bins, bin liners, garbage collection, Bogie axel cool room hire	In-kind contributions hire as per fees and charges \$745
Grenfell Jockey Club	Henry Lawson Loaded Dog Handicap - 23 September 2024	Donation	\$200
Grenfell Picnic Race Club	Picnic Race Meeting	Donation Various items including bogie axle cool room hire, single axle cool room hire, 16 x bins, 4 x Portaloo toilets, aluminium furniture	\$500 In-kind contributions hire as per fees and charges \$3,546
Grenfell RSL Sub-Branch	Remembrance Day ANZAC Day Long Tan Commemoration	Traffic management	\$1,000 per event Up to \$3,000
Quandialla Public School	Presentation	Donation	\$100
Quandialla Progress Association		Donation (195/22)	\$5,000
St Joseph's Primary School	Presentation	Donation	\$100
Weddin Mountain Muster	Weddin Mountain Muster	Various items including 20x wheelie bins, bin liners collection of waste 2 x Portaloo toilets, 1,000 L water tank/trailer, plus firefighting pump,	\$ 4,130

Organisation	Event	Typical Request	Up to the value (nominal value)
		preparation of traffic management plans	
Weddin NAIDOC Committee	NAIDOC Event	Donation	\$1,000
Weddin Native Nursery		Donation (towards rates)	25% of 2024 rates \$412.60
		Total Community Support	\$19,952.40
		Budget	\$25,000.00
		Budget remaining	\$5,047.60

In the last two years, Council has increased its **community support vote** from \$15,000 to **\$25,000**. At this value, it would mean that a pre-approval process for local organisations/committees who apply to Council at current rates would still leave just over \$5,000 of new applications to be approved this and each financial year. It is recommended that Council maintains this vote moving forward, noting that the prior budget did not sustain the number of organisations across our community.

The donations to the villages as per Resolution 195/22 would see \$16,000 allocated to the villages and incorporated into this policy.

INTERNAL/EXTERNAL CONSULTATION

The Policy has been internally consulted with administering staff. During public exhibition, the General Manager wrote to all organisations listed to invite them to make a submission to the Draft Policy. The below in summary represents the feedback responses received:

- Comments requesting donations track with CPI or other similar index (agreed)
- Ensure 2024 actual detail of donations made are replicated in this standing donations listing (agreed)
- Could a notice of the pre-approved amount be sent annually as many of the committee members change hands with information such as this not retained (agreed).
- Comment made on acquittal process and not being easy to complete by volunteer members (Acquittal process has been recently updated noting certain details are necessary for compliance and audit purposes).
- Appreciation was offered by all respondents.

As a result of the feedback provided by the submissions provided, small amendments were made to ensure it was clear that a form could be provided on the website etc.

CONCLUSION

We recommend Council to adopt the Donations and In-Kind Contribution Policy. Once adopted by Council, this policy will supersede the Community Project Support Policy (1.26.2). The Policy provides a streamlined approach not only for Council Officers, elected

officials and volunteers, committee members and organisations with the pre-approved and acquittal processes. The streamlined process does not compromise the need for transparency and accountability by introducing a standardised acquittal form/report.

10.4 DRAFT RECRUITMENT AND ATTRACTION POLICY**File Number:****Author:** Arts and Tourism Officer**Authoriser:** General Manager**Attachments:** 1. DRAFT RECRUITMENT AND ATTRACTION POLICY**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** Introduction of the new Draft Recruitment and Attraction Policy (14.16.4) aimed at strengthening Weddin Shire Council's recruitment processes through fair, inclusive, and transparent practices that align with legislative requirements.**Budget:****RECOMMENDATION**

That Council

1. Note the information contained in this report.
2. Place the draft Recruitment Policy as attached to this report, on Public Exhibition to Friday 10 January 2025.
3. The General Manager present a further report to Council with all submissions received at the conclusion of the Public Exhibition period for Council's further consideration and adoption of the policy. Or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without changes, as a policy of Council.

RESOLUTION 232/24

Moved: Cr Makin

Seconded: Cr Rolls

That Council

1. Note the information contained in this report.
2. Place the draft Recruitment Policy as attached to this report, on Public Exhibition to Friday 10 January 2025.
3. The General Manager present a further report to Council with all submissions received at the conclusion of the Public Exhibition period for Council's further consideration and adoption of the policy. Or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without changes, as a policy of Council.

THE MOTION WAS CARRIED UNANIMOUSLY**PURPOSE**

The purpose of this report is to seek Council approval for the new **Draft Recruitment and Attraction Policy** (14.16.4), which aims to strengthen the recruitment and selection

practices of Weddin Shire Council, ensuring compliance with relevant legislation and promoting fairness, diversity, and inclusion to go out for public exhibition.

BACKGROUND

Weddin Shire Council is committed to attracting, recruiting, and retaining skilled employees in alignment with Council's values and legislative obligations. The new policy has been developed based on insights from the 2024 Staff Wellbeing and Engagement Survey, which underscored the need for updated recruitment practices to enhance transparency, ethics, and equity. Once adopted, this policy will replace the current Staff Recruitment and Selection Policy (14.16.3).

ISSUES AND COMMENTS

Once adopted, the Policy will look at recruitment and attraction for potential employees to the organisation. The original policy was created in 2009 and undergone three reviews.

Following the 2024 Staff Wellbeing and Engagement Survey, the WHS and Staff Consultative Committee and the Chair was tasked with leading the development of the new policy. Outcomes identified through the survey included that recruitment:

- be In line with the Local Government Award
- use positives to promote our organisation, including promotional material and modernised social media info.

The new policy includes guidance on aspects of the recruitment policy but introduces an attraction section to allow potential applicants to view this.

POLICY/LEGAL IMPLICATIONS

This policy will support compliance with the following legislative frameworks:

- Local Government (State) Award 2023
- *Anti-Discrimination Act 1977*
- *Industrial Relations Act 1996*
- *Local Government Act 1993*
- *Age Discrimination Act 2004*
- *Australian Human Rights Commission Act 1986*
- *Disability Discrimination Act 1992*
- *Racial Discrimination Act 1975*
- *Sex Discrimination Act 1984*

FINANCIAL/RESOURCE IMPLICATIONS

There were no direct financial or resource implications arising from this report.

INTERNAL/EXTERNAL CONSULTATION

This policy has been developed in consultation with the WHS and Staff Consultative Committee and reviewed by relevant Council departments. The process included feedback from the 2024 Staff Wellbeing and Engagement Survey to ensure that the policy addresses the needs and expectations of Council staff. Council would like to thank the outgoing Chair of the WHS and Staff Consultative Committee, Asher Woodrow for the time, energy, effort and championing of developing the new draft policy.

The extended consultation period to consider the end of year public holidays and closure will also allow staff further opportunity to provide consultation.

CONCLUSION

The **Draft Recruitment and Attraction Policy** (14.16.4) will provide a modernised framework that aligns with legislative requirements and best practice guidelines, promoting a fair, transparent, and efficient recruitment process. The policy reinforces Weddin Shire Council's commitment to hiring practices that are ethical, inclusive, and geared towards attracting skilled talent essential for the community's success.

10.5 RESOLUTION REGISTER

File Number: C2.3.3
Author: Executive Assistant to the General Manager
Authoriser: General Manager
Attachments: 1. ATT 1 | Current Resolution Register as at 13 November 2024
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: To provide Council with the current outstanding action items.
Budget: NIL

RECOMMENDATION

That Council note the attached Resolution Register as at 13 November 2024.

RESOLUTION 233/24

Moved: Cr Makin

Seconded: Cr Rolls

That Council note the attached Resolution Register as at 13 November 2024.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To provide Council with an update on the current outstanding actions on the Resolution Register as at 13 November 2024.

CONCLUSION

That Council note the outstanding action on the Resolution Register as at 13 November 2024.

10.6 ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS

File Number:

Author: General Manager

Authoriser: General Manager

Attachments: 1. ATT 1 | Annual Report with Audited Financial Statements

CSP Objective: Democratic and engaged community supported by efficient internal systems

Precis: To present to Council the Audited Annual Financial Statements and seek Council's endorsement of the 2023/2024 Annual Report.

Budget: Nil

RECOMMENDATION

That Council

1. Note the information contained in this report.
2. Receive and note the presented 2023/2024 Audited Financial Statements and supporting schedules and attachments.
3. Note the Annual Report for the 2023/2024 financial year will be published online with the Audited Financial Statements in line with section 428(5) of the *Local Government Act 1993*.
4. Note that the Public Notice in accordance with s.218 of the *Local Government Act 1993* is advertised.
5. Note that in the event that Council receives any submissions with respect to the Audited Financial Statements in accordance with s.420 of the *Local Government Act 1993*, the submission will be referred to the Audit Office of NSW.
6. Endorse the statement signed by the Mayor, Deputy Mayor, General Manager, and Responsible Accounting Officer.
7. Note that final immaterial editorials may be made to the Annual Report following the Council Meeting prior to being uploaded on Council's website.

RESOLUTION 234/24

Moved: Cr Montgomery

Seconded: Cr Neill

That Council

1. Note the information contained in this report.
2. Receive and note the presented 2023/2024 Audited Financial Statements and supporting schedules and attachments.
3. Note the Annual Report for the 2023/2024 financial year will be published online with the Audited Financial Statements in line with section 428(5) of the *Local Government Act 1993*.

4. Note that the Public Notice in accordance with s.218 of the *Local Government Act 1993* is advertised.
5. Note that in the event that Council receives any submissions with respect to the Audited Financial Statements in accordance with s.420 of the *Local Government Act 1993*, the submission will be referred to the Audit Office of NSW.
6. Endorse the statement signed by the Mayor, Deputy Mayor, General Manager, and Responsible Accounting Officer.
7. Note that final immaterial editorials may be made to the Annual Report following the Council Meeting prior to being uploaded on Council's website.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

The purpose of this report is to present to Council the Annual Report and Audited financial statements for 2023 – 2024 period.

This report provides a brief summary of Council's audited financial statements for 2023/2024 in accordance with the *Local Government Act 1993*, with the statements being presented for information purposes.

BACKGROUND

In accordance with Part 4 of the *Local Government Act 1993*, under s. 428, within five months after the end of year financial year, a Council must prepare an annual report highlighting its achievements for implementing its deliver program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed.

Under s. 428 (4), an annual report must contain:

- (a) a copy of the council's audited financial reports prepared in accordance with the *Local Government Code of Accounting Practice and Financial Reporting* published by the Department, as in force from time to time,
- (b) such other information or material as the regulations or the guidelines under section 406 may require,

Council's external auditor, the Audit Office of New South Wales, as subcontracted to Crowe, has completed the audit of the financial statements for 2023/24. In accordance with s.418(3) of the *Local Government Act 1993*, Council must provide public notice of the presentation of the financial reports, which it has been advertised in the Grenfell Record of 14 and 21 November 2024.

Submissions must be in writing and lodged with the Council within 7 days after the date on which those reports are presented to the public and do so in accordance with s. 420 of the *Local Government Act 1993*, with submissions due 5:00pm 28 November 2024.

The public notice provides a high-level overview and is provided below.



Weddin Shire Council
General Purpose Financial Statements
 for the year ended 30 June 2024

Public notice – Presentation of financial statements
 as per Section 418 (3) of the Local Government Act.

In accordance with Section 418 (3) of the *Local Government Act 1993 (NSW)*, Weddin Shire Council advises that the Ordinary Council Meeting to be held on 21 November 2024 will include the presentation of the audited Financial Statements and the Auditor’s Reports for the year ending 30 June 2024.

A summary of the Financial Statements is provided below.

	2024	2023
	\$ '000	\$ '000
Income Statement		
Total income from continuing operations	28,302	37,670
Total expenses from continuing operations	27,230	23,327
Operating result from continuing operations	1,072	14,343
Net operating result for the year	1,072	14,343
Net operating result before grants and contributions provided for capital purposes	(1,392)	4,225
Statement of Financial Position		
Total current assets	21,584	18,979
Total current liabilities	(8,079)	(8,835)
Total non-current assets	306,099	292,350
Total non-current liabilities	(4,101)	(4,325)
Total equity	315,503	298,169
Other financial information		
Unrestricted current ratio (times)	2.83x	3.06x
Operating performance ratio (%)	(9.65)%	14.03%
Debt service cover ratio (times)	6.14x	15.52x
Rates and annual charges outstanding ratio (%)	12.15%	10.51%
Buildings and Infrastructure Renewal Ratio (%)	0.00%	248.43%
Own source operating revenue ratio (%)	37.86%	39.04%
Cash expense cover ratio (months)	9.39	4.49

In accordance with Section 420 of the *Local Government Act 1993 (NSW)*, any person may make a submission in writing to Council with respect to the Council’s Audited Financial Statements or the Auditor’s Reports.

Copies of the Audited Financial Statements and the Auditor’s Reports may be inspected at:

Internet: www.weddin.nsw.gov.au
Locations: Weddin Shire Council
 73 Camp Street
 Grenfell NSW 2810

Submissions close one week after the public meeting was held; with submissions due no later than 5:00pm Thursday 28 November 2024.

ISSUES AND COMMENTS

The Draft Annual Report for the 2023-2024 period, which includes the Annual Financial Statements, was presented to Council on 8 October 2024. The issues raised were as follows:

‘Red Fleet’ Rural Fire Service

At the July 2022 Ordinary Meeting, Council resolved not to recognise the “Red Fleet”, the Rural Fire Service (RFS) assets on the balance sheet. This report seeks to reconfirm this position. This position did in prior years result in a ‘qualified audit opinion’ for the non-recognition of the RFS assets.

The Auditors attended site on 8 to 11 October 2024. However this year the Audit did not result in a qualified opinion as anticipated. Based on being not materially different to have to restate the financial accountants the auditors expressed an unqualified opinion.

Uncorrected Monetary Misstatements

The audit resulted in a number of non-monetary misstatements. The following provides a summary of the Uncorrected Monetary Misstatements.

Description	Assets	Liabilities	Net operating result for the year	Other comprehensive income
Effect of potential correction	Increase/ (decrease)	(Increase)/ decrease	(Increase)/ decrease	(Increase)/ decrease
	\$'000	\$'000	\$'000	\$'000
Judgemental misstatements				
Contract assets overstated due to duplication of expenditure in calculations.	(960)	-	960	-
Unrecognised rural fire-fighting equipment - cost	9,201	-	-	(9,201)
Unrecognised rural fire-fighting equipment - accumulated depreciation	(6,899)	-	-	6,899
Unrecognised rural fire-fighting equipment - depreciation expense for the year	(408)	-	408	-
Subtotal	934	-	1,368	(2,302)
Total impact if misstatements were corrected	934	-	1,368	(2,302)

Uncorrected disclosure deficiencies

We did not detect any reportable disclosure deficiencies that remain uncorrected in the GPFS.

The first was in relation to the non-recognition of the Red Fleet.

The second resulted in a reduction in both Contract Assets and Revenue respectively due to a duplication made in error in the reporting of our grants.

The effect of the misstatements on the reported results resulted in an adjusted operating surplus on \$296,000 (our budgeted estimate was a surplus of \$74,000).

Attached for the Council's consideration includes:

1. General Purpose Financial Statements
2. Independent Audit Report - General Purpose Financial Statements
3. Report on the Conduct of the Audit
4. Special Purpose Financial Statements
5. Independent Audit Report - Special Purpose Financial Statements
6. Permissible Income Schedule
7. Independent Audit Report - Permissible Income Schedule, and
8. Engagement Closing Report

POLICY/LEGAL IMPLICATIONS

Section 428 (5) of the *Local Government Act 1993*, requires that Council must prepare and endorse an Annual Report within five months of the end of the financial year. The Annual Report 2023-2024 including the audited Financial Statement and is presented to Council.

The Annual Report's statutory reporting requirements will need to be presented on Council's website within five months of the end of the financial year, as per s.428 of the *Local Government Act 1993*.

FINANCIAL/RESOURCE IMPLICATIONS

In accordance with budgeted expenditure in our 2024/25 Operational Plan. An additional fee has been proposed which is to be discussed with both ARIC and the Audit Office of NSW.

INTERNAL/EXTERNAL CONSULTATION

Public Notice for the presentation of the financial statements also provided a copy of the audited financial statements online (Council website and Facebook). The Public Notice was also advertised in the Grenfell Record on 14 and 21 November 2024. There will be a further seven (7) day public exhibition period after this Council meeting, welcoming submissions (due to Council 5:00pm Thursday 28 November 2024), and if received Council will provide to the Audit Office.

The Audit, Risk and Improvement Committee were presentation the Audited Financial Statements on 12 November 2024 for discussion with the Auditors.

The Auditors will provide the Council a presentation on the Audit on Monday 18 November 2024.

Minor editorials may be required prior to its publication on the website.

CONCLUSION

That Council receive and note the audited Financial Statements for year ending 30 June 2024, and endorse the 2023/2024 Annual Report.

10.7 COMMUNITY SUPPORT APPLICATION | COUNTRY EDUCATION FOUNDATION OF GRENFELL

File Number: C1.1.3
Author: Executive Assistant to the General Manager
Authoriser: General Manager
Attachments: 1. ATT 1 | COMMUNITY SUPPORT APPLICATION - COUNTRY EDUCATION FOUNDATION OF GRENFELL
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: LATE REPORT: To provide Council with the request for an increase in the annual donation from \$2,500 to \$4,000
Budget: \$2,500 From the Community Support Vote

RECOMMENDATION

That Council

1. Note the Community Support Application received from the Country Education Foundation of Grenfell
2. Approve to donate \$2,500 to the Country Education Fund for the 2025 Scholarship

RESOLUTION 235/24

Moved: Cr Parlett
 Seconded: Cr Gorman

That Council

1. Note the Community Support Application received from the Country Education Foundation of Grenfell
2. Approve to donate \$2,500 to the Country Education Fund for the 2025 Scholarship

THE MOTION WAS CARRIED

PURPOSE

To provide Council with the request through a Community Support Application from the Country Education Foundation of Grenfell to increase the annual Council donation from \$2,500 to \$4,000. In addition, this report seeks Council’s decision on whether this request should be granted and from which vote the funds will be sourced from.

BACKGROUND

The Country Education Foundation of Grenfell is in its eight year of awarding scholarships to local young people. Since 2017 over 180 scholarships to the value of \$290,000 have been awarded. The purpose of the scholarships is an ongoing project that provides support to young people in our Shire to assist with accommodation, work placement, purchase of uniforms, textbooks, equipment and resources to start or continue pos school training.

The Country Education Foundation are seeking a donation of \$4,000 from Council to support the 2025 Scholarship Program.

Council has supported the Country Education Foundation via donations over the past several years, the table below provides a summary:

Date	Amount Donated
4 May 2017	\$500.00
2 May 2018	\$500.00
16 September 2019	\$500.00
10 December 2020	\$2,500.00
24 June 2022	\$2,500.00
19 May 2023	\$2,500.00

Council has developed the Donations and In-Kind Contributions Policy, with the draft going out for Public Exhibition. The final version, incorporating comments provided in submissions is being tabled to Council on 21 November 2024 for adoption.

The Country Education Foundation of Grenfell has been supporting students in our Shire for the past eight (8) years and appreciates the donations of support from Council.

ISSUES AND COMMENTS

Noting Council has developed the Donations and In-Kind Contributions Policy, with the Country Education Foundation identified as Annual Donation organisation with a budgeted figure of \$2,500.00 for the 2024/2025 financial year and from 1 July 2025 and thereafter will be indexed to the annual CPI uplift and rounded to the next \$10.00. Noting the typo in the published paper of \$2,590.

Council appreciates the reasons provided within the Community Support Application as to why the request is significantly higher than in previous years however also notes that to enable Council to continue supporting our community organisations that a budget limit is also required.

Once Council adopts the Donations and In-Kind Contributions Policy, there will be an approximate budget of \$5,000 for other community organisations to apply who are not on the pre-approved list. As such, by increasing the donation by \$1,500 will have a material impact on the ability for Council to administer donations and in-kind services to other community organisations who may want to have new events or projects. The donation is still significant in terms of what is provided to other community groups. The partial donation does

not detract the wonderful work that the Country Education Foundation of Grenfell undertake and they should be commended for this.

POLICY/LEGAL IMPLICATIONS

The Country Education Foundation is identified in the pre-approved donations in the Donations and In-Kind Contributions Policy (1.2.63) that is tabled to Council for adoption on 21 November 2024.

The allocation of funds to community support will be in accordance with Council's budget priorities and the objectives of Council's Integrated Planning and Reporting Framework.

FINANCIAL/RESOURCE IMPLICATIONS

As the Donations and In-Kind Contributions Policy has included the Country Education Foundation (CEF) as a 'pre-approved donation' recipient, this will assist the CEF to plan for future years and reduce the administrative burden on submitting an annual community support application.

INTERNAL/EXTERNAL CONSULTATION

It is to be noted the CEF provided a submission to the Public Exhibition period of the Donations and In-Kind Contributions Policy. A letter shall be written by the General Manager to the CEF to provide them the \$2,500 donation and acknowledge the wonderful work that they do but also explain the impact on Council's limited ability to provide annual funds that support other just as worthy community organisations.

CONCLUSION

Council staff support Council continuing to provide support through donations to our community organisations however it is noted that the requested increase from \$2,500 to \$4,000 is a significant increase. We acknowledge the wonderful work that the CEF of Grenfell undertake.

11 CORPORATE SERVICES REPORTS**11.1 QUARTERLY BUSINESS REVIEW STATEMENT (QBR) AS AT 30 SEPTEMBER 2024****File Number:** A1.6**Author:** Director Corporate Services**Authoriser:** General Manager**Attachments:** 1. ATT 1 | Quarterly Budget Review Statement | Quarter 1 | 30 September 2024**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** Updated Report as at 21 November 2024 | Statutory Report**Budget:** \$ Nil to be sourced from**RECOMMENDATIONS**

1. That Council note and receive the FY 2025 Quarterly Business Review Statement (QBR) Quarter 1.
2. That Council Revote \$17,000 from 5. Councillor Operations to 5. Legal (Governance).
3. That Council Revote \$66,700 from 5. Corporate Administration Services (External Auditors fee also included in Governance budget in error) and apply \$66,700 as follows:
 - \$1,650 to fund 1. Library (Brick funding),
 - \$1,050 to fund 1. Events (Christmas Display Competition)
 - \$36,000 to 4. Plant (External Maintenance),
 - \$3,000 to 5. ARIC & Internal Audit (ARIC training and Professional Development costs),
 - \$5,000 to 1. Community Support (Support costs and also based on increased In Kind costs), and
 - \$20,000 to 4. Weeds (Fund Weeds Action Plan or WAP costs in addition to the WAP grant funding).
4. That Council Revote \$9,000 from 1. Village Donations and \$9,000 to 3. Heritage.
5. That Council Revote \$5,985,701 from 4. Infrastructure Operational Revenue to 4. Infrastructure Capital Revenue.
6. That Council Revote \$22,468,769 from 4. Natural Disasters Capital Revenue to 4. Infrastructure Operating Revenue.
7. That Council Revote \$8,010,000 from 4. Roads Maintenance Council Contract (RMCC) Capital Revenue to 4. Roads Maintenance Council Contract (RMCC) Operational Revenue.
8. That Council Revote \$21,679 from 1. Emergency Services to 3. Heritage Grant \$2,500 and \$19,179 to 4. Plant (External Maintenance).

9. That Council note and approve an amount of \$810,000 as Block Grant funding that was not previously known and budgeted for in the Operational Plan has not been included in the budget and approved per RES 122/24 in the June 2024 council meeting.

RESOLUTION 236/24

Moved: Cr Rolls

Seconded: Cr Gorman

1. That Council note and receive the FY 2025 Quarterly Business Review Statement (QBRs) Quarter 1.
2. That Council Revote \$17,000 from 5. Councillor Operations to 5. Legal (Governance).
3. That Council Revote \$66,700 from 5. Corporate Administration Services (External Auditors fee also included in Governance budget in error) and apply \$66,700 as follows:
 - \$1,650 to fund 1. Library (Brick funding),
 - \$1,050 to fund 1. Events (Christmas Display Competition)
 - \$36,000 to 4. Plant (External Maintenance),
 - \$3,000 to 5. ARIC & Internal Audit (ARIC training and Professional Development costs),
 - \$5,000 to 1. Community Support (Support costs and also based on increased In Kind costs), and
 - \$20,000 to 4. Weeds (Fund Weeds Action Plan or WAP costs in addition to the WAP grant funding).
4. That Council Revote \$9,000 from 1. Village Donations and \$9,000 to 3. Heritage.
5. That Council Revote \$5,985,701 from 4. Infrastructure Operational Revenue to 4. Infrastructure Capital Revenue.
6. That Council Revote \$22,468,769 from 4. Natural Disasters Capital Revenue to 4. Infrastructure Operating Revenue.
7. That Council Revote \$8,010,000 from 4. Roads Maintenance Council Contract (RMCC) Capital Revenue to 4. Roads Maintenance Council Contract (RMCC) Operational Revenue.
8. That Council Revote \$21,679 from 1. Emergency Services to 3. Heritage Grant \$2,500 and \$19,179 to 4. Plant (External Maintenance).
9. That Council note and approve an amount of \$810,000 as Block Grant funding that was not previously known and budgeted for in the Operational Plan has not been included in the budget and approved per RES 122/24 in the June 2024 council meeting.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

The QBRs is a financial reporting system that presents a summary of Council's financial position at the end of each quarter of the financial year.

The QBRS report consists of a Responsible Accounting Officers (RAO) statement, Operational Income and Expenditure Budget Review, Capital Budget Review, Cash and Investments Review, Contracts Awarded, Legal Expenses, and Consultant Expenses.

The QBRS is designed to facilitate progress reporting against the original and revised budgets at the end of each quarter, provide explanations for major variations, and enable the RAO to indicate if Council how it is performing at as Q1 2025 and will be in a satisfactory financial position at the end of the 2025 financial year.

ISSUES AND COMMENTS

The QBRS Quarter 1 (Q1) Report will be attached and tabled as a late amended paper for Council's consideration and includes information on:

- 2025 Budgeted Profit and Loss by Program
- Profit and Loss as at 30 September 2024 by Fund
- Statement of Financial Position by Fund as at 30 September 2024
- Contracts, consultants and legal budget review statement
- Reserves (Internal Allocations and External Restrictions)
- Council's capital program

The Capital Program provides an update of projects in alignment to the information provided in the 2025 Operational Plan endorsed by Council at its 20 June 2024 meeting (Resolution 122/24).

There are some further minor variances to grants within its own funding stream proposed in this quarter as a result of some identified minor errors to the 2025 adopted budget and our new Block Grant for 2025 which been notified after our completion of the 2025 budget.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications. Under section 203 of the *Local Government (General) Regulation 2021* of the Council is required to table and endorse a budget review statement no later than 2 months after the end of each quarter. The responsible accounting officer must prepare and submit to the Council the QBRS that shows by reference to the estimate of income and expenditure set out in the statement of the council's revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.

FINANCIAL/RESOURCE IMPLICATIONS

The following is a summary of financial and resourcing implications for Council.

By way of introduction prior to this next cycle of Council's QBRS Q1 we would like to report on the final result for the 2024 year.

As at 30 June 2024 Council's operating result will be a surplus of \$1.072 million (to be confirmed with late attachment). After non-reported adjustments (audit adjustments that did not require adjustment to the financial statements) Council had was a surplus of \$296,000.

This compared to Council's forecasted net operating result of \$73,000 (deficit) as reported in our June Q4 QBRS report.

Q 1 PROPOSED BUDGET VARIATIONS

General Budget

THAT Council Revote \$17,000 from 5. Councillor Operations (Members travelling, sustenance, Delegate expenses was over budgeted) to 5. Legal (Governance) to fund additional unbudgeted councillor legal expenses.

THAT Council Revote \$66,700 from 5. Corporate Administration Services (External Auditors fee also included in Governance budget in error) and apply \$66,700 as follows:

- \$1,650 to fund 1. Library (Brick funding previously unbudgeted for),
- \$1,050 to fund 1. Events (Christmas Display Competition previously unbudgeted for)
- \$36,000 to 4. Plant (External Maintenance),
- \$3,000 to 5. ARIC & Internal Audit (ARIC training and Professional Development costs),
- \$5,000 to 1. Community Support (under budgeted in 2025 and uplift commensurate to 2024 actual Community Support costs and also based on increased In Kind costs), and
- \$20,000 to 4. Weeds (Fund Weeds Action Plan or WAP costs in addition to the WAP grant funding).

THAT Council Revote \$9,000 from 1. Village Donations (previously over budgeted) and \$9,000 to 3. Heritage (previously under budgeted Council contribution to Heritage Advisor). This was a misstatement in the preparation of the budget, noting that the annual budget is \$16,000 and not \$25,000.

THAT Council Revote \$5,985,701 of Operating Revenue to Capital Income from 4. Infrastructure Operational Revenue to 4. Infrastructure Capital Revenue.

This represents our Capital Works Program grant funding for the following:

- reconstruction of Greenethorpe to Koorawatha Roads,
- reconstruction Nowlans Road,
- Tyagong Creek Road reseal,
- Quandialla Pool refurbishment,
- Weddin signage rollout,
- Festoon lighting installation in the Main Street,
- Aramagong Culvert Construction, and lastly
- EPA Illegal Dumping grant.

This represents a correction to the June 2024 QBRS. Revenue was incorrectly reported as operational grants when it should have been capital grants. This revote seeks to remedy this.

THAT Council Revote \$22,468,769 from 4. Natural Disasters Capital Revenue to 4. Infrastructure Operating Revenue.

This represents a correction to the June 2024 QBRS. Natural Disaster funding was incorrectly reported as operational grants when it should have been capital grants. This revote therefore seeks to remedy this.

THAT Council Revote (Internal transfer only) \$8,010,000 from 4. Roads Maintenance Council Contract (RMCC) Capital Revenue to 4. Roads Maintenance Council Contract (RMCC) Operational Revenue.

This also represents a correction to the June 2024 QBRS. RMCC funding was incorrectly reported as a capital grant when it should have been reported as an operational grant. This revote therefore seeks to remedy this.

THAT Council Revote \$21,679 from 1. Emergency Services to 3. Heritage Grant \$2,500 (unused allocation from 2024 not carried forward in error) and \$19,179 to 4. Plant (External Maintenance).

THAT Council Note and approve an amount of \$810,000 as Block Grant funding that was not previously known and budgeted for in the Operational Plan has not been included in the budget and approved per RES 122/24 in the June 2024 council meeting.

Q1 SUMMARY – GENERAL FUND

Revenue

- Rates and Rental income are in line with our forecasted amounts in our 2025 Operational Plan.
- User Fees and Charges are lower than forecasted at 7% or \$188,000 of our \$2.775 million annual forecasted amount. The timing of the Fees and Charges is not a linear pattern throughout the year. This is for noting only and does not raise any concerns.
- We have strategically changed our investment processes seeking maximum returns on our funds. Pleasingly in the Q1 QBRS we have earned \$83,000 which represents 39% of our interest and investment revenue budget.
- The main reasons behind earning more interest from our operational funds is due to placing more funds into interest bearing accounts but also due to the higher bank balances at the commencement of the year with prepaid Tri-Partite funding deposited into our account in late June 2024.

Expenses

- Wages remain a significant area of focus for us. Wages reported in the 2024 audited financial statements were \$7.0 million which includes all on-costs (superannuation, workers compensation insurance, wand wages). Council deliberately made the decision to replace outsourcing as much as possible with local casual employees to perform road works. The benefit of this is that this money is retained in the local economy and community. The financial impact is that consulting costs are lower however wages are higher.

- Our 2025 Operational Plan budgets wages to be \$7.3 million. As at Q1, wages including on-costs represents \$1.654 million which when annualised represents an actual cost of \$6.616 million. This is well within the adopted budget.
- That said wages will remain an area of focus for council as we consider sustainability across all areas of council. Further analysis into a sustainable level of wages for council is being conducted in conjunction with the next Long Term Financial Plan.
- Materials and contract costs is very low as at Q1 with only 6% of the budget spent. This is in large part due to seasonal factors with road works not taking place until the warmer months in Q2 and Q3. This is however exacerbated delays in approval and commencement of disaster recovery road works.
- Depreciation has not been included in Q1 operational costs however we expect to have the capability to be able to report this and include this into future quarterly reporting.

Q1 SUMMARY – SEWER FUND

Revenue

- Revenue through rates collection and charges are as expected in Q1.

Expenses

- Employee costs is above where anticipated with 31% of its budget expensed as at the end of Q1.
- Materials and contract costs represent 16% of budget however the timing of orders and are subject to requirement and so there are no concerns at this stage.

Q1 SUMMARY – WASTE MANAGEMENT FUND

Revenue

- Revenue through rates collection and charges are as expected on Q1.

Expenses

- Expenses of the operations of our waste management are tracking to budget with employee costs at 24% of budget.
- Materials and contracts are at 16% of budget however the timing of orders and are subject to requirement and so there are no concerns at this stage.
- Council resolved to create an external restriction for waste management and immediately internally allocate \$100,000 to domestic waste management. We will then transfer a further amount of \$150,000 in the 2025 year which will be voted on in the June 2024 Council Meeting as part of our 2024 - 2025 Operational Plan.
- This will build a reserve for future restoration and rehabilitation costs. The intention is that all annual operating surpluses will then transfer to this fund to increase it over time. An operational surplus of \$198,000 has been forecast in the 2025 budget and it is anticipated that this operating surplus will then appropriate to the reserve at the end of the financial year.

OTHER MATTERS

Environmental Services

- The temporary closures of the Quandialla and Caragabal tips is a significant area of concern.
- The costs to clean up the site in accordance to the EPA requirements and longer term ability to set up a waste management fund to deal with the future rehabilitation and post rehabilitation is currently unknown and a significant concern.
- Further to the Waste budget Q1 Budget Summary commentary above, in past practices the waste management charges were diverted into the general fund to cover the cost of other areas. This practice can no longer happen and the extent of this practice is being further analysed and modelled in the revision of the next Long Term Financial Plan which is draft stage and is anticipated to be adopted prior to June 2025.
- Council resolved to create an external restriction for waste management and immediately internally allocated \$100,000 to domestic waste management. We will transfer a further amount of \$150,000 in the 2025 year which was voted on in the June 2024 Council Meeting as part of our 2024 - 2025 Operational Plan RES 122/24).
- This will remain an ongoing concern for council. We will provide progress reports to council as and when to hand.
- Council's sewer fund will be a concern into the future as the costs to operate and maintain the new plant has proven to be costly. Council is looking continually at ways for the Sewer Treatment Plant to be more efficient with its input costs including such things as chemicals, labour and other input costs.
- Other options available would be to review User fees and Charges to ensure that these cover costs to council.

Infrastructure Services

- Council has submitted seven (7) reconstruction works packages with Transport for NSW (TfNSW) and currently awaiting approval for four (4) of them.
- Council did receive approximately \$4.5 million as a pre-payment to fund road repair works. This was based on approved or estimated packages.
- In the March 2024 QBRS we reported that the Natural Disaster Package AGRN1034 - Packages 3 and Package 6 respectively had their 'upper limit' approved. Package one (1) was been approved and completed. As presented to Council then Package 3 was reduced by \$838,750.99 (43%) and Package 6 was reduced by \$1,616,409.97 (18%). Accordingly we anticipate commensurate reductions to the packages that remain outstanding for assessment.
- As at Q1 2025 the current status for AGRN1034 is that Packages (2, 4, 5 and 7) have still not yet been approved. We are engaged regularly with Transport for NSW to get these approved.

- As at Q1 2025 also we understand that Package 3 and 6 have almost been completed and our acquittals authorised by Transport for NSW. We would anticipate that these will be completed by the end of November 2024
- Council is obligated to have an asset management strategy and plan (renewal and maintenance) through the Integrated Planning and Reporting Framework. As mentioned in the March 2024 (Q3 2024) QBRS the current asset management plans have not been reviewed since 2017 along with the Long Term Financial Plan.
- We are currently shortlisting several suppliers to perform the next round of RACAS reports.

Corporate Services

- Council is now embedding the first of a four stage upgrade of a major IT upgrade to CIVICA Authority 7.1 and server upgrades. Stage 1 was for its Enterprise Resource Management (or ERM) module. Stages 2 and 3 are for e-Services and also an Asset Management module respectively. We anticipate these will commence later this financial year.
- Of the other modules to be introduced through the upgrade, will include asset management system (as mentioned) and a customer response management system. This will allow for customer responses to be notified when jobs are completed.
- Council will continue to provide details on the strengthening of IT and Cyber Security as we move into the 2025 financial year.
- Council has also rolled out IT and Cyber Security Awareness training for staff. This has been well reviewed and will only continue to strengthen Council against a potential cyber-attack.
- Internal Audit - the 2025 Corporate Services consultant's budget now includes an amount of funds set aside to allow for obtaining assistance to fund this activity. Where possible and where there are internal skills within Council (which will be dependent on the risk being assessed) this will be performed internally. Otherwise this will be outsourced to external consultants to perform. It will be determined by the ongoing development of our Risk Assessment Plan which is an activity that we are conducting and reporting on to ARIC.
- As mentioned earlier in this paper Council's long term financial plan (LTFP) has not been reviewed since its inception in 2017. Best practice includes an annual review. Whilst a number of the works can be undertaken in house, some assistance will need to be outsourced. The Corporate Services Consultants budget for 2025 supports the adequate resourcing for this. We note that this was approved per the 2025 Operational Plan adopted by Council in its June 2024 meeting. Refer to RES 122/24.

Council's Executive Team have been consulted on the issues raised in this QBRS (Q1 2025).

CONCLUSION

The Quarterly Budget Review Statement for Q1 is now attached for your consideration.

11.2 RATES AND CHARGES COLLECTION - OCTOBER 2024

File Number:

Author: Arts and Tourism Officer

Authoriser: Director Corporate Services

Attachments: 1. Weddin Shire Rates Newsletter Edition 1

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: October 2024, monthly report on the rates and charges collection.

Budget: NIL

RECOMMENDATION

That Council note the information update on rates and charges collection for the month of October 2024

RESOLUTION 237/24

Moved: Cr Makin

Seconded: Cr Gorman

That Council note the information update on rates and charges collection for the month of October 2024

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

The purpose of this report is for Council to be updated with the most recent information pertaining to its rates and charges collections – as applicable to the month of October 2024.

BACKGROUND

The monthly report provides Council information on the rates and charges collection.

Refer to the Financial/Resource Implications for the more recent commentary background with respect to collections for the current period to date.

ISSUES AND COMMENTS

The annual rate charges are set out within Council’s 2024/25 Operational Plan.

The following provides a summary as at 31 October 2024.

Rates Collected this month:

	Period to 31 October 2024	Period to 31 October 2023
Rates and Charges Collected (C)	\$ 1,974,642.14	\$ 1,890,312.31
Total	\$ 1,974,642.14	\$ 1,890,312.31

Reconciliation: Rates Charged, Collected and outstanding to be collected:

	2025	2024
Net Rates/Charges in arrears (A)	\$ 474,339.62	\$ 387,037.04
2025 Gross Rates/Charges	\$ 4,818,150.14	\$ 4,524,387.46
Less Pension Concession	(\$ 132,046.67)	(\$ 138,418.78)
Net Amount Levied (B)	\$ 4,686,103.47	\$ 4,385,968.68
Total amount rates incl. arrears (A + B)	\$ 5,160,442.49	\$ 4,773,005.72
Less: Total amount collected (current and arrears) (C)	\$ 1,974,642.14	\$ 1,890,312.31
Add: Rate Accounts in Credit (income in advance)	\$ 46,196.35	\$ 24,623.40
Total rates outstanding	\$ 3,231,996.70	\$ 2,907,316.81

Total rates outstanding has reduced by \$165,903.98 for the month of October 2024.

POLICY/LEGAL IMPLICATIONS

Council staff comply with the directions provided by Council’s suite of policies that govern this function of Council. The collection of rates does have an economic and social impact on the community. Recognising this, Council is always willing to negotiate payment terms with outstanding debtors due to hardship. Rate payers are afforded several opportunities and encouraged to contact Council and make suitable arrangements regarding outstanding amounts.

FINANCIAL/RESOURCE IMPLICATIONS

Uncollected rates is cash flow that is not available to Council to use for normal operational matters and use. Rate collection is a necessary function for council operation.

It needs to be acknowledged that post Covid-19 along with the additional increase in the cost of living has impacted on Council’s ability to collect rates and charges.

Council now has additional staff resources available to enable it to increase its focus on recovery of these debts. As well Council continues to engage with a Debt Recovery Agency which is currently monitoring 49 active files. These agency costs unfortunately come at a

considerable collection cost to Council both in terms of time and in monetary terms so our preference is always to manage collection of debt internally by our Rates Officers.

Council Officers sent out 1,836 printed Annual Rates Notices as well as 234 emailed notices for the 2024/25 financial year.

Council 2023/24 **rates and annual charges outstanding** (includes interest charged as at June 2024 was \$474,339.82 plus the rates in advance of \$46,196.35 = **\$520,536.17** (As a comparison Rates and annual changes receivable was **\$592,000** in the 2024 Financial statements and **\$609,737.60** as at 30 September 2024). This represents an improvement since last month.

Council finance staff continue to review this regularly and are now in a position to actively work with our ratepayers to collect outstanding debts. It will also continue to proactively engage with external debt collectors

INTERNAL/EXTERNAL CONSULTATION

This report is a monthly report to Council.

Council released its first Weddin Shire Newsletter with the October instalment mail out. It is hoped that by offering this medium, will positively engage with ratepayers. A newsletter is attached for your reference.

CONCLUSION

Council is focused on the collection of outstanding rates in a timely fashion but that this will always be undertaken in a sensitive manner.

11.3 STATEMENT OF BANK BALANCES AND BANKING FACILITIES REPORT

File Number:

Author: Arts and Tourism Officer

Authoriser: Director Corporate Services

Attachments: Nil

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: Statement of Bank Balances as at 31/10/2024, restricted cash and banking facilities

Budget: NIL

RECOMMENDATION

That Council:

Note the information contained in the Statement of Bank Balances and Banking Facilities Report.

RESOLUTION 238/24

Moved: Cr Montgomery

Seconded: Cr Parlett

That Council:

Note the information contained in the Statement of Bank Balances and Banking Facilities Report.

THE MOTION WAS CARRIED UNANIMOUSLY

BANK BALANCES AS AT 31 OCTOBER 2024.

Below is a list of all of the current bank balances for each account, as at 31 October 2024.

Table 1 below provides a summary of the current bank balances for each account, as at 31 October 2024.

Bank Account	\$
Westpac – Operating account	\$ 1,275,967.14
Westpac – Business Cash Reserve	\$670,829.83
Westpac - Short Term Deposits	
CBA Term Deposits (Table 2)	\$7,000,000.00
Westpac Term Deposits (Table 3)	\$3,000,000.00
Total	\$11,946,796.97

Commonwealth Bank Investments

Table 2 below provides a summary of Commonwealth Bank Term Deposits as at 31 October 2024 showing interest earned and interest rates of current investments.

	Invested Date	Maturity Date	Rate	Invested Amount	Interest earned
Commonwealth Bank	19/09/2024	18/11/2024	4.70	\$ 500,000	
Commonwealth Bank	19/09/2024	29/11/2024	4.45	\$1,000,000	
Commonwealth Bank	19/09/2024	18/12/2024	4.82	\$ 500,000	
Commonwealth Bank	19/09/2024	18/12/2024	4.82	\$ 500,000	
Commonwealth Bank	19/09/2024	18/12/2024	4.82	\$ 500,000	
Commonwealth Bank	19/09/2024	18/12/2024	4.82	\$2,000,000	
Commonwealth Bank	25/10/2024	20/12/2024	4.71	\$1,000,000	
Commonwealth Bank	30/10/2024	30/12/2024	4.70	\$1,000,000	
Total Interest – Year to Date				\$7,000,000	\$86,646.31

Table 2. Summary of CBA term deposits.

Westpac Investments

Council invested has funds with to a total of \$3,000,000.

Council started the month with \$6,000,000 (2 x \$3,000,000) invested with Westpac. A \$3,000,000 investment became due on the 18/10/2024, and was not renewed. From this \$2,000,000 of these funds were invested with the Commonwealth Bank Operating account and \$1,000,000 was transferred back to Council’s Westpac Business Cash Reserve account.

Table 2 below provides a summary of Westpac Banking Corporation Term Deposits as at 31 October 2024 showing interest earned and interest rates of current investments.

	Invested Date	Maturity Date	Rate	Invested Amount	Interest earned
Westpac Bank	18/07/2024	18/01/2025	5.31	\$3,000,000	
Total Interest – Year to Date				\$3,000,000	\$39,193.98

Table 3. Summary of Westpac term deposits.

TOTAL CASH (B/FWD FROM TABLE 1) \$11,946,797

**LESS: EXTERNALLY RESTRICTED BALANCES AS AT
31 OCTOBER 2024**

Restricted cash balance specific purpose		
Unexpended grants	\$ 7,798,208	
Developer Contributions – Sewer Fund	\$ 128,000	
Sewer Fund	<u>\$ 353,000</u>	
Total Restricted cash		\$ 8,279,208

**LESS: INTERNALLY ALLOCATED PROVISIONS AS AT
31 OCTOBER 2024**

Plant and vehicle replacement	\$ 325,000	
Employee leave entitlement	\$ 366,900	
Domestic Waste Management	\$ 250,000	
Development projects	\$ 81,000	
Gravel pits	\$ 36,000	
Office equipment	\$ 40,000	
Town and shire works	<u>\$ 2,432,000</u>	
Total internally allocated cash		\$3,530,900

**TOTAL CASH available NOT EXTERNALLY RESTRICTED
OR INTERNALLY ALLOCATED \$ 136,689**

OVERDRAFT FACILITY

Council currently has in place an overdraft facility approved to \$1,000,000.
To date Council has not needed to draw on this facility.

CONCLUSION

Council is in a solid cash position and continually balances cash flow and funds to maximum yields and also to provide cash flow liquidity for its operations.

11.4 LIBRARIAN'S REPORT | JULY 2024 - OCTOBER 2024

File Number:

Author: Arts and Tourism Officer

Authoriser: Director Corporate Services

Attachments: 1. Library Assessment Visit at Weddin Shire Council

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: To provide Council with Library statistics for the period July 2024 to October 2024.

Budget: NIL

RECOMMENDATION

That Council note the information contained within this report.

RESOLUTION 239/24

Moved: Cr Rolls

Seconded: Cr Neill

That Council note the information contained within this report.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To provide Council with the Library Statistics for the period July to October 2024.

STATISTICS

CIRCULATION

- 509 over 120 days

LIBRARY VISITS

- 1221
- 51 Phone enquiries
- 24 Reference enquiries
- 13 Internet Desktop
- 9 Internet WiFi
- 0 Kids Games
- 5 Word
- 4 eResources

SOCIAL MEDIA

- 1290 x Facebook visits
- 666 x Facebook followers
- 104 x Instagram followers

BAG DELIVERY HOUSEBOUND	<ul style="list-style-type: none"> • 40 deliveries <ul style="list-style-type: none"> ▪ 8 x July 2024 ▪ 8 x August 2024 ▪ 8 x September 2024 ▪ 8 x October 2024
COST RECOVERY ACTIVITIES	<ul style="list-style-type: none"> • From 1 July 2024 to 31 October 2024 <ul style="list-style-type: none"> ▪ Photocopying/printing \$159.60 + \$123.50 + \$163.50 + \$201.50 ▪ Scan & Email \$25 + \$20 + \$30 + \$15 ▪ Lamination \$0 + \$4 + \$4 + \$2 ▪ Disc cleaning \$0 ▪ Library bag \$0
INTERLIBRARY LOANS	<ul style="list-style-type: none"> • 0 x requests
MEMBERS	<ul style="list-style-type: none"> • Registrations as of 31 October 2024 = 911 <ul style="list-style-type: none"> ▪ 365 x Adults ▪ 12 x Housebound ▪ 10 x Institutions ▪ 62 x Junior ▪ 406 x Seniors ▪ 61 x Young Adult • New registrations as of 31 October 2024 = 14 <ul style="list-style-type: none"> ▪ 8 x Adults ▪ 6 x Seniors
ADDITIONS OF STOCK	<ul style="list-style-type: none"> • 415 x new items • 135 x donated items <ul style="list-style-type: none"> ▪ Valued at \$2589.45 • 77 x Large Print • 0 x Toys • 78 x Magazines • 23 x Junior Fiction • 0 x DVD • 120 x Fiction • 13 x Board Books • 60 x Non Fiction

	<ul style="list-style-type: none"> • 22 x Youth Fiction • 22 x Talking Books
DELETION OF STOCK	<ul style="list-style-type: none"> • 121 x items valued at \$2,238.85
DISCRETIONARY SPENDING AS AT 31 OCTOBER 2024	<ul style="list-style-type: none"> • Book vote 2024/2025: \$20,000 committed, this includes standing orders set up and continued for this financial year • Magazines \$2,923 committed

Story Box Library

Site Access:	July	August	September	October
	0	0	1	0

Indyreads

	July	August	September	October
Loans:	3	5	2	4
Reservations:	1	1	1	2
Users:	13	13	13	13

BorrowBox

July	eAudiobooks	EBooks
Circulation:	98	82
Reservations:	34	19
Stock:	10928	18536
Users:	163	163

August	eAudiobooks	EBooks
Circulation:	93	69
Reservations:	26	27
Stocks:	10922	18460
Users:	166	166

September	eAudiobooks	EBooks
Circulation:	78	72
Reservations:	26	19
Stocks:	11176	18605

Users:	166	166
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October	eAudiobooks	EBooks
Circulation:	103	65
Reservations:	43	21
Stocks:	11295	18639
Users:	167	167

MEETINGS/WORKSHOPS ATTENDED

- Council staff attended the Zone Library Conference in Narromine on 11 October 2024. This was a good networking opportunity.

OTHER

- State Libraries NSW attended our Library on 9 July 2024 to discuss Grenfell Public Library and then provided us with a report (refer to attachment 1). Things to note in the report are as follows:
 - Library visits per 0.86 visits per capita (significantly below the cohort medium of 2.33 visits per capita).
 - Lack of clear external signage and poor signage at the entrance to the building is a contributing factor to low visitation per capita.
 - Statistics show the collection is well used and the collection was displayed attractively.
 - Recommended increased promotion of the library in the shire.
 - Lack of clear external signage and poor signage at the entrance to the building is a contributing factor to low visitation per capita.
 - Recommends Council in conjunction with Weddin staff undertake a review of existing utilisation of space to maximize functionality.
 - Recommends council apply for the Public Library Infrastructure Grant
- Ordering and Processing of new stock has continued, and has increased in volume.
- Hard to find titles for Book vote have been successfully been acquired by alternate suppliers. That is through Ebay.
- The usual programming of posts on Facebook & Instagram has continued and updates to the website has continued.
- Success is continually had for our normal library programs with a high turnout for our spring school holiday program.
- We have had incursions from Grenfell childcare for an impromptu Storytime, which happens on a monthly basis with high turnouts and positive feedback.
- We continue to provide a weekly ‘Nitter Natter’ group which is proving to be popular.

PROJECTS AND GRANTS

- Council has applied for a Public Libraries Infrastructure Grant in the 2024 round lodged on 28 October 2024. If successful – capital grant will assist in meeting some of the recommendations made by State Libraries NSW.

11.5 COMMUNITY SUPPORT APPLICATION | WEDDIN HEALTH COUNCIL

File Number:

Author: Arts and Tourism Officer

Authoriser: Director Corporate Services

Attachments: 1. Community Support Application | Weddin Health Care | Replacement of Pads and Battery for 24/7 Defibrillator on Main Street

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: Weddin Health Care have submitted a Community Support Application

Budget: \$665.00

RECOMMENDATION

That Council

1. Note the information contained in this report.
2. Support the Weddin Health Council request for Community Support (Donation) to the Weddin Health Council for the maintenance costs of the 24/7 defibrillator located outside Main St Medical Centre for the:
 - (a) Replacement of Battery
 - (b) Replacement of Pads

RESOLUTION 240/24

Moved: Cr Makin

Seconded: Cr Rolls

That Council

1. Note the information contained in this report.
2. Support the Weddin Health Council request for Community Support (Donation) to the Weddin Health Council for the maintenance costs of the 24/7 defibrillator located outside Main St Medical Centre for the:
 - (a) Replacement of Battery
 - (b) Replacement of Pads

THE MOTION WAS CARRIED

PURPOSE

To report to Council on a Community Support Application (Donation) from the Weddin Health Council for maintenance costs of the 24/7 defibrillator located outside Main St Medical Centre.

BACKGROUND

Weddin Health Group sourced community funding for this installation. A total of \$2,732.50 was raised. Expenditure: \$2,595.00 (Defib, cabinet + Shipping) + \$137.50 (Defib sign). Total expenditure = \$2,732.50. Leaving a remaining \$51.65 to be utilised for future costs.

Council agreed it would meet the necessary installation costs of the 24/7 Defibrillator located outside of the Main Street Medical Centre. Refer to resolution 152/22.

RECOMMENDATION

That:

1. The report on this request from the Weddin Health Group be received and noted.
2. Council agree to this request and that the AGM be authorised to resolve any matters pertaining to this installation.

RESOLUTION 152/22

Moved: Cr Diprose

Seconded: Cr Best

That:

1. The report on this request from the Weddin Health Group be received and noted.
2. Council agree to this request and that the Acting General Manager be authorised to resolve any matters pertaining to this installation.

CARRIED

ISSUES AND COMMENTS

\$51.65 cents remains held in trust for future maintenance and this has been put against the Community Support Application leaving a remaining \$613.25 to be funded by the Weddin Shire Council's Community Support Project. It is not known if it is expected for Weddin Shire Council to fund future maintenance costs of the 24/7 Defibrillator located outside of Main Street Medical Centre.

POLICY/LEGAL IMPLICATIONS

The request complies with Council's Community Support Policy and Guidelines.

FINANCIAL/RESOURCE IMPLICATIONS

The remaining budget for Community Support applications is \$21,834.75. The amount requested of \$613.25 is within budget. The amount of expended funds will be subject to change if the Donations and In-Kind Policy is adopted by Council.

COMMUNITY PROJECT APPLICATIONS 2025 FINANCIAL YEAR						
Organisation	Event	Request	Resolution	Forecast Amount	Type (Hire, In-kind, donation)	Actual Amount
Karting NSW	Junior Sprint Classic		225/23	\$8,000.00		
Caragabal Country Club	Caragabal Sheep Races	Coolroom Hire - Bogie Axle Bollards Mesh Portaloos		\$807.00	Hire/In-Kind	\$807.00
Grenfell Jockey Club (Inc)	Annual 'Loaded Dog' Race	Coolroom Hire - Bogie Axle 20 rubbish bins 20 bin liners Garbage collection	174/24	\$745.00	Hire/In-Kind	\$745.00
Grenfell RSL Sub-Branch	2024 Commemorative Service	Traffic Control		\$1,000.00	In-kind	\$1,000.00
Weddin Health Council		Town Defibrillator maintenance of pads and battery cost		\$613.25	Donation	\$613.25
		Total		\$11,165.25		\$ 3,165.25
		Budget		\$25,000.00		\$ 25,000.00
		Budget		\$ 13,834.75		\$ 21,834.75

INTERNAL/EXTERNAL CONSULTATION

No consultation is required.

CONCLUSION

Council should support the request for donation of funds for the replacement of pads & battery for the 24/7 defibrillator.

11.6 MURAL CONCEPT DESIGNS

File Number:

Author: Arts, Tourism & Events Coordinator

Authoriser: Director Corporate Services

Attachments: Nil

CSP Objective: Culturally rich, vibrant and inclusive community

Precis: Three mural concepts have been received and the community have been asked to vote on their preferred design, noting that there are proposed changes suggested for all 3 designs. The final decision on the preferred concept and amendments is requested for Council approval.

Budget: \$50,000.00 (excluding GST) - fully funded by Transport for NSW under their Open Streets Program. This mural forms part of the successful Light Up the Night Street Party application, with the official unveiling at this event on New Year's eve 2024/2025.

RECOMMENDATION

That Council

1. Notes the information contained in this report.
2. Endorses Concept One for the mural design, as voted by the community, and adopts the proposed amendments based on the initial proposed changes and the most frequently mentioned community feedback from the survey, being:
 - Remove the owl and tree stump.
 - Replace the moon with an expanded starry night sky.
 - Remove the large grevillea and replace with Brundah Mint / Wattle.
 - Replace the machinery remnants with a timber fence post or log.
 - Swap the honeyeater for a superb parrot and reduce the size of both bird images.
 - Reposition the horse so it is not standing over the fire.
 - More of a defined Weddin Mountains in the background.
3. Approves the Arts, Tourism and Evens team to work with Mountain Ash Creative to make the changes to Concept One and proceed with the final design.
4. Note that the relocation of the existing portraits on the Grenfell Motel wall will be managed through a separate process, with a report going to the December Council meeting with past consultation feedback.

RESOLUTION 241/24

Moved: Cr Parlett

Seconded: Cr Makin

That Council

1. Notes the information contained in this report.
2. Endorses Concept One for the mural design, subject to Development Approval as voted by the community, and adopts the proposed amendments based on the initial proposed changes and the most frequently mentioned community feedback from the survey, being:
 - Remove the owl and tree stump.
 - Replace the moon with an expanded starry night sky.
 - Remove the large grevillea and replace with Brundah Mint / Wattle.
 - Replace the machinery remnants with a timber fence post or log.
 - Swap the honeyeater for a superb parrot and reduce the size of both bird images.
 - Reposition the horse so it is not standing over the fire.
 - More of a defined Weddin Mountains in the background.
3. Approves the Arts, Tourism and Evens team to work with Mountain Ash Creative to make the changes to Concept One and proceed with the final design.
4. Note that the relocation of the existing portraits on the Grenfell Motel wall will be managed through a separate process, with a report going to the December Council meeting with past consultation feedback.

THE MOTION WAS CARRIED UNANIMOUSLY

AMENDMENT

That Council

1. Notes the information contained in this report.
 2. Endorses Concept One for the mural design, subject to Development Approval as voted by the community, and adopts the proposed amendments based on the initial proposed changes and the most frequently mentioned community feedback from the survey, being:
 - Remove the owl and tree stump.
 - Replace the moon with an expanded starry night sky.
 - Remove the large grevillea and replace with Brundah Mint / Wattle.
 - Replace the machinery remnants with a timber fence post or log.
 - Swap the honeyeater for a superb parrot and reduce the size of both bird images.
 - Reposition the horse so it is not standing over the fire.
 - More of a defined Weddin Mountains in the background.
 3. Approves the Arts, Tourism and Evens team to work with Mountain Ash Creative to make the changes to Concept One and proceed with the final design.
-

4. Note that the relocation of the existing portraits on the Grenfell Motel wall will be managed through a separate process, with a report going to the December Council meeting with past consultation feedback.

MOTION

Moved: Cr Parlett

Seconded: Cr Makin

That Council

1. Notes the information contained in this report.
2. Endorses Concept One for the mural design, subject to Development Approval as voted by the community, and adopts the proposed amendments based on the initial proposed changes and the most frequently mentioned community feedback from the survey, being:
 - Remove the owl and tree stump.
 - Replace the moon with an expanded starry night sky.
 - Remove the large grevillea and replace with Brundah Mint / Wattle.
 - Replace the machinery remnants with a timber fence post or log.
 - Swap the honeyeater for a superb parrot and reduce the size of both bird images.
 - Reposition the horse so it is not standing over the fire.
 - More of a defined Weddin Mountains in the background.
3. Approves the Arts, Tourism and Evens team to work with Mountain Ash Creative to make the changes to Concept One and proceed with the final design.
4. Note that the relocation of the existing portraits on the Grenfell Motel wall will be managed through a separate process, with a report going to the December Council meeting with past consultation feedback.

**THE AMENDMENT WAS PUT AND CARRIED
THE AMENDMENT BECOMES THE MOTION**

PURPOSE

To seek Council's approval to endorse the final mural concept based on the community voting results and approve the proposed changes that were included in the survey as well as the most frequently mentioned during the voting survey.

BACKGROUND

Weddin Shire Council is excited to launch a new public art initiative with a large-scale mural on the western wall of the Grenfell Motel. The mural is intended to celebrate Grenfell's unique identity and enhance the local streetscape, positioning the town as a cultural and artistic destination. The project aims to deliver a mural that reflects the community's values, enhances the local environment, and promotes pride and connection among residents. The project is funded by the NSW Government's Open Streets Program and is linked to the Light Up the Night New Year's Eve Street Party, where the mural will be officially unveiled.

The mural design process began in July 2024 with community consultation to help shape the artist's brief. This brief was used in the Request for Quote (RFQ) for the surface preparation, design, and installation of the art mural on the western side wall of the Grenfell Motel. There were 14 submissions received through this process.

The RFQ was awarded to Daniel Walton and Scott Nagy of Mountain Ash Creative and at the end of September 2024 a mural concept drop-in session was held with the artists and the community. Three design concepts were then prepared and provided to staff towards the end of October 2024. The concepts were then presented to the community via a survey so they could vote on the preferred concept.

ISSUES AND COMMENTS

Each concept also included suggested changes. See the next 3 pages with each concept and the suggested changes:



Proposed Amendments: Concept 1

- Remove the owl and tree stump
- Replace the moon with an expanded starry night sky
- Remove the large grevillea
- Replace the machinery remnants with a timber fence post or log
- Swap the honeyeater for a superb parrot and reduce the size of both bird images



Proposed Amendments: Concept 2

- Remove the figure from the tent
- Remove the machinery remnants



Proposed Amendments: Concept 3

- Replace the woman and possum with a swagman (gender-neutral) sleeping near a tree stump, with their hat covering their face
- Replace the honeyeater with a superb parrot
- Remove the machinery remnants
- Change the plant to the left of the honeyeater to a local wattle

The survey for voting opened on Monday 28 October and closed on Monday 11 November 2024. There was a total of 237 votes received and the result is:

- **Concept One:** 103 votes (44%)
- **Concept Two:** 74 votes (31%)
- **Concept Three:** 60 votes (25%)

Community members were also given with the opportunity to provide additional feedback or comments in the survey. Of the 103 votes for Concept One there were 27 comments.

It needs to be taken into consideration; that of the 103 votes for Concept One, 76 did not provide any additional comments. This can be assumed that they agreed with what was provided in the initial proposed amendments in the survey.

Therefore, taking into consideration the other frequently mentioned community feedback that was collated, we recommended that council adopt the following changes for Concept One with the additional points from the survey in **green** below:

- Remove the owl and tree stump
- Replace the moon with an expanded starry night sky
- Remove the large grevillea
- Replace the machinery remnants with a timber fence post or log
- Swap the honeyeater for a superb parrot and reduce the size of both bird images
- **Reposition the horse so it is not standing over the fire**
- **More of a defined Weddin Mountains in the background**
- **Remove Senna (yellow plant under flying birds) and replace with Brundah Mint / Wattle**

Subject to development approval, the design will be finalised the week 25-29 November 2024, with the artists to begin work on the 2 December 2024. This will allow enough time for the artworks to be brought to life and allow for any hold ups such as wet weather etc ahead of the NYE Light Up the Night Party.

This project has been undertaken with a very tight timeframe. Council will need to adopt this recommendation at this meeting in order for this mural to be finished for the Light Up the Night New Year's Eve event in order to meet the grant funding guidelines.

Council will need to take into consideration any DA submissions received for the DA application for this mural.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications relating to this report.

FINANCIAL/RESOURCE IMPLICATIONS

The mural project is fully funded by the NSW Government's Open Streets Program, with a budget of \$50,000.00 (excluding GST) and must be expended before the Light Up the Night event.

INTERNAL/EXTERNAL CONSULTATION

The mural design process has been highly participatory, with extensive community engagement through surveys and consultation sessions. The community's strong preference for Concept One is clear. The proposed amendments will further celebrate Grenfell's unique identity and enhance the local streetscape, positioning the town as a cultural and artistic destination.

The relocation of the existing portraits on the Grenfell Motel wall will also be managed separately, with additional sites identified and explored following community suggestions. This will be presented to the December 2024 Council meeting for consideration and a decision on preferred relocation destination made.

The community has been consulted through multiple phases, including surveys and consultation sessions. The final design and proposed amendments have been influenced by the feedback received.

Permission was granted for the use of the Grenfell Motel wall by the owner. As well as for relocation of the existing portraits to a new site.

CONCLUSION

The community has spoken, and Concept One has emerged as the preferred design for the new mural. With the proposed amendments, the mural will reflect the community's vision and enhance Grenfell's visual identity. The final approval of this concept will allow Mountain Ash Creative to proceed with the installation, with the mural's unveiling planned for the Light Up the Night event on 31 December 2024.

11.7 NOTIFIABLE DATA BREACH**File Number:****Author:** IT Officer**Authoriser:** Director Corporate Services**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** To inform Council of the notifiable Data Breach Report**Budget:****RECOMMENDATION**

That Council note the information contained in this report.

RESOLUTION 242/24

Moved: Cr Montgomery

Seconded: Cr Neill

That Council note the information contained in this report.

THE MOTION WAS CARRIED UNANIMOUSLY

The following information provides Council with a summary of a recent data breach.

On October 1, 2024, it came to our attention that one of our mailboxes had been compromised and was sending spam.

After an investigation it was discovered on September 24, 2024, a user in our tourism team had fallen victim to phishing and provided credentials. This allowed the attacker to log into the mailbox and act as the compromised user. The mailbox had multifactor authentication enabled, however, the attacker was able to phish the authentication code along with the password.

During the access period, the attacker had curated a list of 376 emails, containing both internal and external email addresses, to which spam was sent. It is possible that during this week the attacker had access to files stored within the mailbox which included personally identifiable information (PII).

The PII contained within the mailbox was analysed and the affected persons have been notified. Details of the breach have been forwarded to OAIC as required by Notifiable Data Breaches (NDB) scheme. A public notice has also been uploaded to our website. This is in accordance with our Data Breach Response Policy.

A number of plain text passwords were also identified within the mailbox and these passwords have now been reset.

The password for the compromised mailbox was unique to this mailbox and did not have domain access preventing the attacker from pivoting to additional workstations, servers or mailboxes.

Council attempted to contact all identified emails that were contacted from this account. Council also notified 40 individuals identified to have PII within the mailbox. However, in

order to ensure that we comply with the Data Breach Response Policy, public notification allows for transparency.

Moving forward, additions to existing procedures and additional cyber awareness training will be undertaken to mitigate the risk of similar incidents in the future and to strengthen our response capabilities. This is in alignment with the Policy of Post Breach Review.

11.8 ADOPTION OF CYBER SECURITY POLICY 16.16.02**File Number:****Author:** IT Officer**Authoriser:** Director Corporate Services**Attachments:**

1. Submission Responses
2. Cyber Security Policy 16.16.02 (without track changes)
3. Cyber Security Policy (with track changes) - to be adopted without track changes

CSP Objective: Shire assets and services delivered effectively and efficiently**Precis:** The Cyber Security Policy has been exhibited and the final policy is provided for Council's adoption**Budget:** Nil**RECOMMENDATION**

That Council

1. Note the information contained in this report.
2. Adopt the Cyber Security Policy

RESOLUTION 243/24

Moved: Cr Gorman

Seconded: Cr Rolls

That Council

1. Note the information contained in this report.
2. Adopt the Cyber Security Policy

THE MOTION WAS CARRIED UNANIMOUSLY**PURPOSE**

Council has prepared this policy to develop a standard in which Council operates in order to ensure the security, integrity, and uptime of its devices.

The purpose of this Cyber Security Policy is to provide the users (employees, Councillors, consultants, contractors, volunteers, work placement students or any other persons) who use Council's Information and Communications Technology (ICT) resources with a comprehensive policy of the digital assets that require protection, as well as outlining the various threats that may jeopardise our security.

BACKGROUND

The Cyber Security Policy has a requirement to be reviewed yearly and as such was updated to reflect changes in the ever-changing Cyber Security landscape. A Draft Cyber Security Policy was tabled to Council at its July meeting. It was recommended that the draft policy

be placed on Public Exhibition for a period of 28 days inviting submissions from the community.

ISSUES AND COMMENTS

It was raised by Council's insurer that the Cyber Security Policy lacked guidance around Return to Work. This along with the requirement to review the policy at least once annually was the driver in reviewing and updating our current Cyber Security Policy.

POLICY/LEGAL IMPLICATIONS

Council and its employees have a responsibility to comply with relevant laws when using Council ICT assets. Council must also comply with relevant legal provisions when monitoring or enforcing requirements set in the policy.

This policy relates to the following legislation:

- *Privacy Act 1988*
- *Security of Critical Infrastructure Act 2018 (SOCIA Act)*
- *The Criminal Code Act 1995*
- *Local Government Act 1993*
- *State Records Act 1998 (NSW)*
- Weddin Shire Council Policy For Records Management
- Weddin Shire Council Information Services Usages Policy
- Weddin Shire Council Social Media Policy
- Weddin Shire Council CCTV Workplace Surveillance
- *Workplace Surveillance Act 2005 (NSW)*

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial implications relating to this policy.

INTERNAL/EXTERNAL CONSULTATION

The Draft Policy was placed on public display to which one submission was received. Responses to the submission have been provided and actionable items have been addressed. The final version reflects this submission from the public.

The submission was discussed between IT and management and the matters raised were addressed. Changes were made to reflect these matters. The changes include:

- Clarity around browsing history and email backups.

Other changes to the policy include:

- Minor grammatical changes,
- Changes within the organisational structure,
- Updates to backups during investigation, and
- Includes a section around device uptime and power status.

Finally, this version also includes guidance for Return to Work.

CONCLUSION

The adoption of the new Cyber Security Policy will ensure Council has updated guidelines in place to protect digital assets and data from malicious attacks. This also will as much as possible ensure that public resources and services are accessible at all times.

11.9 WEDDIN SHIRE COUNCIL | CROWN LANDS - PLAN OF MANAGEMENT - MULTIPLE RESERVES

File Number: P.2.7.9
Author: Executive Assistant to the General Manager
Authoriser: General Manager
Attachments: 1. ATT 1_Plan of Management - Crown Land
2. ATT 2 _ Letter from Crown Lands confirming procoess for Crown Land Plan of Management
CSP Objective: Sustainable natural, agricultural and built environments
Precis: Crown Reserves – Plans of Management
Budget: NIL

RECOMMENDATION

That Council

1. Adopt the Weddin Shire Council Plan of Management (PoM).
2. Note the General Manager will provide a copy of the Council adopted PoM to Crown Lands with a copy of the resolution.

RESOLUTION 244/24

Moved: Cr Montgomery
Seconded: Cr Parlett

That Council

1. Adopt the Weddin Shire Council Plan of Management (PoM).
2. Note the General Manager will provide a copy of the Council adopted PoM to Crown Lands with a copy of the resolution.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

A suite of Crown Land legislative changes introduced in 2018 included the *Crown Land Management Act 2016* and supporting Regulation. This introduced the need for NSW Councils to manage certain Crown Reserves and Dedications as Crown Land Manager.

BACKGROUND

Previously Council Reserves were jointly managed by Crown Lands and Council under separate legislation. The previous joint arrangements have been discarded in favour of Councils having administrative responsibility for the management of Crown Reserves.

The first step was for Council to undertake a classification for the 29 reserves into Park, Natural Area (Bushland), Sportsground, General Community Use and Reserves with multiple categories.

The second step was to prepare Plans of Management (PoM) for all of the 29 former reserves, now Natural Areas or (Bushland).

The third step was Community consultation, where Council was required to publicly notify and exhibit the PoM under section 38 of the LG Act.

The fourth step was subject to no changes following the public exhibition, The Minister for Lands and Property, consents Council to adopt the PoM under clause 70B of the Crown Land Management Regulation 2018. If there no amendments to the PoM, a copy of the adopted PoM must be sent to council.clm@crowland.nsw.gov.au.

At the 15 August 2024 Ordinary Council Meeting, Council resolved to place the draft Plan of Management on Public Exhibition for 42 days.

RESOLUTION 172/24

Moved: Cr Parlett

Seconded: Cr Best

That Council

1. Place the Draft Generic Plan of Management (PoM) on Public Exhibition for 42 days inviting comment.
2. Note that subject to no changes following the public exhibition period, Council writes to the Minister to obtain the written consent of the Minister to adopt a plan under clause 70B of the Crown Land Management Regulation 2018.

THE MOTION WAS CARRIED

ISSUES AND COMMENTS

The following provides a summary to note regarding the PoM and the administration of Crown Land:

- Council is merely making recommendations to the NSW Department of Industry-Crown Lands which may or may not be accepted.
- This process does not permit Council to sell any Crown Land or even deal with land for the simple reason it is not owned by Council.
- Any possible future sales of Crown Reserves are entirely a matter for the Crown, not Council.
- Once the PoM is adopted by Council, Council is the Crown Land Manager as well as manager of on-going maintenance of the land and drafting/managing any leases/licences of the Reserves which may arise.

POLICY/LEGAL IMPLICATIONS

A suite of Crown Land legislative changes introduced in 2018 included the *Crown Land Management Act 2016* and supporting Regulation. This introduced the need for NSW Councils to manage certain Crown Reserves and Dedications as Crown Land Manager.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resource implications arising from the PoM outside of the ordinary management/maintenance activities that currently occur.

INTERNAL/EXTERNAL CONSULTATION

Consultation has occurred between Corporate Services, Environmental Services and externally with Crown Lands (Department of Planning, Housing and Infrastructure). There were no submissions provided during the public exhibition period.

CONCLUSION

That Council note no submissions were received during the exhibition period. Note the General Manager has written to Crown Lands confirming no amendments were made to the PoM following the public exhibition period.

The Minister for Lands and Property, consents Council to adopt the PoM under clause 70B of the Crown Land Management Regulation 2018.

Crown Lands have advised that Council can now proceed to adopt the Plan of Management.

12 INFRASTRUCTURE SERVICES REPORTS

12.1 INFRASTRUCTURE SERVICES REPORT - NOVEMBER 2024

File Number:**Author:** Executive Assistant - Infrastructure Services**Authoriser:** Acting Director of Infrastructure**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** Infrastructure Works Report**Budget:** Nil

RECOMMENDATION

That Council receive and note the information provided on infrastructure works completed in October 2024 and planned works for November 2024.

RESOLUTION 245/24

Moved: Cr Montgomery

Seconded: Cr Makin

That Council receive and note the information provided on infrastructure works completed in October 2024 and planned works for November 2024.

THE MOTION WAS CARRIED

EXECUTIVE SUMMARY

The following information is to update the Council and community on matters associated with construction and maintenance from the Infrastructure Division (Roads, Parks and Gardens, Sewerage and Plant for works, Urban Services and Weeds) undertaken in October 2024 and planned works for November 2024.

NATURAL DISASTERS

The Weddin Local Government Area has been impacted by a number of wet weather events and Natural Disaster declared events. When a Natural Disaster event is declared for Local Government areas, this means emergency repairs (to make safe only) are required to be completed within three (3) months of the declaration date or in our circumstances extended by the NSW Government. However, noting that the extension granted has expired.

Subsequent reconstruction works are a further claim that Council must apply to the NSW Government for approval and funding. In addition to this, a number of construction and maintenance projects scheduled have been impacted by weather, resourcing of staff, contractors and supplies.

Summary of events and progress of work is provided in the following table.

Information of the packages and their approval status are now publicly available on Council's website with information of where road crews are operating for the natural disaster packages are now uploaded. Scope of works for the financial year has been developed with minor changes pending.

Last correspondence refers to dates that Council last formally heard from TfNSW, noting that Council Officers have submitted multiple follow ups.

AGRN Event	Phase - Package	\$ Value (Subject to Change)	Status
1034 - 14 September 2022 onwards	EPA-RW - P2 General Works	\$1,736,708.30	Heavy Patching on Sealed Roads Submitted scope of works to TfNSW for approval (last correspondence 28 October 2024) Package 2 Scope includes: o Unsealed roads (non-priority) o Tree & vegetation clearing Roads included are: <ul style="list-style-type: none"> • Abbots Lane • Adams Lane • Adams Lane North • Adelargo Road • Andersons Road • Arramagong Road • Back Piney Range Road • Bald Hills Road • Beazleys Lane • Bembricks Lane • Berendebba Lane • Bewleys Road • Bimbi St (Caragabal-Quandialla Road) • Bobelar Lane • Campbells Lane • Clay Pit Road • Dixons Lane • Dunkleys Lane • Eualdrie Road • Eves Lane • Gerrybang Road-I • Gerrybang Road-II • Gibraltar Rocks Road • Goodes Lane • Grants Lane • Grimms Lane • Hancock-Flinns Road • Hancock-Williams Road • Hazells Road • Healys Road

AGRN Event	Phase - Package	\$ Value (Subject to Change)	Status
			<ul style="list-style-type: none"> • Heathcotes Lane • Holy Camp Road • Kangaroo Road • Major West Road • McCanns Lane • McDonalds Lane • Melyra Street • Napiers Road • O'Loughlins Lane • Peaks Creek Road • Piney Range Hall Road • Pinnacle Road • Reeves Lane • Sandy Creek Road • South Street • Taylors Road • West Street • Yambira Road
1034 - 14 September 2022 onwards	EPA-RW - P3 Priority Patches	\$7,211,868.03	<p>Heavy Patching on Sealed Roads \$7,211,868.03 upper limit is approved by TfNSW for Package 3. Submitted scope of works to TfNSW for approval</p> <p>95% complete</p> <p>Overall Scope includes:</p> <ul style="list-style-type: none"> • Line marking work on Henry Lawson (completed) • Driftway Road (completed) • Deaths Lane (completed) • Henry Lawson Way - Forbes • Morangarell Road (completed) • Quandialla Caragabal Road (completed)
1034 - 14 September onwards	EPA-RW - P4 - North Patching	\$6,092,819.36	<p>Heavy Patching on Sealed Roads Council is working with TfNSW on the revised scope of works for Package 4. TfNSW is disputing contractor rates (market rate with no mark up). Other issues were also raised whereby assessors did not look at photos to see straightness test on subgrade issues and other pavement issues. Council has submitted a submission back to TfNSW and awaiting a response. The matter has been corresponded with the Minister for Regional Roads (last correspondence 28 October 2024).</p> <p>Roads included in Package 4 are:</p> <ul style="list-style-type: none"> • Adelargo Road

AGRN Event	Phase - Package	\$ Value (Subject to Change)	Status
			<ul style="list-style-type: none"> • Bald Hills Road - East West • Ballendene Road • Bewleys Road • Goodes Lane • Gooloogong Road (MR237) • Hunters Road • Keiths Lane • Mortray Road • Muncks Lane • Piney Range Hall Road • Sandy Creek Road
1034 - 14 September 2022 onwards	EPA-RW - P5 - South Patching	\$10,726,397.41	<p>Heavy Patching on Sealed Roads Submitted scope of works to TfNSW for Package 5 approval (last correspondence 28 October 2024) Scope of works include:</p> <ul style="list-style-type: none"> • Back Piney Range Road • Berrys Road • Bimbi-Quandialla Road • Bimbi-Thuddungra Road • Bland Road • Edward Square, Greenethorpe • Eualdrie Road • Gambarra Road • Gerrybang Road • Gooloogong Road (R096/MR237) • Greenethorpe-Bumbaldry Road • Greenethorpe-Koorawatha Road • Grenfell Street • Holy Camp Road • landra Road • James Street • Martins Lane • Melyra Street • Murrays Lane • Newton Street • Nowlans Road • Old Forbes Road • Sale Street • Second Street • South Street • Talbot Street • Third Street • Tyagong Creek Road • Wirega-Greenethorpe Road
1034 - 14 September 2022 onwards	EPA-RW - P6 - Priority Unsealed	\$1,103,072.01	Scope for Package 6 includes medium and heavy formation grading of unsealed roads.

AGRN Event	Phase - Package	\$ Value (Subject to Change)	Status
			90% of work completed (last correspondence 28 October 2024) Roads included are: <ul style="list-style-type: none"> • Arramagong Road (completed) • Bald Hills Road • Barkers Road East (completed) • Barkers Road North (completed) • Gannons Lane (completed) • Lynchs Road (completed) • Maddens Lane • McCanns Lane (completed) • Napiers Road (completed) • Nealons Lane (completed) • Reeves Lane (completed)
1034 - 14 September 2022 onwards	EPA-RW - P7 - Sinking Culverts	\$900,000	Now includes scope for drain cleaning <ul style="list-style-type: none"> • Awaiting approval

STATE ROADS

- Refer to separate Business Paper from RMCC.

MAJOR WORKS

Pullabooka Road Drainage and Resurfacing

- Council is waiting to commence table-drain drainage work on Pullabooka Road in January 2025 which is funded through the Regional Local Roads Repair Program (RLRRP).

Greenethorpe-Koorawatha Road Rehabilitation

- All works due to be completed by end November 2024.

Nowlans Road Upgrade

- Works have commenced, however due to harvest, this project is now expected to be completed at the end of March 2025.

Arramagong Road Culvert Replacement

- Council is planning to start construction works end of January 2025.

Heathcotes Lane Culvert Replacement

- Council has submitted the project completion report (PCR) to TfNSW and is awaiting the final payment.

Weddin Shire Road Entry Signs

- Contractor has completed all but one of the signs which is at Goolong Rd. Scheduled to be completed at the end of November 2024. Project also includes the installation of solar lights and correction of the year from 1869 to 1866 on two signs.

Caragabal Shared Pathway

- Council is waiting for ARTC to install the rubber matting on the railway corridor, due December 2024. Once the work is concluded, Council will complete the remaining 20m construction (both sides of the railway corridor).

Grenfell Cemetery Amenities

- The toilet facility is complete. Solar lights are to be installed by the Contractor before the end of November 2024.

Bogolong Dam Restoration Project

- Public Works Department is compiling a report for Council that will provide information necessary for determining the safety and stability of the dam.
- Once received, a final consideration by the Bogolong Dam Committee will be made and presented to Council.

Main Street

- Line marking of the roundabout at Forbes Street and the pedestrian crossing will commence at the end of November 2024. Notice will be given to business owners as Main Street will be closed for night works.
- CCTV installation is expected to be completed in November 2024.
- Disabled Parking needs to be completed in front of IGA, including a disabled bollard at each 'Shared Parking Area'.

FOOTPATH /KERB AND GUTTER WORKS

Third Street, Quandialla

- Procurement process is ongoing to select a suitable construction contractor for kerb and gutter replacement. Sufficient quantity of kerb and gutter work needs to be generated to make this work viable. Delivery of this work is planned for end of the financial year.

ROAD MAINTENANCE WORKS

- Road maintenance works including pothole patching, vegetation management, gravel road maintenance and signage works have been undertaken in the past few months.

GRAVEL RESHEETING

- Council is intending to undertake a gravel resheeting program as per Council's strategic planning. The gravel resheeting program will be funded under the Regional Emergency Road Repair Fund (RERRF). Council's plan is to complete the program within the next three (3) years depending on the availability of Council resources.

PARKS AND RECREATION

The Parks and Gardens team are carrying out routine maintenance such as mowing, whipper snipping, tree trimming within sporting fields and the open space network.

Park Maintenance

- Mowing, weeding and whipper snipped in parks and garden areas
- Mowed and whipper snipped the Cemetery grounds
- Mowed, weeded and whipper snipped Taylor Park
- Mowed and whipper snipped Vaughn Park
- Mowed and whipper snipped Proctor Park
- Mowed, weeded and whipper snipped Memorial Park
- Mowed and whipper snipped Rotary Park
- Mowed and whipper snipped Goodsell Park
- Mowed and whipper snipped SH6 Rest Stop
- Mowed, weeded and whipper snipped Rygate Square
- Mowed and whipper snipped Council Chambers
- Mowed and whipper snipped O'Briens Hill and Lookout
- Mowed, weeded and whipper snipped Endemic Garden
- Mowed, weeded and whipper snipped Dagmar Street
- Mowed and whipper snipped Lawson Oval Top and Bottom
- Mowed, weeded and whipper snipped Henry Lawson's Birthplace
- Mowed and whipper snipped Railway Crossing on the Young Road
- Mowed and whipper snipped Dalton Street
- Mowed and whipper snipped Railway Free Camp (West Street)
- Mowed and whipper snipped Henry Lawson Way
- Mowed, weeded and whipper snipped Forbes Road Rest Stop
- Mowed and whipper snipped Camp Street
- Mowed and whipper snipped Melyra Street
- Mowed and whipper snipped Brundah Street
- Set sprinklers in Memorial Park
- Repaired sprinkler system in Rotary Park
- Weeded the daisies garden bed in Rygate Square

Town Maintenance

- Mulched all garden beds in Main Street
- Checked and fixed sprinklers in Taylor Park as well as Memorial Park
- Whipper snipped around all islands on the road within the Grenfell town area

- Whipper snipped around guard railing
- Started tree lifting, whipper snipping and mowing in laneways

Village Maintenance

- Standard village maintenance of mowing in Greenethorpe, Caragabal and Quandialla
- Clearance of debris at Caragabal, Greenethorpe and Bimbi

PLANT REPORT

Plant Report for October 2024			
2096	Nissan	Service	Serviced
1132	Toyota	Service	Serviced
1134	Toyota	Service	Serviced
4105	Grader	Service	Servicing
4102	Grader	Gearbox	Sent for repairs
2097	Nissan	service	serviced
4121	Grader	Full service	Serviced
1130	Toyota	Service	Serviced
4120	Volo	Hydraulic service	Serviced
2099	Toyota	Service	Serviced
4124	Kubota	3 point linkage, hook up	Fixed
4122	Backhoe	Service	Serviced
2083	Nissan	Service	Serviced
4118	Caravan	Batteries	Replaced Batteries
2082	Nissan	Service	Serviced
4119	Caravan	Batteries	Replaced Batteries
RFS	Fire truck cat 1	Service	Serviced
4113	Roller	Service	Serviced
4108	Roller	Service	Serviced
4109	Roller	Service	Serviced
3958	Tipper	Service and repair	Serviced and repaired
3960	Trailer	Trailer repairs	repaired
4116	Toro	Service	serviced
4117	Toro	Service	serviced
5288	Slasher	Service	Serviced
3966	Western Star	Service 30,000	Serviced
4127	Mower	Service	Serviced

Plant Report for October 2024			
3965	Iveco	Garbage truck lift arms replaced	
3959	Tri axle	Brakes	Replace boosters
3960	Tri axle	Rear door	Repair hinges
5258	Coolroom	Broken leg stand	Replace
5355	Gravley	Service	Blade replaced @sevice
3229	Delta	Repair lights	Replace broken lights
5300	Husqvarna	Blade replaced	
2097	Nissan	Service	Check all driveline
1114	Toyota	Rear damage report	Panel beater noted
3956	Low Loader	Brake	Adjustment
3961	Isuzu	Service	Full service

Council is using a JetPatcher under a rental agreement.

BIOSECURITY

Two vehicles were available for inspections and spraying in October 2024.

ACTIVITY	LOCATION
Administration	<ul style="list-style-type: none"> Monthly report, mapping, BIS uploads, inspections and weeds loaded on Chartis Weeds App, email correspondence, review weed spraying program and plan of action, review relevant budget totals, review/reply Service Requests when received
Public Awareness	<ul style="list-style-type: none"> Handing out merchandise to raise weed awareness Social media campaign - cemetery spraying Spot and Report signs waiting installation
Mapping	<ul style="list-style-type: none"> Weed information mapped, synced and uploaded to DPI Working on inputting data when a drone is used
Meetings	<ul style="list-style-type: none"> Weekly Infrastructure works meeting Lachlan Valley Weeds Committee (LVWC) meeting in Orange

ACTIVITY	LOCATION
Training	<ul style="list-style-type: none"> • Continual drone training/practise • EMtrain online modules • Local weed identification • Native Plant ID and Cert IV Government Investigation - completed
Private Property Inspections	<ul style="list-style-type: none"> • Informal inspections using drone for training • Information packages for landholders to receive during inspections or on request • Inspections organisation in progress
Roadside Inspections and On-ground Control, if Required	<ul style="list-style-type: none"> • Continuous roadside inspections • Limited control when environmental conditions allow
Council Owned Land	<ul style="list-style-type: none"> • Council owned /managed vacant land, Grenfell and village areas
Travelling Stock Route (TSR) Inspections	<ul style="list-style-type: none"> • Forbes Road, Mary Gilmore Way, SH6, SH17, Gooloogong Road & Reserves on non TSR roads • Stock Route Road
Rail Inspections	<ul style="list-style-type: none"> • Pullabooka & Quandialla area • Working on having the rail lines treated and updating relevant contacts and approval process
Other High Risk Sites	<ul style="list-style-type: none"> • Cemetery, silos, camping areas, including National Parks and rest areas
Sucker Control	<ul style="list-style-type: none"> • Waiting for funding to be approved by Council
Biological Control	<ul style="list-style-type: none"> • Good presence of St John's Wort Beetles (biological control building up for Horehound control) • Ongoing research in Biocontrol for additional tools for use in Priority weed control • African boxthorn rust release with State Forest in June 2024, will monitor throughout coming months, new release site planned & release will be early November
Other	<ul style="list-style-type: none"> • Mentoring staff members in Biosecurity • Awards received at the October Lachlan Valley Weeds Committee Meeting in Orange: <ul style="list-style-type: none"> ○ Jaime Elms - Don Lawrence Memorial Award for the Quiet Achiever - Macquarie and Lachlan Valley Weeds Committee. The recipient of this award receives

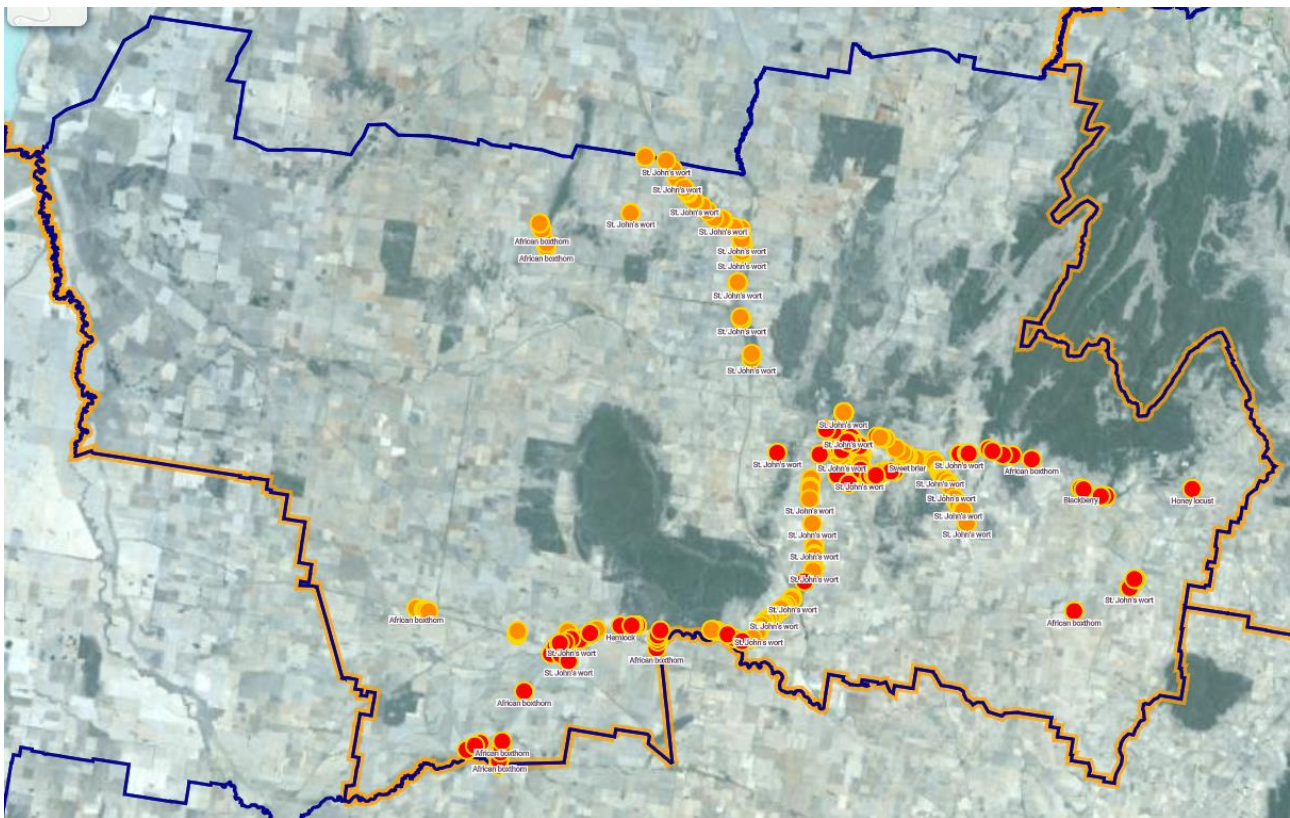
ACTIVITY	LOCATION
	funding to attend the NSW Weeds Conference at Port Macquarie in 2025. <ul style="list-style-type: none"> o Kellie Frost - John Ryan Innovation Award for Recognition of Efforts within the Macquarie and Lachlan Valley Weeds Committee

Chemicals Used for Weed Spraying

The following chemicals were used in October for priority weeds:

- 30L Grazon
- 20L Glyphosate

There were 343 instances of control measures taken over the Weddin Shire Council in October. The map below shows an overview of the locations treated.



12.2 UPDATED ROAD MAINTENANCE COUNCIL CONTRACT (RMCC)

File Number: 2023/24 RMCC
Author: RMCC Coordinator
Authoriser: General Manager
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Road Maintenance Council Contract (RMCC)
Budget: Nil

RECOMMENDATION

That Council note the information contained in this report.

RESOLUTION 246/24

Moved: Cr Gorman
Seconded: Cr Parlett

That Council note the information contained in this report.

THE MOTION WAS CARRIED UNANIMOUSLY

PURPOSE

To provide Council with an overview of the RMCC Contract and, in particular, ordered work carried out by Council as part of the RMCC Contract during the 2024/2025 financial year.

BACKGROUND

Council has a RMCC (Road Maintenance Council Contract) with Transport for NSW (TfNSW), which includes carrying out various maintenance and specific work such as reseals and heavy patching on the Mid Western Highway (HW06) and Newell Highway (HW17).

The Mid Western Highway is about 105 km and Newell Highway is about 22km. Council's current RMCC Contract is for a period of three (3) years from 1 July 2023.

The value of the Maintenance component of the RMCC Contract has increased from \$621,000 last financial year to an approved \$827,000 this financial year. This has seen an increase in contractor and internal wage costs to deliver this higher workload. Although the Routine Maintenance Annual Plan (RMAP) is the approved maintenance funding plan, the quantified outputs dictate actual payments from TfNSW and this can sometimes be below the approved RMAP agreement, this relates to the way TfNSW applies an upper limit on contracts but rarely utilises this clause.

2024/2025 Routine Maintenance Annual Plan (RMAP)

The following funding for routine maintenance has been received for the first 3 months of the current financial year:

Reference	Description	Amount	Status
Q1	RMAP 2024/2025 Jul-Sep	\$268,658.00	Completed/Received

Council has been issued with the approved RMAP budget for the 2024/25 financial year from TfNSW of \$827,329. The Q1 claim matches the planned expenditure under the RMAP.

In addition to the RMAP funding, due to natural disaster events, the value of the issued ordered work component has gone up as follows:

- 2023/2024 - Approximately \$4.2 million.
- 2024/2025 – Approximately \$7.95 million budgeted

It is noted that with the significant increase in the value of the ordered work and workload, comes with major operational / documentation / supervision challenges with the same amount of resources Council has always had / provided for RMCC work.

ISSUES AND COMMENTS

Council’s RMCC staff will continue to confer with the Finance Team to best decide on timing for taking on new works with TfNSW and to identify if part payments will be required and requested during these projects. As well as making timely claims to ensure cash flow during high workload periods

Council will continue to meet all of its contractual requirements over the life of its contract. One of these requirements is the Aboriginal Procurement Policy (APP) which means if our contract with TfNSW exceeds \$7.5 million, we must commit \$1.5% of total funding to the engagement of Aboriginal employees or an aboriginal registered company.

Council’s received its R2 and G certifications on the 14 October 2024. This is the level of qualification required under Councils RMCC contract to deliver work on the state road network..

Newell Highway

- Council has scoped up and received indicative funding under a range of funding packages for 20884m2 of Flexible Pavement Patches to be completed 2024/2025 financial year on the Newell Highway. Council will go back out to tender for a part service delivery of this works, with most the work being carried out by Council.
- An approved extension of RFT33-2023 and RFT34-2023 has allowed council to commence these works with the first half of the Newell patches sealed early November.
- Council has received indicative funding for \$ 1,400,000.00 worth of reseal works, this type of works is a specialist type activity that will require council to tender the onsite delivery of the works.
- Where possible, traffic control work to be undertaken by Council’s own works staff under the required G Registration to carry out work on State Roads.

Mid-Western Highway

- Council has scoped up and received indicative funding under a range of funding packages for 41,724m² of Flexible Pavement Patches to be completed 2024/2025 financial year on the Mid-Western Highway. Council will go back out to tender for a part service delivery of this works, with most the work being carried out by Council.
- An approved extension of RFT33 and RFT34 has allowed council to lock in a contractor to commence these works early December. The continuation of these works during favourable weather periods is crucial for delivery of such a large ordered works Program.
- Council has received approved funding for \$ 657,000.00 worth of reseal works, this type of works is a specialist type activity that will be carried by contractor under the approved extended RFT033-2023.
- Where possible, traffic control work to be undertaken by Council's own work staff under the required G Registration to carry out work on State Roads

Council has received the following allocations for this financial year.

Reference	Description	Allocation	Status
483.24.04	Culvert 288087	\$41,280.00	W/O Issued
TBA	HW6 Flex Pavement Patching	\$ 250,000.00	Indicative
483.25.07	HW17 Flex Pavement Patching	\$ 150,000.00	W/O Issued
483.25.04	HW6 Resurface Preparation	\$ 500,000.00	W/O Issued
TBA	HW17 Resurface Preparation	\$ 40,000.00	Indicative
TBA	HW17 Spray Reseal	\$ 1,400,000.00	Indicative
483.25.01	HW6 Spray Reseal	\$ 657,000.00	W/O Issued
483.25.02	HW6 Pavement Reshape (S-BendS Seg 06300)	\$ 451,000.00	W/O Issued
483.25.03	HW6 Flex Rehab S-Bends Seg 06300	\$ 300,000.00	W/O Issued
483.25.06	ND HW6 Weddin Flood Nov22	\$ 2,800,000.00	W/O Issued
483.25.05	ND HW17 Weddin Flood Nov22	\$ 1,360,000.00	W/O Issued
	Total	\$ 7,950,000.00	

2024/2025 Ordered Work Program

The following work orders have commenced this financial year and the percentage claimed listed.

Reference	Description	Amount (ex GST)	Status
483.25.02	HW6 Pavement Reshape (S-Bend Seg 06300)	\$ 88,300.00	20% Completed /Claimed

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications arising from this report or work undertaken under the RMCC.

FINANCIAL/RESOURCE IMPLICATIONS

All work undertaken by Council and its Contractors on the State Roads network is fully funded by TfNSW under the RMCC Contract in two (2) parts - Routine Maintenance Annual Program (RMAP) and Ordered Work.

INTERNAL/EXTERNAL CONSULTATION

Council staff have been in regular contact with TfNSW RMCC Contract Representatives through the regular monthly meetings and other correspondence.

CONCLUSION

TfNSW have paid Council for all claimed Work Orders. Future works with TfNSW will continue to be delivered in accordance with the TfNSW contract terms and conditions as well as the new controls implemented by Council finance team.

13 ENVIRONMENTAL SERVICES REPORTS

13.1 DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES

File Number: T5
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Sustainable natural, agricultural and built environments
Precis: List of development application, construction certificate and complying development application determined during the period 1 October to 31 October 2024.
Budget: Nil

Background

Under s. 4.16 of the *Environmental Planning and Assessment Act 1979*, under delegated authority Council Officers can exercise the power to determine development applications and post consent certificates such as construction certificates and complying development certificates. The following provides a list of the development applications, complying development applications and construction certificate applications determined within the Weddin Shire during the month of October 2024.

Development Applications Determined by Council

The undermentioned applications were received and determined subject to specified conditions, by the Director Environmental Services under delegated authority:

DA NO.	Applicant	Construction	Value (\$)	Address
30/2024	Mr DJ Freebody	Erection of 1.8m colourbond fence along part of the Eastern and Western property boundary	\$3,500	LOT: 1 SEC: 8 DP: 758473 1 Middle Street GRENFELL NSW 2810
32/2024	Mr SP Brown	Construction of Principal Dwelling and change of existing dwelling to Secondary Dwelling	\$565,650	LOT: 1 DP: 1053881 285 Melyra Street GRENFELL NSW 2810

Complying Development Applications

The complying development certificate applications approved within the Shire in October 2024 by Council or any other Principal Certifiers.

CDC NO.	Applicant	Construction	Value (\$)	Address
NIL				

Construction Certificates

The undermentioned applications were determined by the Director Environmental Services under delegated authority:

CC NO.	Applicant	Construction	Address
12/2024	Ms G Doyle	Change of Use (Part of Building to Dwelling) and alterations to the building	LOT: 3 DP: 655201 & LOT: 4 DP: 345056 20-22 Main Street GRENFELL NSW 2810
25/2024	Mr BM Cartwright	Shed	LOT: 5 DP: 1072519 62 Quondong Road GRENFELL NSW 2810
26/2024	Ms MR D’Ombrain	Demolish existing Dwelling and erection of new Dwelling	LOT: 6 SEC: 22 DP: 758473 13 East Street GRENFELL NSW 2810
28/2024	Mrs S Brown	Construction of new Shed	LOT: B DP: 306003 14 East Street GRENFELL NSW 2810

13.2 DEVELOPMENT APPLICATION 35/2024 - MINOR BUILDING ALTERATIONS (EXTERNAL) AND INSTALLATION OF ART MURAL

File Number: DA 35/2024

Author: Director Environmental Services

Authoriser: General Manager

Attachments: 1. ATT 1 | Development Plans and SEE
2. ATT 2 | Submission Received 20/11/2024

CSP Objective: Sustainable natural, agricultural and built environments

Precis: An updated report as at 21 November 2024 is now submitted to Council regarding Development Application 35/2024 proposes minor building alterations (external) and the installation of an art mural. The application is reported to Council due to the requirements of the Council-Related Development Application Conflict of Interest Policy, and one (1) submission received.

Budget: Nil

RECOMMENDATION

That

1. Council notes that the reason for the decision is that the proposal largely complies with Section 4.15 of the *Environmental Planning and Assessment Act 1979*.
2. Development Application No. 35/2024, being for minor building alterations (external) and the installation of an art mural, be approved by Council subject to the recommended conditions listed in Appendix A of the Assessment Report and be signed under delegated authority by the Director Environmental Services.
3. The General Manager register this planning decision in line with s. 375A of the *Local Government Act 1993* including the names of the Councillors who supported the decision and the names of any Councillors who opposed (or are taken to have opposed) the decision.

RESOLUTION 247/24

Moved: Cr Montgomery

Seconded: Cr Makin

That

1. Council notes that the reason for the decision is that the proposal largely complies with Section 4.15 of the *Environmental Planning and Assessment Act 1979*.
2. Development Application No. 35/2024, being for minor building alterations (external) and the installation of an art mural, be approved by Council subject to the recommended conditions listed in Appendix A of the Assessment Report and be signed under delegated authority by the Director Environmental Services.

3. The General Manager register this planning decision in line with s. 375A of the *Local Government Act 1993* including the names of the Councillors who supported the decision and the names of any Councillors who opposed (or are taken to have opposed) the decision.

THE MOTION WAS CARRIED UNANIMOUSLY

DIVISION required under the *Local Government Act 1993*/called by Cr Best

FOR: Crs Best, Gorman, Niven, Montgomery, Rolls, Neill, Makin and Parlett

AGAINST: Nil

ASSESSMENT REPORT

Introduction

Development Application No. 35/2024, proposes minor building alterations (external) and the installation of an art mural on Lot 1 Section 19 DP 758473, known as 80-84 Main Street, Grenfell NSW 2810 (the development site). The development site is owned by KYG Enterprises Pty Ltd, with the development application being lodged by Mrs Eloise Hinde on behalf of Weddin Shire Council.

A copy of the site plan, elevations plans, mural concept plans and Statement of Environmental Effects, are included in **Attachment 1**.

The application is reported to Council due to the requirements of the Council-Related Development Application Conflict of Interest Policy, as Council is the applicant.

Description of Site

The development site is located on the corner of Main Street and Forbes Street in Grenfell NSW 2810. The site comprises of a single allotment which currently forms part of the Grenfell Motel business. The main office building of the motel is located on the development site, along with a blockwork wall located along the western boundary of the site.

A map showing the location of the development site in relation to the surrounding locality is provided in **Figure 1** below.

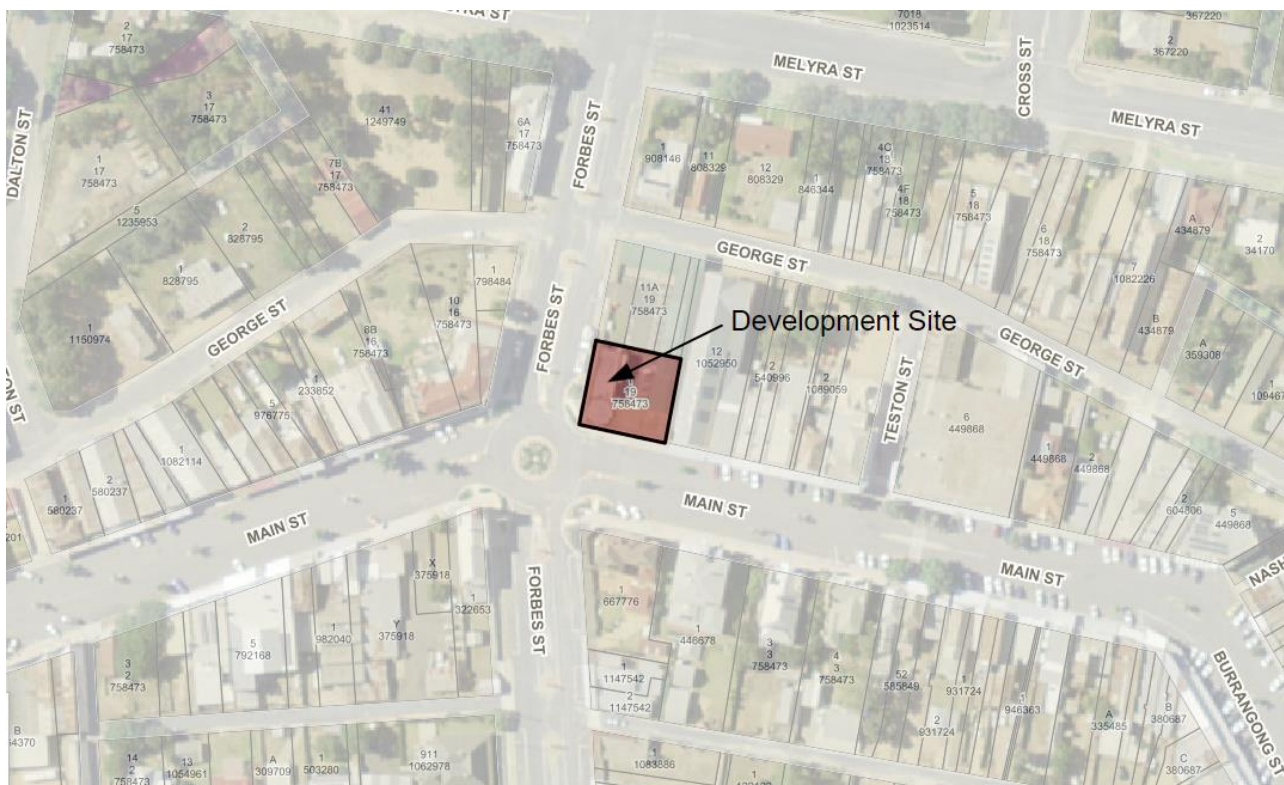


Figure 1. Locality Plan

DESCRIPTION OF PROPOSAL

Development Application 35/2024 proposed building alterations (external) and the installation of an art mural.

The works involve the surface preparation of the wall location along the western boundary of the allotment, and the installation of an art mural on the wall. The new art mural will replace the existing portraits mounted on the wall, which will be relocated to an alternative location.

The mural will be created by Mountain Ash Creative, who provided three (3) concept designs. These concepts were presented to the local community for voting and feedback. The applicant has confirmed that Concept 1 as shown below in **Figure 2** is the design, which is proposed to be installed, subject to the following design changes:

- Remove the owl and tree stump
- Replace the moon with an expanded starry night sky
- Remove the large grevillea and replace with Brundah Mint / Wattle
- Replace the machinery remnants with a timber fence post or log
- Swap the honeyeater for a superb parrot and reduce the size of both bird images
- Reposition the horse so it is not standing over the fire.



Figure 2. Proposed mural design (indicative only) subject to proposed changes.

Further details of the proposed development are included in the submitted plans and Statement of Environmental Effects which are provided in **Attachment 1**.

ENVIRONMENTAL IMPACT ASSESSMENT

In determining a development application, a consent authority is to take into consideration such matters as are of relevance to the development in accordance with Section 4.15(1) of the *Environmental Planning and Assessment Act 1979*. The following section provides an evaluation of the relevant Section 4.15 Matters for consideration for DA 35/2024:

S4.15(1)(a)(i) Any Environmental Planning Instrument

Weddin Local Environmental Plan 2011

The development site is zoned E1 Local Centre under the provisions of Weddin LEP 2011.

Clause 2.3

Clause 2.3(1) of the Weddin LEP 2011 refers to the land use table for each specific zone which details the following:

- (a) the objectives for development, and
- (b) development that may be carried out without development consent, and
- (c) development that may be carried out only with development consent, and
- (d) development that is prohibited.

Below is the land use table for the E1 Local Centre zone –

<p>Zone E1 Local Centre</p> <p>1 Objectives of zone</p> <ul style="list-style-type: none"> • To provide a range of retail, business and community uses that serve the needs of people who live in, work in or visit the area. • To encourage investment in local commercial development that generates employment opportunities and economic growth. • To enable residential development that contributes to a vibrant and active local centre and is consistent with the Council’s strategic planning for residential development in the area. • To encourage business, retail, community and other non-residential land uses on the ground floor of buildings.
--

2 Permitted without consent

Environmental protection works; Home-based child care; Home occupations

3 Permitted with consent

Amusement centres; Boarding houses; Centre-based child care facilities; Commercial premises; Community facilities; Entertainment facilities; Function centres; Hostels; Hotel or motel accommodation; Information and education facilities; Light industries; Local distribution premises; Medical centres; Oyster aquaculture; Places of public worship; Public administration buildings; Recreation facilities (indoor); Respite day care centres; Self-storage units; Semi-detached dwellings; Service stations; Shop top housing; Tank-based aquaculture; Veterinary hospitals; Waste or resource transfer stations; Water recycling facilities; Any other development not specified in item 2 or 4

4 Prohibited

Agriculture; Air transport facilities; Airstrips; Animal boarding or training establishments; Boat building and repair facilities; Boat launching ramps; Boat sheds; Camping grounds; Caravan parks; Cemeteries; Charter and tourism boating facilities; Correctional centres; Crematoria; Eco-tourist facilities; Exhibition homes; Exhibition villages; Extractive industries; Farm buildings; Farm stay accommodation; Forestry; Freight transport facilities; Heavy industrial storage establishments; Highway service centres; Industrial training facilities; Industries; Jetties; Marinas; Mooring pens; Moorings; Open cut mining; Port facilities; Recreation facilities (major); Research stations; Residential accommodation; Rural industries; Sewerage systems; Storage premises; Vehicle body repair workshops; Waste or resource management facilities; Water treatment facilities; Wharf or boating facilities

The proposed development will be located on a property which is primarily used as a motel. It is assessed that the proposed minor building alterations (external) and the installation of an art mural on the site is permitted with development consent within the E1 Zone.

Clause 2.3(2) of the Weddin Local Environmental Plan 2011 requires that *“The consent authority must have regard to the objectives for development in a zone when determining a development application in respect of land within the zone”*. The following provides an assessment of the proposed development in regards to each objective of the zone:

1. *To provide a range of retail, business and community uses that serve the needs of people who live in, work in or visit the area.*

The proposed development will not impact on the existing commercial business which operates from the site. The art mural will provide an additional attraction for visitors to the Shire.

2. *To encourage investment in local commercial development that generates employment opportunities and economic growth.*

The proposed development will be an investment in the CBD area. The art mural will provide an additional attraction within the Shire, with the aim of encouraging an increase in tourism and economic growth.

3. To enable residential development that contributes to a vibrant and active local centre and is consistent with the Council’s strategic planning for residential development in the area.

The proposed development does not propose a residential development, however will contribute to a vibrant and active local centre.

4. To encourage business, retail, community and other non-residential land uses on the ground floor of buildings.

The proposed development aims to install an art mural on a prominent wall within the CBD area of Grenfell. The art mural will provide an additional attraction within the Shire, with the aim of encouraging and increasing in tourism.

It is assessed that the proposed development meets the objectives of the E1 zone and therefore satisfies clause 2.3(2).

Clause 5.10

The development site is not a listed heritage item, but is located within the Grenfell Urban Conservation Area, as identified within the Weddin LEP 2011. **Figure 3** below indicates the location of the development site within the heritage conservation area.

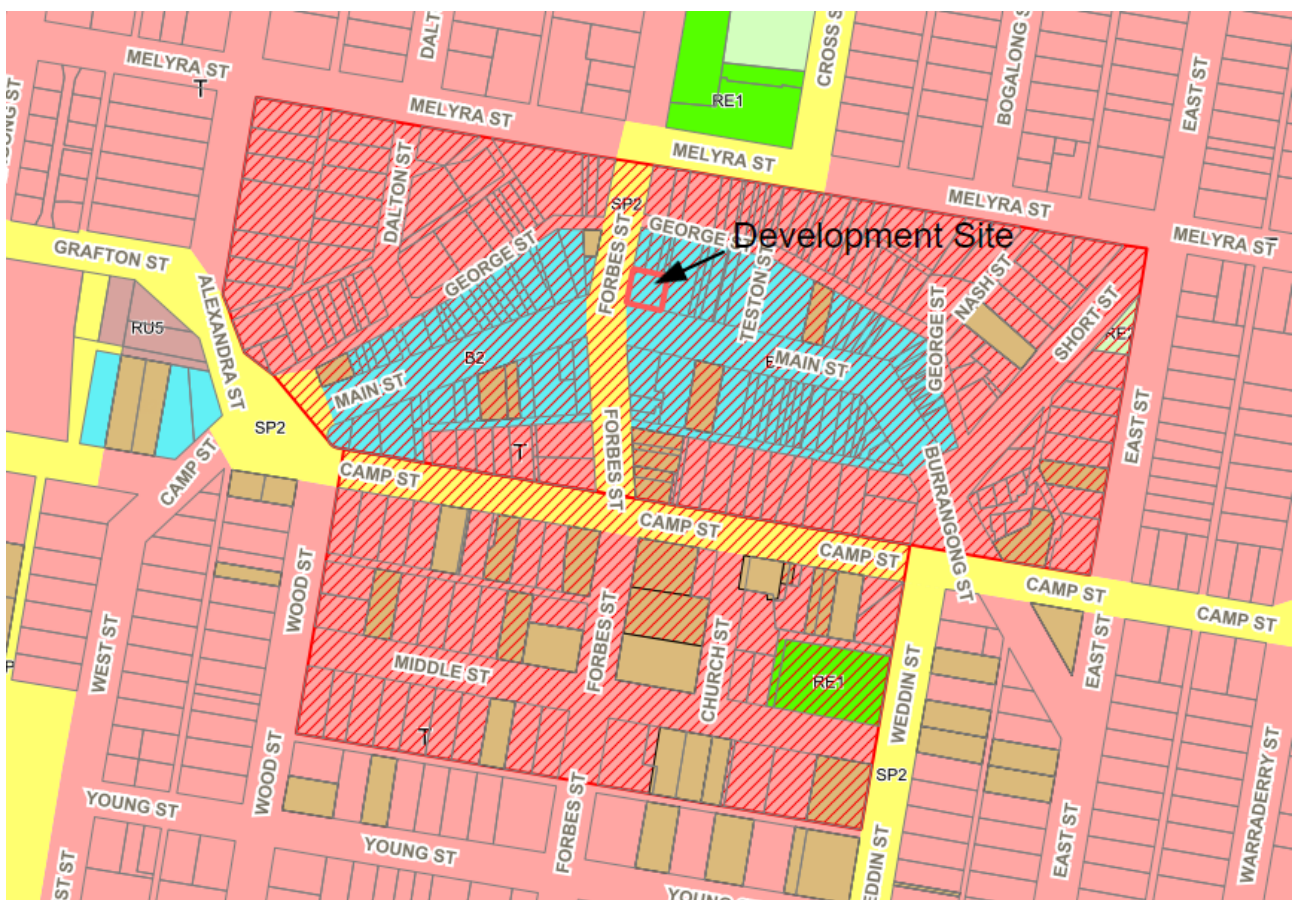


Figure 3. Map showing location of development site within heritage conservation area. Clause 5.10(4) states that:

Clause 5.10(4) Effect of proposed development on heritage significance

The consent authority must, before granting consent under this clause in respect of a heritage item or heritage conservation area, consider the effect of the proposed development on the heritage significance of the item or area concerned. This subclause applies regardless of whether a heritage management document is prepared under subclause (5) or a heritage conservation management plan is submitted under subclause (6).

In accordance with clause 5.10(4) an assessment of the effects that the proposed development may have on the heritage conservation area has been undertaken. The proposed development involves minor building alterations to an external wall on the development site to prepare for the installation of a new art mural on the wall. The existing murals will be removed and re-installed at an alternative location. The development application has been supported by a Heritage Impact Statement prepared by the applicant.

The proposed art mural will be installed on the western wall of the existing motel and will contain features relating to the Weddin Shire. While the mural will not directly face Main Street, it will be visible to traffic and pedestrians travelling up Main Street from the Mid-Western Highway and within Forbes Street.

The heritage impact assessment outlines that the colours and themes of the art mural have been chosen to take into consideration the surrounding heritage area, with the aim of the design to respect and enhance the surrounding area.

The art mural will be located on wall which does not have any heritage significance. It is assessed that the proposed development will not have significant adverse effect on the heritage conservation area and therefore complies with the requirements of the clause 5.10.

Clause 5.21 Flood Planning

The development site is not identified as being within a flood planning area under Weddin LEP 2011 or subject to flooding in the Emu Creek Floodplain Risk Management Study and Plan 2012. Therefore, a detailed assessment of the proposed development in accordance with clause 5.21 is not required in this instance. A copy of Councils flood map indicating the location of the development site is provided below in **Figure 4**.

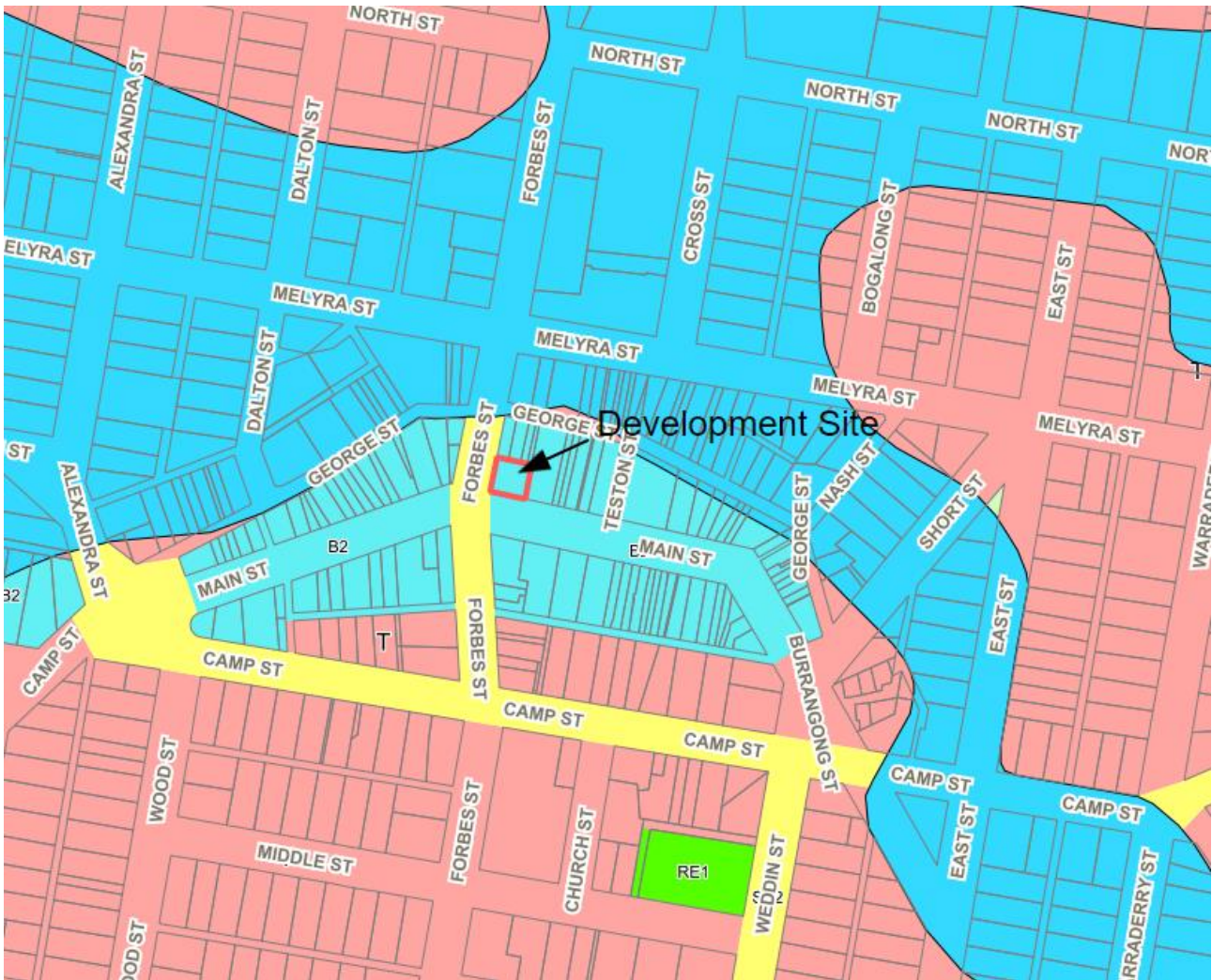


Figure 4. Location of development site in relation to flood planning area.

Clause 6.6

Clause 6.6 of the Weddin LEP 2011 states that:

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the proposed development are available or that adequate arrangements have been made to make them available when required —

- (a) the supply of water,*
- (b) the supply of electricity,*
- (c) the disposal and management of sewage,*
- (d) stormwater drainage or on-site conservation,*
- (e) suitable road access.*

The development site is currently serviced by reticulated water, Council’s sewer mains system and mains electricity. Stormwater from the site is currently drained to the street. The proposed development will not impact on the existing services or require any additional services.

It is considered that the development site has adequate services to cater for the proposed development.

State Environmental Planning Policies

The following State Environmental Planning Policies are considered relevant to Council's assessment of the development proposal:

State Environmental Planning Policy (Biodiversity and Conservation) 2021

Chapter 3 of the SEPP requires Council to assess if the development site is core Koala habitat and if the proposed development will have any impact on that habitat. There is no evidence to suggest that the development site is core Koala habitat. The land is extensively cleared and the proposed development does not require the removal of any trees. It is assessed that the proposed development will not impact any Koala habitat.

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

The proposed development is not identified as being either exempt or complying development in accordance with the SEPP. The applicant has lodged a development application for the proposed development and therefore the requirements of *SEPP (Exempt and Complying Development Codes) 2008* do not apply.

State Environmental Planning Policy (Housing) 2021

The proposed development does not propose affordable housing or diverse housing as defined under the SEPP, as a result there are no requirements which apply to the proposal.

State Environmental Planning Policy (Industry and Employment) 2021

There are no requirements within the SEPP which are applicable to the proposed development.

State Environmental Planning Policy (Planning Systems) 2021

The proposed development is not assessed as being State Significant or Regionally Significant development and therefore the requirements of the SEPP are not applicable.

State Environmental Planning Policy (Precincts-Regional) 2021

An assessment of *SEPP (Precincts-Regional) 2021* has identified that there are no parts of the SEPP which apply to the proposed development.

State Environmental Planning Policy (Primary Production) 2021

The proposed development does not include State Significant Agricultural Land and does not propose a farm dam or other small scale and low risk artificial waterbodies. It is assessed that there are no requirements under the SEPP which would apply to the proposed development.

State Environmental Planning Policy (Resilience and Hazards) 2021

Under Clause 4.6 of the SEPP a consent authority must not consent to the carrying out of and development on land unless:

- (a) it has considered whether the land is contaminated, and
- (b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and
- (c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.

There are no known prior land-uses on the site that are likely to have resulted in the contamination of the land. Site inspection carried out did not reveal any evidence of contamination of the site. The SEE submitted with the application does not mention any previous land uses that are likely to have resulted in contamination of the site. No further investigation is warranted in this instance.

State Environmental Planning Policy (Resources and Energy) 2021

The proposed development does not include mining, petroleum production or an extractive industry, therefore are no requirements within the SEPP which are applicable the development.

State Environmental Planning Policy (Sustainable Buildings) 2021

The proposal does not include a BASIX affected building as defined under the *Environmental Planning and Assessment Act 1979*. The development also does not include a new non-residential building with an estimated cost of \$5 Million or alternations, enlargement or extension of an existing building with an estimated cost of \$10 Million or more. Therefore, there are no requirements within the SEPP which are applicable to the development.

State Environmental Planning Policy (Transport and Infrastructure) 2021

The proposed development will not significantly impact on the electricity infrastructure in the area. The proposed works are not located within any known electricity easements or located close to any infrastructure which would require referral to the electricity supply authority.

The proposed development is not classified as a traffic-generating development under Schedule 3 and therefore was not required to be referred to Transport for NSW under the provisions of the SEPP.

S4.15 (1) (a) (ii) Any draft Environmental Planning Instrument

There are no draft Environmental Planning Instruments that apply to the development.

S4.15 (1) (a) (iii) Any Development Control Plan (DCP)

Weddin Shire Development Control Plan 2014

Chapter 10 – Commercial Development

Table 1 below provides an assessment of the matters listed in Chapter 10 of the DCP 2014.

Clause	Complaint	Comment
Clause 10.5 – Change of Occupancy/Tenancy	Not Applicable	The development does not involve a change occupancy or tenancy.
10.6 – Building Line/Street Frontage	Yes	The proposed mural will be installed on an existing wall built on the property boundary.
10.7 – Side and Secondary Setbacks	Yes	The proposed mural will be installed on an existing wall built on the property boundary.
10.8 – Building Height	Yes	The proposed mural will be installed on an existing wall which is less than the maximum permitted building height
10.9 - Materials	Yes	The mural will be installed on an existing wall and will contain features which represent the Weddin Shire.
10.10 – Advertising	Not Applicable	The proposed development does not contain any advertising.
10.11 - Carparking	Not Applicable	The proposed development will not impact on existing carpark arrangements on the site.
10.12 – Landscaping	Not Applicable	The proposed mural will be installed on an existing wall and will not impact on existing landscape areas.
10.13 – Side Walking Dining	Not Applicable	The proposed development does not include sidewalk dining.

Table 1. Assessment of compliance with Section 10 of Weddin DCP 2014.

Based on the above assessment it is considered that the proposed development is consistent with the objectives of the Chapter 10 of the Weddin DCP.

Chapter 13 – Heritage

Table 2. below provides an assessment of the matters listed in Chapter 13 of Weddin DCP 2014.

Clause	Complaint	Comment
Clause - 13.5 Heritage Listings	Not Applicable	The proposal does not include a proposed heritage listing.
Clause - 13.6 NSW Heritage Assessment Criteria	Not Applicable	The proposal does not include a proposed heritage listing.
13.7 - Conservation Areas	Yes	The development site is located within a heritage conservation area. An assessment of the proposal has determined that it will not have a

		detrimental impact upon the prevailing streetscape character or conservation area.
13.8 - Heritage Advisory Service	Not Applicable	The application was not required to be referred to Council Heritage Advisor.
13.9 - Heritage Impact Statement	Yes	The application was supported by a Heritage Impact Assessment prepared by the applicant.
13.10 - Authenticity	Not Applicable	The proposed development does not propose changes to the fabric of a building.
13.11 - Streetscape	Yes	It is assessed that the proposed development will not have detrimental impact on the surrounding streetscape.
13.12 – Alterations and Additions	Yes	The proposed alterations to the existing wall are minor and will not have any significant impact on the heritage conservation area.
13.13 – Adaptive Re-use	Not Applicable	The proposal does not propose adaptive re-use.
13.14 – Infill Development	Yes	The proposal only includes the installation of a new art mural. No significant changes will be made to the built form of existing buildings.
13.15 - Reconstruction	Not Applicable	The proposal does not include the reconstruction of a building.
13.16 - Redevelopment	Not Applicable	The proposal does not propose a redevelopment of the site.
13.17 - Subdivision	Not Applicable	The proposal does not propose a subdivision.
13.18 - Demolition	Not Applicable	The proposal does not include the demolition of a building.
13.19 - Garages	Not Applicable	The proposal does not include the construction of a garage.
13.20 - Fences	Not Applicable	The proposal does not include the construction of a fence.
13.21 – Signage & Outdoor Advertising	Not Applicable	The proposal does not include the installation of a panel sign of outdoor advertising for a business.
13.22 – Prohibited Signs	Not Applicable	The proposal does not include a prohibited sign.
13.23 – Incentives to Property Owners	Not Applicable	The proposal has been applied for by Council and will be paid for via grant funding.

Table 2. Assessment of matters listed in Chapter 13 of Weddin DCP 2014.

Chapter 15 – Public Consultation

The development application was advertised and notified in accordance with the Chapter 15 of the DCP and the Council-Related Development Application Conflict of Interest Policy from 24 October 2024 to 20 November 2024. One (1) public submission was received as a result of the public consultation process. An assessment of the matters raised in the submission is provided in the proceeding parts of this assessment report.

S 4.15(1)(a)(iiia) provisions of any Planning Agreement(s)

There is no planning agreement that has been entered into under Section 7.4 of the *Environmental Planning and Assessment Act 1979* by the applicant in relation to the development proposal. Similarly, the applicant has not volunteered to enter into a draft planning agreement for the development proposal.

S4.15(1)(a)(iv) The EP & A Regulations

Section 4.15(1)(a)(iv) requires Council to also consider Clauses 61, 62, 63, & 64 of the *Environmental Planning and Assessment Regulation 2021*. The following provides an assessment of the relevant Clauses of the Regulation:

- Clause 61 – The proposal includes the removal of a small amount of existing cladding from the western wall on development site. The cladding has been tested and confirmed that it does not contain asbestos. Given the minor nature of the works, it is not considered that further assessment under AS 2601-2001: The Demolition of Structures, is warranted.
The land is not subject to a subdivision order or the Dark Sky Planning Guideline. The application does not propose a manor house or multi dwelling housing and therefore the requirements to consider the *Low Rise Housing Diversity Design Guide for Development Applications* does not apply. There are no other matters under clause 61 which apply to the development.
- Clause 62 – The proposal does not involve the change of a building use, therefore the requirement to consider the fire protection and structural capacity of the building's proposed new use is not required.
- Clause 63 – The proposal does not involve the erection of a temporary structure and therefore there are no matters under clause 63 which are relevant to the proposed development.
- Clause 64 – The proposal does involve minor alterations of an existing building (wall) to allow for the installation of the art mural, and therefore the requirements of clause 64 apply to the development. Council as the consent authority must consider whether it is appropriate to require the existing building to be brought into total or partial conformity with the *Building Code of Australia*. Given that the building only includes a wall, is assessed that no additional upgrade works are warranted in this instance.

S4.15(1)(b) The likely impact on the natural and built environment(s) and the likely social and/or economic impact on the locality

Section 4.15(1)(b) requires the Council to consider the likely impacts of the development, including environmental impacts on both the natural and built environments as well as the social and economic impacts in the locality. The following provides an assessment of the likely impacts of the development:

Context and Setting

The development site is made up of one (1) allotment being Lot 1 Section 19 DP 758473, known as 80 Main Street, Grenfell NSW 2810. The site is located on the corner of Main Street and Forbes Street, and has an area of approximately 692.73m². The property currently contains part of the Grenfell Motel and associated vehicle parking and manoeuvring areas. An existing wall approximately 2.6 metres high and 18.8 metres long is located along the western boundary of the allotment. The proposal includes the installation of an art mural on this western wall.

The site is zoned E1 – Local Centre under Weddin Local Environmental Plan 2011 and is generally surrounded by other commercial properties.

It is assessed that the proposed development will be consistent with the character and setting of the surrounding area.

Access, Transport and Traffic

An existing vehicle entrance is provided to the site from Main Street. The proposed development will not impact on the existing access arrangements. It is assessed that development will not significantly impact on traffic in the area.

Public Domain

The proposal will not have a negative impact on public recreational opportunities or public spaces in the locality. The proposal will provide a further tourist attraction within the CBD area.

Heritage

The development site does not contain any items of environmental heritage listed in schedule 5 of the Weddin Local Environmental Plan 2011. However, the site is located within the Grenfell Urban Conservation Area. The application was supported by a Statement of Heritage Impact prepared by the applicant. An assessment of the proposed development with regards to heritage has been undertaken in previous sections of this report which revealed that the development will not impact on the heritage values of the subject building or any heritage items in the vicinity.

Other Land Resources

The land does not contain any recorded mineral deposits and the proposal will not negatively impact any water catchment areas or waterways.

Water, Sewerage and Stormwater

The proposed development will not impact on water, sewerage or stormwater arrangements currently servicing the existing building.

Soils

The application will not have a negative impact on soils in the locality. The development does not propose any significant earthworks or excavations.

Air and Microclimate

Minimal amounts of dust may be generated during the construction period. Once construction works are complete the development will not significantly impact on air quality.

Flora and Fauna

The development does not propose any major earthworks or the removal of any significant trees or natural vegetation. It is assessed that the proposal will not create any additional impacts on flora and fauna in the area.

Waste

Any waste generated during the construction process can be disposed of at a licensed waste management facility. The ongoing use of the development will not create any waste streams.

Energy

The proposed development will not increase energy usage on the site.

Noise and Vibration

Some noise will occur during the construction phase of the development but is not expected to adversely impact on any surrounding land uses. Council's standard condition regarding construction hours has been included in the recommended conditions of consent.

Natural Hazards

The development site is not identified as being within a flood planning area or bushfire prone area under Weddin LEP. There are no other identified natural hazards applying to the land.

Technological Hazards

There are no identified technological hazards relating to the proposed development.

Safety, Security and Crime Prevention

It is assessed that the development will not generate any activity likely to promote safety or security problems to the subject land or surrounding area.

Social and Economic Impacts on the locality

The proposed development will not result in any negative social or economic impacts in the locality. The development will provide for an additional tourist attraction within the CBD area which is likely to benefit business in the area.

Site Design and Internal Design

The proposed development will not significantly alter the current buildings on the site. The proposed colours and themes of the art mural have been chosen to take into consideration the surrounding heritage area, with the aim of the design to respect and enhance the surrounding area.

Construction

The proposed works will be required to be undertaken in accordance with the requirements of the National Construction Code and relevant standards. No adverse impacts are anticipated to occur as a result of the construction of the development.

Cumulative impacts

The proposal is not expected to generate any ongoing negative cumulative impacts. The proposal will provide an additional tourist attraction within the CBD area.

S4.15(1)(c) The Suitability of the Site for the Development

It is considered that the proposed development will not create adverse impacts within its local setting or impact on the heritage conservation area. It is further assessed that the development will not unduly impact upon any existing services. The site is not constrained by natural features and is considered suitable for the development, subject to the imposition of appropriate conditions of consent.

Public Consultation

The development application was advertised and notified in accordance with the Chapter 15 of the DCP and the Council-Related Development Application Conflict of Interest Policy from 24 October 2024 to 20 November 2024. One (1) public submission was received as a result of the public consultation process. A copy of the submission is provided in **Attachment B** to this report.

A summary of the issues raised in the submission, along with corresponding comments, are provided below:

Issue

As a stakeholder in the community, I believe this proposal raises significant issues that could adversely affect the character, integrity, and value of this important heritage area.

Comment

The development site is located within the Grenfell Urban Conservation Area. As such the development has been assessed to terms of the impact that it will have on the heritage conservation area. As mentioned in the previous sections of this report, it has been assessed that the proposed art mural will not have a significant adverse impact on the conservation area.

Issue

Heritage conservation areas are designated to preserve and protect the unique historical and architectural character of our community. The importance of Grenfell’s streetscapes is recognised by the National Trust. There are currently 13 sites in Grenfell that are listed on the National Trust (NSW) Register which include:

- *The Grenfell Urban Conservation Area*
- *Bank of NSW, 124 Main Street*

- ANZ Bank, 77 Main Street
- The Grenfell Record, 39 Main Street
- The Exchange Hotel Façade, 31 Main Street

Comment

The development site is located within the Grenfell Urban Conservation Area which is a locally listed heritage conservation area within Part 2 of Schedule 5 of the Weddin LEP 2011. The National Trust is a community -based, non-government organisation, and as such it has not statutory power. The Trust's Register is intended to only perform an advisory and educational role. The fact that the Grenfell Urban Conservation Area is listed within the register, has no bearing on the assessment of the development application.

Issue

Weddin Shire has adopted strategic objectives, which have been consulted with and endorsed by the Community. The strategic objectives clearly outline the importance to the community to ensure a deep respect for heritage, and the contributions of heritage to the character, amenity and economic viability of Grenfell and Shire.

Comment

It is acknowledged that heritage is an important part of the Weddin Shire and this is reflected by the fact that heritage is incorporated into Councils Integrated Planning and Reporting Documents including the Community Strategic Plan, Delivery Program and Operational Plan. However, heritage is only one of many factors to be considered as part of the development assessment process. As previously mentioned above, it has been assessed that the proposed art mural will not have a significant adverse impact on the heritage conservation area.

Issue

Grenfell is a historically significant town which is steeped in colonial history with much of its old word character and charm maintained. The economic importance of heritage is highlighted in the Weddin Shire Destination Management Plans which identify 'Weddin Shire's strengths lie in outdoors and nature-based activities, heritage and little places with big stories and potentially in 'unlimited horizons'.

Comment

Heritage and it's role in tourism is included in the Weddin Shire Destination Management Plan. However, the Plan does outline that although the Shire has focused on the heritage of the Grenfell town centre, this product appears to have limited traction in the marketplace. It is considered to be a 'local' attraction more-so than providing a reason to visit the Shire. The Plan is also not considered to be a development control document, which is required to be taken into account as part of the development assessment process.

The proposed art mural will provide an additional tourism attraction within the CBD to attract additional people and stimulate the local economy. The proposed art mural is to be installed on a building which is not an individually listed heritage item and does not contain any

significant heritage features. As mentioned above, it has been assessed that the proposed art mural will not have a significant adverse impact on the heritage conservation area.

Issue

The Local Environmental Plan and Weddin Shire Development Control Plan objectives include:

5.10 Heritage

- *To ensure that new development does not adversely affect identified heritage items.*

Development Control Plan

13.21 Signage & Outdoor Advertising Objectives

- *To ensure the traditional historical character of the Weddin commercial centre is maintained.*
- *To reduce the visual complexity of the streetscape by providing fewer, more effective advertising*

13.11 Streetscape

- *To protect the unique streetscape character and appearance of the main shopping streets of the Weddin commercial area.*
- *To conserve and promote the heritage streetscape character as a marketing tool for encouraging tourism within the Shire.*

Comment

An assessment of the proposed development in terms of the applicable clauses of the Weddin Local Environmental Plan 2011 and Weddin Development Control Plan 2014 has been undertaken in the proceeding part of this assessment report. It is assessed that the proposed development is consistent with the general requirements of the Weddin LEP 2011 and Weddin Shire DCP 2014, and will not have a significant adverse impact on any nearby heritage items or the surrounding heritage conservation area.

Issue

Weddin Shire Council Policy 5.8.2-heritage-restoration outlines that ‘Excessively bright colours that were not traditionally used shall not be supported.’

Comment

The policy in mention is primarily aimed at the restoration of heritage buildings. The requirement relating to colours is specifically mentioned in clause 5, Guidelines to support the restoration of heritage buildings, of the Policy. The proposed art mural is not proposed to be installed on an individually listed heritage building. Additionally, it has been assessed that the proposal will not have a significant adverse impact on the heritage conservation area.

Issue

Information provided in the HIS directly conflict with the three concept designs exhibited. The designs are characterised by excessively bright colours. The proposed mural is visible and notably dominate in the Main Street streetscape and visible from the original main street George Street. The mural (whether concept 1 -2- 3) size, scale and colour dominates the conservation area and heritage main street, streetscape.

Comment

The applicant has advised that the design of the art mural is based on the feedback of the local community, who requested a more vibrant, contemporary mural that stands out from traditional heritage colours and references, with the aim of drawing people into the area, creating an engaging focal point within the CBD area.

While the colours are brighter than typical heritage palettes, they were selected to add a new dimension to Grenfell's streetscape, attracting visitors and showcasing the town's evolving character in a way that harmonises with the community's vision for a welcoming, revitalized area.

Issue

This proposal is inconsistent with heritage and economic objectives for the following reasons:

- 1. Inconsistent Mural Design: The proposed mural includes colours and design elements that are not consistent with the heritage conservation palette. Such vibrant and modern elements visually dominate the area and detract from the historical charm of the conservation area.*
- 2. High Visibility: The mural, as proposed, is highly visible in the heritage conservation area, eastbound traffic along Main Street from Rygate Square, eastbound along George Street to Forbes Street, and north and southbound along Forbes Street. This prominent placement amplifies the impact of the design and its discord with the heritage streetscape.*
- 3. Impact on Historical Integrity: The introduction of elements that clash with heritage colours and styles erodes the cohesive and historically significant character of the area, collectively changing the traditional historical character of the commercial centre.*
- 4. Precedent for Future Developments: Allowing this mural may set a precedent for future designs that are similarly out of character, further undermining the purpose of the heritage conservation area.*
- 5. Community Concerns: Many residents, and community members including myself, are deeply invested in preserving the heritage status of our area. This proposal does not align with the strategic objectives or shared vision for the community.*

Comment

The proposed design of the art mural incorporates aspects relating to the Weddin Shire. It is proposed to incorporate the following design changes to the mural based on community feedback:

- Remove the owl and tree stump.
- Replace the moon with an expanded starry night sky.
- Remove the large grevillea and replace with Brundah Mint / Wattle.
- Replace the machinery remnants with a timber fence post or log.

- Swap the honeyeater for a superb parrot and reduce the size of both bird images.
- Reposition the horse so it is not standing over the fire.
- More of a defined Weddin Mountains in the background.

The location of the mural has been chosen to attract and promote tourism within the CBD area. The mural will be visible from the lower end of Main Street and parts of Forbes Street. The applicant has advised that the mural has been designed based on extensive community consultation and the feedback from the local community which requested a more vibrant and contemporary mural.

S4.15(1)(d) The Public Interest

Community Interest

The proposed development has been considered in terms of the context and setting of the locality in previous sections to this report. The proposed development will not impose any identified adverse economic or social impacts on the local community. It is assessed that the development will have a positive impact on the Grenfell CBD by providing an additional tourist attraction within the area.

SECTION 7.11 & 7.12 CONTRIBUTIONS

Council does not have a Section 7.11 or Section 7.12 Contributions Policy and therefore such contributions are not applicable to the proposed development.

CONCLUSION

Development Application No. 35/2024 proposes minor building alterations (external) and the installation of an art mural on the wall located along the western boundary of the development site.

The information submitted in support of the development application provides sufficient information to allow the proper assessment of the proposal. The application was placed on public exhibition, with one (1) submission being received. The matters raised in the submission have been considered as part of the assessment of the development application.

Having considered the documentation supplied by the applicant, the findings of site inspection(s) and the comments made from consultation, it is assessed that the impacts of the proposal and the likely environmental interactions between the proposed development and the environment are such that Council should not refuse the development application.

Accordingly, a recommendation of conditional approval is listed in the recommendation subject to the conditions listed in **Appendix A**.

APPENDIX A

General Conditions

1	Approved Plans and Supporting Documentation				
	The development is to be implemented in accordance with the approved plans, specifications, and supporting documentation listed below which have been endorsed by Council’s approved stamp, except where modified by conditions of this consent.				
	Plan/Support Document	Reference No	Version	Prepared By	Date
	Site Plan	-	1	Applicant	Undated
	Location Plan	-	1	Applicant	Undated
	Concept Plan	-	1	Applicant	Undated
	Elevation Plan	-	1	Applicant	Undated
	Heritage Impact Statement	-	1	Applicant	Undated
Statement of Environmental Effects	-	1	Applicant	Undated	
In the event of any inconsistency between conditions of this development consent and the plans/supporting documents referred to above, the conditions of this development consent prevail. In the event of any inconsistency between the approved plans and the supporting documentation, the approved plans prevail.					
Condition reason: To ensure the development proceeds in the manner assessed by Council and all parties are aware of the approved plans and supporting documentation that applies to the development.					

Building Work

Before issue of a construction certificate

No additional conditions have been applied to this stage of development.

Before building work commences

2	Appointment of Principal Certifier			
	Prior to the commencement of work, the person having the benefit of the development consent and construction certificate must appoint a Principal Certifier. The Principal Certifier (if Council is not appointed) must notify Weddin Shire Council of their appointment, no later than 2 days before building work commences.			
	Condition reason: To meet the requirements of the Environmental Planning and Assessment Act 1979.			

During building work

No additional conditions have been applied to this stage of development.

Before issue of an occupation certificate

3	<p>Occupation Certificate</p> <p>Occupation or use of the development must not occur until all work has been completed, all conditions of the consent have been satisfied and an Occupation Certificate has been issued by the Principal Certifier pursuant to section 6.10 of the <i>Environmental Planning and Assessment Act 1979</i>.</p> <p>Condition reason: To ensure compliance with the Environmental Planning and Assessment Act 1979.</p>
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Occupation and ongoing use

No additional conditions have been applied to this stage of development.

Demolition Work

Before demolition work commences

4	<p>Dial before you Dig</p> <p>Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual’s responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial before you dig service in advance of any construction or planning activities.</p> <p>Condition reason: To protect underground assets from damage during works.</p>
5	<p>Signs on Development Sites</p> <p>Prior to the commencement of building work, subdivision work or demolition work, the person acting on the consent must ensure that a rigid and durable sign is erected in a prominent position on the development site stating the following:</p> <ol style="list-style-type: none"> 1. the name, address and telephone number of the principal certifier, and 2. if there is a principal contractor—the principal contractor’s name, address and a telephone number on which the principal contractor may be contacted outside working hours. 3. unauthorised entry to the work site is prohibited. <p>The sign must be able to be read easily by a person on a public road or in another public place adjacent to the site. The sign must be maintained at all times while the work is being carried out on the site and removed when the work has been completed.</p> <p>Condition reason: To meet the requirements of the Environmental Planning and Assessment Act 1979.</p>

During demolition work

6	<p>Carrying Out of Works in a Road Reserve</p> <p>Prior to undertaking any works within the road reserve area, the person acting on the consent must obtain consent from the roads authority (Council) pursuant to Section 138 of the <i>Roads Act 1993</i>. An application for a 138 permit must be lodged with Weddin Shire Council (Infrastructure Services Department) using the approved form and be accompanied by the required plans and documentation.</p> <p>Condition reason: To comply with the <i>Roads Act 1993</i> and ensure all work meets relevant standards and is completed in safe manner.</p>
7	<p>Confines of Work</p> <p>All construction works and demolition works must be carried out within the confines of the property unless separate written permission is obtained from the relevant landowner and/or authority in control of adjoining land. A copy of any written consents from adjoining land owners must be submitted to Council prior to any operations commencing on the affected land.</p> <p>Condition reason: To protect and preserve the amenity of the surrounding locality.</p>
8	<p>Construction Site Waste and Debris</p> <p>All building rubbish and debris, including that which can be windblown, shall be contained on site in a suitable container or receptacle, for disposal at an approved Waste Management Facility. The container/receptacle must be located on the building site prior to the any work commencing. The waste container/receptacle shall be regularly cleaned to ensure proper containment of the building wastes generated on the construction site until the completion of the project. No building rubbish or debris shall be placed or permitted to be placed on any adjoining public reserve, footway or road.</p> <p>Condition reason: To protect and preserve the amenity of the surrounding locality.</p>
9	<p>Damage to Public Assets</p> <p>Any damage caused to footpaths, roadways, utility installations and the like as part of the works being undertaken must be made good and repaired to a standard equivalent to that existing prior to commencement of works. The full cost of restoration/repairs of the damage must be met by the person acting on the consent or contractor responsible for the damage.</p> <p>Condition reason: To ensure any damage to public infrastructure is rectified.</p>
10	<p>Demolition</p> <p>All demolition works shall comply with the provisions of Australian Standard AS2601:2001 The Demolition of Structures and the <i>Work Health and Safety Act 2011</i>.</p> <p>Condition reason: To ensure demolition work is undertaken safely in accordance with legislative requirements.</p>
11	<p>Loading and Unloading of Goods and Materials</p> <p>All loading and unloading of goods and materials relating to the development must be carried out within the confines of the development site and adequately stored within the boundaries of the property. No loading or unloading of goods and materials is permitted on a road, footpath or public reserve.</p> <p>The unloading of building materials over any part of a public road by means of a lift, hoist or tackle projecting over the footway will require separate approval under <i>Section 68 of the Local Government Act 1993</i>.</p>

	Condition reason: To protect and preserve the amenity of the surrounding locality and comply with legislative requirements.
12	<p>Noise</p> <p>All construction and demolition works that generate noise which is audible at any residential premises, must be restricted to the following times:</p> <ul style="list-style-type: none"> Monday to Friday – 7.00 am to 6.00 pm, and Saturday – 8.00 am to 1.00 pm No noise from construction or demolition works is to be generated on Sundays or Public Holidays. <p>Noise generated during the permitted times must not give rise to any offensive noise within the meaning of the <i>Protection of the Environment Operations Act 1997</i>.</p> <p>Condition reason: To protect the amenity of the surrounding area.</p>

On completion of demolition work

No additional conditions have been applied to this stage of development.

General advisory notes

This consent contains the conditions imposed by the consent authority which are to be complied with when carrying out the approved development. However, this consent is not an exhaustive list of all obligations which may relate to the carrying out of the development under the EP&A Act, EP&A Regulation and other legislation. Some of these additional obligations are set out in the [Conditions of development consent: advisory notes](#). The consent should be read together with the *Conditions of development consent: advisory notes* to ensure the development is carried out lawfully.

The approved development must be carried out in accordance with the conditions of this consent. It is an offence under the EP&A Act to carry out development that is not in accordance with this consent.

Building work or subdivision work must not be carried out until a construction certificate or subdivision works certificate, respectively, has been issued and a principal certifier has been appointed.

A document referred to in this consent is taken to be a reference to the version of that document which applies at the date the consent is issued, unless otherwise stated in the conditions of this consent.

Dictionary

The following terms have the following meanings for the purpose of this determination (except where the context clearly indicates otherwise):

Approved plans and documents means the plans and documents endorsed by the consent authority, a copy of which is included in this notice of determination.

AS means Australian Standard published by Standards Australia International Limited and means the current standard which applies at the time the consent is issued.

Building work means any physical activity involved in the erection of a building.

Certifier means a council or a person that is registered to carry out certification work under the *Building and Development Certifiers Act 2018*.

Construction certificate means a certificate to the effect that building work completed in accordance with specified plans and specifications or standards will comply with the requirements of the EP&A Regulation and *Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021*.

Council means WEDDIN SHIRE COUNCIL.

Court means the Land and Environment Court of NSW.

EPA means the NSW Environment Protection Authority.

EP&A Act means the *Environmental Planning and Assessment Act 1979*.

EP&A Regulation means the *Environmental Planning and Assessment Regulation 2021*.

Independent Planning Commission means Independent Planning Commission of New South Wales constituted by section 2.7 of the EP&A Act.

Occupation certificate means a certificate that authorises the occupation and use of a new building or a change of building use for an existing building in accordance with this consent.

Principal certifier means the certifier appointed as the principal certifier for building work or subdivision work under section 6.6(1) or 6.12(1) of the EP&A Act respectively.

Site work means any work that is physically carried out on the land to which the development the subject of this development consent is to be carried out, including but not limited to building work, subdivision work, demolition work, clearing of vegetation or remediation work.

Stormwater drainage system means all works and facilities relating to:

- the collection of stormwater,
- the reuse of stormwater,
- the detention of stormwater,
- the controlled release of stormwater, and
- connections to easements and public stormwater systems.

Strata certificate means a certificate in the approved form issued under Part 4 of the *Strata Schemes Development Act 2015* that authorises the registration of a strata plan, strata plan of subdivision or notice of conversion.

Sydney district or regional planning panel means Western Regional Planning Panel.

13.3 PLANNING PROPOSAL - RECLASSIFICATION OF COMMUNITY LAND TO OPERATIONAL LAND**File Number:****Author:** Director Environmental Services**Authoriser:** General Manager**Attachments:** 1. Draft Planning Proposal Schedule 4 Amendments to Weddin Shire Council LEP 2011**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** A draft Planning Proposal for the reclassification of fifteen (15) Council owned allotments from community land to operational land has been prepared. The draft Planning Proposal is reported to Council to obtain endorsement for the submitting of the proposal to the Department of Planning, Housing and Infrastructure.**Budget:** Nil – there are no costs associated with the lodgement of a Planning Proposal to the Department of Planning, Housing and Infrastructure**RECOMMENDATION****That:**

1. Council note the draft Planning Proposal for the reclassification of fifteen (15) Council owned allotments from community land to operational land under the Local Government Act 1993.
2. Council endorse the draft Planning Proposal and its lodgement to the Department of Planning, Housing and Infrastructure for a gateway determination.
3. Council endorse the draft Planning Proposal being placed on public exhibition in accordance with the community consultation strategy detailed in the document, subject to obtaining a gateway determination from the Department of Planning, Housing and Infrastructure without the need for significant changes to the proposal.
4. A further report to be presented to Council on the draft Planning Proposal at the completion of community consultation period, including details of any submissions made and proposed changes to the proposal.

RESOLUTION 248/24**Moved:** Cr Neill**Seconded:** Cr Montgomery**That:**

1. Council note the draft Planning Proposal for the reclassification of fifteen (15) Council owned allotments from community land to operational land under the Local Government Act 1993.
2. Council endorse the draft Planning Proposal and its lodgement to the Department of Planning, Housing and Infrastructure for a gateway determination.

3. Council endorse the draft Planning Proposal being placed on public exhibition in accordance with the community consultation strategy detailed in the document, subject to obtaining a gateway determination from the Department of Planning, Housing and Infrastructure without the need for significant changes to the proposal.
4. A further report to be presented to Council on the draft Planning Proposal at the completion of community consultation period, including details of any submissions made and proposed changes to the proposal.

THE MOTION WAS CARRIED

PURPOSE

The purpose of this report is to present the Draft Planning Proposal for the reclassification of fifteen (15) Council owned allotments from community land to operational land under the Local Government Act 1993, and to obtain Council's endorsement to lodge the proposal to the Department of Planning, Housing and Infrastructure.

BACKGROUND

Public Land is defined in the *Local Government Act 1993* (LG Act) as any land (including a public reserve) vested in, or under the Council control, but does not include:

- a) A public road
- b) Land to which the Crown Land Management Act 2016 applies, or
- c) A common, or
- d) A regional park under the National Parks and Wildlife Act 1974

Public land is managed under the LG Act based on its classification, being either community land or operational land, in accordance with Section 25 and 26 of the Act.

Community land means land that is classified as community land under Division 1 of Part 2 of Chapter 6 of the LG Act. This is land that Council makes available for use by the general public, for example, parks, reserves or sports grounds.

Operational land means land that is classified as operational land under Division 1 of Part 2 of Chapter 6 of the LG Act. This includes land which facilitates the functions of Council, and may not be open to the general public, for example, Council's works depot, dwellings and other leased land.

Pursuant to Clause 6 of Schedule 7 of the LG Act, all public land defaults to a community classification unless Council changed the classification of the land to operational by appropriate resolution within 1 year after the commencement of the LG Act, being 1 July 1993. Additionally, in accordance with clause 31(2A) of the Act, any land acquired by Council after 1 July 1993 that is not classified within 3 months of being acquired, is taken to have been classified as community land.

Investigations by Council staff identified that all Council owned land within the Shire is currently classified as Community Land, with no operational land identified. As a result, a report was presented to Ordinary Council meeting held on 16 November 2023, where it was resolved to approve the commencement of a Planning Proposal to reclassify community land to operational land for the following allotments:

- Lot 2 DP223485, 154A Burrangong Street Grenfell NSW 2810 (known as Grenfell Dental Surgery)
- Lot 1 DP973530, Burrangong Street, Grenfell NSW 2810 (known as Grenfell Medical Centre)
- Lot 10 Section 20 DP 758473, 156 Burrangong Street, Grenfell NSW 2810 (known as Grenfell Medical Centre)
- Lot 7 DP845130, Forbes and North Streets Grenfell NSW 2810
- Lot 21 DP 1224552, Memory Street Grenfell NSW 2810
- Lot 278 DP 754578, Mary Gilmore Way Grenfell NSW 2810
- Lot 133 DP1081488, Stan McCabe Drive Grenfell NSW 2810
- Lot 1 DP322653, 59 Main Street Grenfell NSW 2810 (known as Old Commonwealth Bank building)
- Lot 1 DP 345989, Weddin Street Grenfell NSW 2810
- Lot 6 Sec 7 DP 758473, Weddin Street Grenfell NSW 2810 (known as Weddin Street Doctors Surgery and Residence)
- Lot 5 Sec 42 DP758473, 72 East Street Grenfell NSW 2810
- Lot 1 DP1126750, 12 Grafton Street Grenfell NSW 2810 (known as the Grenfell Caravan Park)
- Lot 11 Sec 32 DP758473, Camp Street Grenfell NSW 2810 (known as Goodsell Park)

In addition to this Council resolution, the Bogolong Dam Precinct Committee, which is a 355 committee of Council, resolved at their meeting held on 24 June 2024 to endorse and seek Council's approval that the parcels identified as Bogolong Dam and surrounding (Lot 104 DP 1235543 Bogolong Dam Road Grenfell) be included in Council's future planning proposal to reclassify land from community land to operational land under the Weddin LEP 2011. The minutes of the Bogolong Dam Precinct Committee were reported to the Ordinary Council Meeting held on 15 August 2024, where they were noted and adopted.

ISSUES AND COMMENTS

As a result of the above-mentioned Council resolutions, a Draft Planning Proposal has been developed for the reclassification of community land to operational land. A copy of the Draft Planning Proposal is included in **Attachment 1**.

During the Planning Proposal preparation process it was identified that the site of the Old Commonwealth Bank Building comprised of two separate lots. The second allotment was not initially mentioned in the original Council resolution. The Draft Planning Proposal has been prepared to include the additional allotment (Lot X DP375918) associated with this site, resulting in the proposal encompassing a total of 15 allotments.

POLICY/LEGAL IMPLICATIONS

Where land has a community classification because of the provisions contained in Clause 6 of Schedule 7 of the LG Act (i.e. the default position), then Council can only reclassify the land to operational through the use of a Local Environmental Plan.

Division 1, Part 2 of Chapter 6 of the LG Act details the requirements that must be followed to prepare a Planning Proposal for the reclassification of land. Division 3.3 of Part 3 of the Environmental Planning and Assessment Act 1979, details the requirements for the preparation of the Planning Proposal to amend and Local Environmental Plan. Clause 3.33 of the Environmental Planning and Assessment Act 1979 requires Council to prepare a

document that explains the intended effect of the proposed instrument and sets out the justification for making the proposed instrument (Planning Proposal).

In accordance with clause 3.33(2) of the Environmental Planning and Assessment Act 1979, the Planning Proposal is to include the following—

- (a) a statement of the objectives or intended outcomes of the proposed instrument,
- (b) an explanation of the provisions that are to be included in the proposed instrument,
- (c) the justification for those objectives, outcomes and provisions and the process for their implementation (including whether the proposed instrument will give effect to the local strategic planning statement of the council of the area and will comply with relevant directions under section 9.1),
- (d) if maps are to be adopted by the proposed instrument, such as maps for proposed land use zones; heritage areas; flood prone land — a version of the maps containing sufficient detail to indicate the substantive effect of the proposed instrument,
- (e) details of the community consultation that is to be undertaken before consideration is given to the making of the proposed instrument.

The Draft Planning Proposal has been prepared to comply with the above legislative requirements and to take into consideration the matters specified in Attachment 1 of LEP Practice Note PN – 16-001 – Classification and Reclassification of Public Land through a Local Environmental Plan, along with the Department of Planning, Housing and Infrastructure guidelines for the preparation of Planning Proposals.

While the reclassification of community land to operational land does give Council the ability to potentially sell the asset, this can only occur in accordance with Council Sale/Disposal of Council Assets of Items Policy. In order to sell any land or building, a resolution of Council would be required under the Policy.

While the Draft Planning Proposal provides details of how funds from any future sale of each of the assets would be used, it is important to note that this is a requirement of Attachment 1 of LEP Practice Note PN – 16-001 – Classification and Reclassification of Public Land through as Local Environmental Plan. It does not mean that the assets listed in the Draft Proposal are proposed for sale. This will be a future consideration for Council based on its asset management strategy.

FINANCIAL/RESOURCE IMPLICATIONS

There are no costs associated with the lodgement of a Planning Proposal to the Department of Planning, Housing and Infrastructure. However, there will be additional resources required to undertake the necessary processes associated with implementing the draft Planning Proposal, should a gateway determination be received. It is anticipated that these processes can be undertaken internally by staff.

INTERNAL/EXTERNAL CONSULTATION

In the event that the draft Planning Proposal is endorsed by Council, the Proposal will be referred to Department of Planning, Housing and Infrastructure (the Department), to request a Gateway Determination.

The gateway determination is a checkpoint for a planning proposal to review strategic and site-specific merit and whether the planning proposal should proceed to public exhibition. The department undertakes the follow review:

- a high-level check of the planning proposal to ensure the package meets the minimum administrative requirements;
- a strategic merit assessment of the proposal against relevant district plan, regional plan, LSPS, section 9.1 Directions, SEPPs and any department endorsed local strategy;
- an assessment of potential environmental, social, economic, and infrastructure impacts of the proposal;
- obtain high level advice and guidance from the department's legal team or PCO (where required);
- seek agency advice and/or comments, where required or where an authority or government agency has not consulted at the pre-lodgement stage;
- review proposed community consultation and expected timeframe for the proposal.

In the event that a gateway determination is received, it is proposed to undertake community consultation on the Planning Proposal in accordance with the strategy outlined in the Proposal. This will also include referrals to any relevant State and Commonwealth public authorities. A Public Hearing is proposed to be undertaken in accordance with the requirements of clause 29 of the Local Government Act 1993 and clause 3.34 of the Environmental Planning and Assessment Act 1979.

CONCLUSION

A Draft Planning Proposal has been prepared for the reclassification of fifteen (15) Council owned allotments from community land to operational land under the *Local Government Act 1993*.

The Draft Proposal is reported to Council seeking endorsement to lodge the proposal to the Department of Planning, Housing and Infrastructure, and to place the Proposal on public exhibition in accordance with the community consultation strategy detailed in the document, subject to obtaining a gateway determination from the Department of Planning, Housing and Infrastructure.

As part of the public consultation process a Public Hearing is proposed to be undertaken in accordance with the requirements of clause 29 of the Local Government Act 1993 and clause 3.34 of the Environmental Planning and Assessment Act 1979.

13.4 QUANDIALLA SWIMMING POOL

File Number: P2.3.2
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Culturally rich, vibrant and inclusive community
Precis: Quandialla Swimming Pool
Budget: Nil

RECOMMENDATION

That Council note the information contained in the operation report for the Quandialla Swimming Pool.

RESOLUTION 249/24

Moved: Cr Niven
Seconded: Cr Makin

That Council note the information contained in the operation report for the Quandialla Swimming Pool.

THE MOTION WAS CARRIED UNANIMOUSLY

The Quandialla Swimming Pool opened for the 2024/2025 season on the 29 October 2024.

On 30 October 2024, renovations to the Quandialla Swimming Pool Amenities Building were officially opened by Weddin Shire Council Mayor, Councillor Paul Best.



Figure 1. Photo Mayor Paul Best officially opening the renovations to the amenities building at Quandialla Swimming Pool

The renovations were primarily funded through the Federal Government's Local Roads and Community Infrastructure Program (LRCI) phase 3, with additional funding provided by both Council and the local Quandialla Swimming Pool Fundraising Committee. Council successfully applied and obtained a total of \$228,000 through the LRCI Program to complete the renovations. Federal Member for Riverina, Michael McCormack was an apology and unable to be on site to announce the completion of the funding.

Prior to undertaking the renovation works, Council undertook community consultation to ascertain what improvements the community recommended for the facility. Council received a number of submissions, with the common themes being an upgrade of the amenities building to provide hot water and more up to date and modern facilities for users of the facility. This has been achieved with a total renovation of the amenities building to provide updated male and female amenities along with a new kiosk. Deteriorated building elements of the building were replaced, with new fascia and guttering being installed and the building being painted on the inside and outside.



Figure 2. Picture of upgraded kiosk including new floor, cabinetry and benches



Figure 3. Photo of upgrades shower in amenities building at Quandialla Swimming Pool.



Figure 4. Photo of upgraded amenities at Quandialla Swimming Pool.

The renovations were completed by local building company Trevelli Constructions, with the assistance of local sub-contractors, which has seen a stimulus to the local economy, which was one of the aims of the grant funding.

13.5 GRENFELL AQUATIC CENTRE

File Number: P2.3.1
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Culturally rich, vibrant and inclusive community
Precis: Operation of Grenfell Aquatic Centre
Budget: Nil

RECOMMENDATION

That Council note the information contained in the operation report for the Grenfell Aquatic Centre.

RESOLUTION 250/24

Moved: Cr Montgomery
 Seconded: Cr Rolls

That Council note the information contained in the operation report for the Grenfell Aquatic Centre.

THE MOTION WAS CARRIED UNANIMOUSLY

The following provides a summary of the attendance at the Grenfell Aquatic Centre during the month of the October in the 2024/25 financial year. The Centre opened on 14 October 2024.

October 2024

Total Attendance:	1623	School Usage:	12
Daily Average:	90	Other Usage:	394
Cash Attendance:	66 Child 31 Adult 10 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	605 Child 505 Adult	Child:	1
		Adult:	5
		Family:	60
		Pensioner:	13

14 DELEGATE(S) REPORTS

Nil

15 MINUTES OF COMMITTEE MEETINGS

Nil

16 CLOSED COUNCIL**RECOMMENDATION**

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

16.1 RFT34/2024 - ROAD SEALING OF NOWLANS ROAD PROJECT

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

16.2 T21-2024- PROVISION OF SPRAY SEAL PAVEMENT SERVICES - STATE ROADS

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

16.3 AUDIT, RISK & IMPROVEMENT COMMITTEE (ARIC) INDEPENDENT CHAIR APPOINTMENT

This matter is considered to be confidential under Section 10A(2) - a of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

16.4 Mayoral Minute - The Council's commitment to psychosocial safety and developing organisational values

This matter is considered to be confidential under Section 10A(2) - a of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

RESOLUTION 251/24

Moved: Cr Rolls

Seconded: Cr Makin

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

16.1 RFT34/2024 - ROAD SEALING OF NOWLANS ROAD PROJECT

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

16.2 T21-2024- PROVISION OF SPRAY SEAL PAVEMENT SERVICES - STATE ROADS

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

16.3 AUDIT, RISK & IMPROVEMENT COMMITTEE (ARIC) INDEPENDENT CHAIR APPOINTMENT

This matter is considered to be confidential under Section 10A(2) - a of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

16.4 Mayoral Minute - The Council's commitment to psychosocial safety and developing organisational values

This matter is considered to be confidential under Section 10A(2) - a of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

THE MOTION WAS CARRIED UNANIMOUSLY

17 RETURN TO OPEN COUNCIL

RECOMMENDATION

The meeting return to Open Council.

RESOLUTION 260/24

Moved: Cr Makin

Seconded: Cr Neill

The meeting return to Open Council.

THE MOTION WAS CARRIED

18 REPORT ON CLOSED COUNCIL**16.1 RFT34/2024 - ROAD SEALING OF NOWLANS ROAD PROJECT****RESOLUTION 254/24**

Moved: Cr Gorman

Seconded: Cr Makin

That Council:

1. Note the evaluation information contained in this report regarding RFT34/2024 Road Sealing of Nowlans Road Project.
2. Endorse Tender 34/2024 for the supply of sealing services – Nowlans Road Project, being awarded to Downer EDI Works Pty Ltd, for the tendered price as set out in this report.
3. Delegates the General Manager to enter into and execute the contract with Downer EDI Works Pty Ltd for the supply of sealing services – Nowlans Road Project.

THE MOTION WAS CARRIED UNANIMOUSLY

16.2 T21-2024- PROVISION OF SPRAY SEAL PAVEMENT SERVICES - STATE ROADS**RESOLUTION 255/24**

Moved: Cr Montgomery

Seconded: Cr Gorman

That Council:

1. Receive and note the information in this report regarding the Provision of Spray Seal Pavement Services – State Road (T21-2024).
2. Delegates the General Manager to accept the following eight (8) submitted tenders from:
 - (a) Capital Asphalt
 - (b) COLAS
 - (c) Country Wide Asphalt
 - (d) Downer EDI
 - (e) Fulton Hogan
 - (f) Norman McMahon Patches
 - (g) Roadworx Surfacing
 - (h) Stabilised Pavements of Australia.
3. Delegates the General Manager to enter into a Contract with the Contractors listed at 2(a) to 2(h) above, to form a Panel Contract for the Provision of Sealing Services for State Roads for the twelve (12) month period 28 October 2024 to 28 October 2025.

- Delegates that the General Manager can extend the Panel Contract prior to its expiration (up to 90 days), in the event that a further panel has not been established prior to the expiration date in accordance with the Tender provisions and in mutual agreement with the Contractor.

THE MOTION WAS CARRIED UNANIMOUSLY

16.3 AUDIT, RISK & IMPROVEMENT COMMITTEE (ARIC) INDEPENDENT CHAIR APPOINTMENT

RESOLUTION 256/24

Moved: Cr Makin

Seconded: Cr Gorman

That Council:

- Note the information contained in this report.
- Appoint the Chair of Council's Audit Risk and Improvement Committee at the remuneration stated within this report to commence on 1 January 2025 for a period of three (3) years.
- Endorses that in the event that the appointed Chair is unable to take the role that Council appoints the next preferred applicant as Chair from the Merit list.
- Endorses that the Merit list is in place for a period of 12 months from commencement of the appointment.

THE MOTION WAS CARRIED UNANIMOUSLY

16.4 MAYORAL MINUTE - THE COUNCIL'S COMMITMENT TO PSYCHOSOCIAL SAFETY AND DEVELOPING ORGANISATIONAL VALUES

RESOLUTION 259/24

Moved: Cr Best

Seconded: Cr Gorman

That Council:

- Note this Mayoral Minute.

**THE MOTION WAS CARRIED
AGAINST: CR NIVEN, CR MONTGOMERY, CR PARLETT**

19 CLOSURE

Moved: Cr Rolls

Seconded: Cr Gorman

The Meeting closed at 7:51PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on XX December 2024.

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CHAIRPERSON