



MINUTES

Ordinary Council Meeting Thursday 16 March 2023

Date: Thursday 16 March 2023

Time: 5:00PM

**Location: Council Chambers
Cnr Camp & Weddin Streets
GRENFELL NSW 2810**

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**MINUTES OF WEDDIN SHIRE COUNCIL
ORDINARY MEETING
HELD AT THE COUNCIL CHAMBERS, CNR CAMP & WEDDIN STREETS,
GRENFELL NSW 2810
ON THURSDAY 16 MARCH 2023 AT 5:00PM**

1 OPENING

In accordance with the WSC Code of Meeting Practice, this meeting will be recorded for the purposes of audio-visual livestreaming via Council's website and Facebook page. Those in attendance are asked to refrain from making any defamatory statements and comply with all relevant WSC codes, policies and procedures at all times.

2 ACKNOWLEDGEMENT OF COUNTRY

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

3 ATTENDANCE AND APPLICATIONS FOR LEAVE

ATTENDANCE

PRESENT:

Cr Paul Best (Deputy Mayor), Cr Michelle Cook, Cr Phillip Diprose, Cr Glenda Howell, Cr Stuart McKellar, Cr Warwick Frame, Cr Jan Parlett

IN ATTENDANCE:

Mr Michael Chalmers (Director Corporate Services), Mr Luke Sheehan (Director Environmental Services), Ms Noreen Vu (General Manager), Linda Woods (Acting Director Infrastructure Services)

APOLOGIES

Cr Craig Bembrick (Mayor), Cr Jason Kenah

RECOMMENDATION

That the apologies of Cr Craig Bembrick (Mayor) and Cr Jason Kenah be noted.

RESOLUTION 048/23

Moved: Cr McKellar

Seconded: Cr Frame

CARRIED

LEAVE OF ABSENCE

Cr Craig Bembrick (Mayor), Cr Jason Kenah

RECOMMENDATION

That the leave of absence of Cr Craig Bembrick (Mayor) and Cr Jason Kenah be noted.

RESOLUTION 049/23

Moved: Cr Frame

Seconded: Cr McKellar

CARRIED

LEAVE OF ABSENCE APPLICATION

4 CONFIRMATION OF MINUTES

RECOMMENDATION

That Minutes of the Ordinary Council Meeting held 16 February 2023 be taken as read and CONFIRMED.

RESOLUTION 050/23

Moved: Cr McKellar

Seconded: Cr Diprose

CARRIED

5 DISCLOSURES OF INTEREST

ITEM NUMBER & TITLE	12.2 – MAIN STREET UPDATE MARCH 2023 UPDATE
NAME	CR JAN PARLETT
TYPE OF INTEREST	PECUNIARY (LEAVING THE ROOM)
INTEREST DESCRIPTION	OWNER OF PROPERTY IN MAIN STREET
ITEM NUMBER & TITLE	12.2 – MAIN STREET UPDATE MARCH 2023 UPDATE
NAME	CR PAUL BEST
TYPE OF INTEREST	PECUNIARY (LEAVING THE ROOM)
INTEREST DESCRIPTION	OWNER OF PROPERTY IN MAIN STREET
ITEM NUMBER & TITLE	15.5 – COUNCIL COMMITTEE REPORTS – REQUIRING ACTION: MINUTES OF THE HENRY LAWSON FESTIVAL OF ARTS MEETING HELD 14 DECEMBER 2022, 9 FEBRUARY 2023 AND 9 MARCH 2023
NAME	CR JAN PARLETT
TYPE OF INTEREST	PECUNIARY (LEAVING THE ROOM)
INTEREST DESCRIPTION	OWNER OF PROPERTY IN MAIN STREET, EXECUTIVE COMMITTEE MEMBER OF HENRY LAWSON FESTIVAL
ITEM NUMBER & TITLE	16.1 – CLOSED COUNCIL – SUPPLY AND LAY ASPHALT SURFACING FOR MAIN STREET RENEWAL
NAME	CR JAN PARLETT
TYPE OF INTEREST	PECUNIARY (LEAVING THE ROOM)
INTEREST DESCRIPTION	OWNER OF PROPERTY IN MAIN STREET
ITEM NUMBER & TITLE	16.1 – CLOSED COUNCIL – SUPPLY AND LAY ASPHALT SURFACING FOR MAIN STREET RENEWAL
NAME	CR PAUL BEST
TYPE OF INTEREST	PECUNIARY (LEAVING THE ROOM)
INTEREST DESCRIPTION	OWNER OF PROPERTY IN MAIN STREET

6 PUBLIC FORUM

RECOMMENDATION

That Council:

1. Move to a Committee of the Whole
-

RESOLUTION 051/23

Moved: Cr Frame

Seconded: Cr Parlett

That Council:

1. Move to a Committee of the Whole

CARRIED

1. Relating to Item 15.5 (Henry Lawson Festival Committee) | Belinda Power – Henry Lawson Festival Event Overview
2. Relating to item 12.3 Infrastructure Works | Thomas Green and Gabor Nemeth (Transport for NSW) – Level Crossing Technology Trial

RECOMMENDATION

That Council:

1. Move out of Committee of the Whole
-

RESOLUTION 052/23

Moved: Cr Howell

Seconded: Cr Parlett

That Council:

1. Move out of Committee of the Whole

CARRIED

7 MAYORAL REPORTS/MINUTES

7.1 MAYORAL MINUTE - CENTRAL NSW JOINT ORGANISATION BOARD MEETING 23 FEBRUARY 2023 FORBES NSW

File Number:

Attachment: Nil

CSP Objective: Collaborative wealth building (strong, diverse and resilient local economy)

Budget: Nil

RECOMMENDATION

That Council note the report from the Mayor on the Central NSW Joint Organisation Board meeting 23 February held online and note the changes to the NSW Charter with the following additions and changes highlighted in yellow;

3.2 Associate Members

The following organisations are Associate Members of the Organisation as at February 2023:

Central Tablelands County Council;

Upper Macquarie County Council; and

Lithgow City Council.

4.2 Non-Voting Representatives

.....

iv. the Mayor of Lithgow City Council

v. the Chair of Upper Macquarie County Council

the General Managers of Member Councils [and of Central Tablelands County Council, Upper Macquarie Country Council and Lithgow City Council ...

4.7 Chairperson and Deputy Chairperson

...

Remuneration for the Chair of the Central NSW Joint Organisation is \$10,000 per annum and will increase in line with CPI and be paid quarterly in advance subsequent to Board meetings.

RESOLUTION 053/23

Moved: Cr Frame

Seconded: Cr Diprose

That Council note the report from the Mayor on the Central NSW Joint Organisation Board meeting 23 February held online and note the changes to the NSW Charter with the following additions and changes highlighted in yellow;

3.2 Associate Members

The following organisations are Associate Members of the Organisation as at February 2023:

Central Tablelands County Council;

Upper Macquarie County Council; and

Lithgow City Council.

4.2 Non-Voting Representatives

.....

iv. the Mayor of Lithgow City Council

v. the Chair of Upper Macquarie County Council

the General Managers of Member Councils [and of Central Tablelands County Council, Upper Macquarie Country Council and Lithgow City Council ...

4.7 Chairperson and Deputy Chairperson

...

Remuneration for the Chair of the Central NSW Joint Organisation is \$10,000 per annum and will increase in line with CPI and be paid quarterly in advance subsequent to Board meetings.

CARRIED

Please find the following advice from the Central NSW Joint Organisation Board meeting 23 February 2023 held in Forbes, NSW.

Board members were welcomed to Forbes by Mayor Phyllis Miller. She expressed her thanks for the friendship and support offered by Mayors in person and their communities during and following the recent severe flood event. The Chair, Cr Kevin Beatty, Mayor of Cabonne followed up with thanks on behalf of himself and his communities during the natural disaster.

Mr Richard Colbran, CEO NSW Rural Doctors' Network and Chair of the Ministers' Health Advisory Committee provided frank and in-depth advice on the current state of play for health services and infrastructure. Of note in his advice was the significant reduction in Visiting Medical Officers providing in-hospital services across regional NSW. He also shocked the Board with advice that metropolitan students doing their blocks of study in regional universities get travel and rental support but students studying in rural and regional centres get no support when going to Sydney to do their metropolitan hospital blocks. How outrageous and unfair! The Board will progress advocacy in this regard immediately and Council will receive support materials including draft media and correspondence.

The Board will follow-up with Mr Colbran regarding data and other advocacy support where the region can collaborate.

A presentation was also provided by Mr Sean Haylan, the recently appointed General Manager of Destination Network Central West. Members were given copies of the [Central West NSW Destination Management Plan](#).



Changes to the Central NSW Charter and adoption of the draft Statement of Budget and Revenue

Any changes to the Charter of the CNSWJO must be provided to members for feedback. In summary, changes to the Charter are inclusion of two new Associate Members, Lithgow City Council and Upper Macquarie County Council and remuneration of the Chair.

At its November meeting the Board resolved to remunerate the Chair at \$10K pa.

Regarding membership, Lithgow City Council and Upper Macquarie County Council are included as Associate Members. Lithgow City Council has applied to the Minister for full membership and the Charter will be amended again once this has been proclaimed.

The following changes to the Charter are as follow where the full draft can be found at <https://www.centraljo.nsw.gov.au/charter-statement-of-strategic-regional-priorities/>

3.2 Associate Members

The following organisations are Associate Members of the Organisation as at February 2023:

*Central Tablelands County Council;
Upper Macquarie County Council; and
Lithgow City Council.*

4.2 Non-Voting Representatives

.....

*iv. the Mayor of Lithgow City Council
v. the Chair of Upper Macquarie County Council
the General Managers of Member Councils [and of Central Tablelands County Council,
Upper Macquarie Country Council and Lithgow City Council ...*

4.7 Chairperson and Deputy Chairperson

...

Remuneration for the Chair of the Central NSW Joint Organisation is \$10,000 per annum and will increase in line with CPI and be paid quarterly in advance subsequent to Board meetings.

Central NSW Joint Organisation and Regional Development Australia Central West sign MOU

The MoU between RDA Central West and Central NSW JO is only one of its kind in Australia and was reviewed and signed once again at this meeting.



Draft Statement of Budget and Revenue

CNSWJO must adopt its Statement of Budget and Revenue at its May meeting and it has been out on the website for feedback. Please review the document in its entirety [here](#).

To remove the need for special meetings, a draft for public feedback was adopted at this Board meeting.

The budget has been developed giving consideration to:

1. The recently adopted Statement of Strategic Regional Priority [SSRP SUMMARY FINAL-2-PAGER FINAL-2.pdf \(nsw.gov.au\)](#) (SSRP)
2. Grants;
3. Councils across the region providing feedback that they are very resource constrained as they manage the poor roads condition and other challenges;
4. Remuneration of the Chair of \$10K;
5. The IPART rate rise of 3.7%;
6. Feedback through the review of the SSRP that the region would like more opportunities for Councils and other key stakeholders to meet, direction set and collaborate; and
7. The addition of Lithgow City Council membership.

The budget calls for an increase of fees of 3.7% in line with the rate cap and servicing the Statement of Strategic Regional Priority is cut to cloth from there. This will deliver a small surplus for the year of \$2072 with carry over unrestricted reserves of \$282,000.

Review of the CNSWJO Advocacy Plans and Governance

To support advocacy, Joint Organisation Advocacy plans are drafted, Portfolio Mayors and Sponsoring General Managers determined.

The Statement of Strategic Regional Priority adopted in November 2022 identified 7 priorities of which three are new. Advocacy plans for each of these are either well underway or were adopted at the February Board meeting. These plans pull together the key messages for advocacy for the region in the following areas:

- Leveraging the region's successful collaboration
 - Portfolio Mayors:- Cr John Medcalf and Cr Kevin Beatty
 - Sponsoring General Managers:- Greg Tory, Noreen Vu, Brad Byrnes, Craig Butler

- Regional Prosperity through better infrastructure and services
 - Portfolio Mayors:- Cr Bill West
 - Sponsoring General Managers:- Noreen Vu, Steve Loane, Paul Devery, Craig Butler, Mark Dicker

- Advocate for better infrastructure and services in health and ageing
 - Portfolio Mayors:- Cr Phyllis Miller as Chair, Cr John Medcalf, Cr Ken Keith and Cr Maree Statham
 - Sponsoring General Managers:- Gary Wallace, Brad Byrnes and Craig Butler.

- Telecommunications
 - Portfolio Mayors:- Cr John Medcalf as Chair and Cr Phyllis Miller
 - Sponsoring General Managers:- Gary Wallace, Brad Byrnes and Craig Butler.

- Regional Transport and Infrastructure Planning and Prioritisation
 - Portfolio Mayors:- Cr Ken Keith

- Sponsoring General Managers:- Kent Boyd, Steve Loane, Gary Wallace and Paul Devery.
- Water Security and Productive Water
 - Portfolio Mayors:- Cr David Somerville, Cr Jason Hamling, Cr Craig Bembrick and Cr Robert Taylor
 - Sponsoring General Managers:- Gavin Rhodes, Kent Boyd and Dave Waddell
- Transition to a sustainable, secure and affordable energy future
 - Portfolio Mayors:- Cr Mark Kellam
 - Sponsoring General Managers:- Dave Waddell, Brad Byrnes, Greg Tory and Paul Devery.

Transitioning water strategy into Integrated Planning and Reporting (IP&R) project

Council has been provided with advice from the CNSWJO on the Auditor General's Report on what was DPIE Water and may recall that the Departmental response to the scathing report was setting up the Town Water Risk Reduction Program. The irony of it not being named the "DPE Water Service Level Improvement Program" or some equivalent was noted by water utilities and to some extent the program was well named as there is not much in it that drives change for the Department – rather, a lot of advice on changing local government.

This change process is captured in the Regulatory and Assurance Framework (the Framework) for local water utilities and came into effect from 1 July 2022.

Included in the Framework are no less than 12 guidance notes for Councils and Counties on how they ought to do strategy for their water utilities.

Where the Framework recognised IP&R, concern has been expressed that there is a significant likelihood of the historic approach adopted by DPE Water will resurface, with its associated problems and challenges, if we do not push to have IP&R recognised.

Regional Submissions

Members have forwarded requests for the JO to lodge submissions, where all advice provided is within existing policy. All are available on the CNSWJO website at <https://www.centraljo.nsw.gov.au/submissions/>

The Board has endorsed submissions for;

1. A joint response to the Environmental Impact Statement for the upgrade to the Great Western Highway between Blackheath to Little Hartley in line with current policy; and

2. The support of the Institute of Public Works Engineering Australasia submission to the Australian Energy Market Commission on Minor Energy Flow Metering.

Value to members

A snapshot of the value to members of the various activities undertaken by the JO for their members in the context of the CNSWJO Strategic Plan follows.

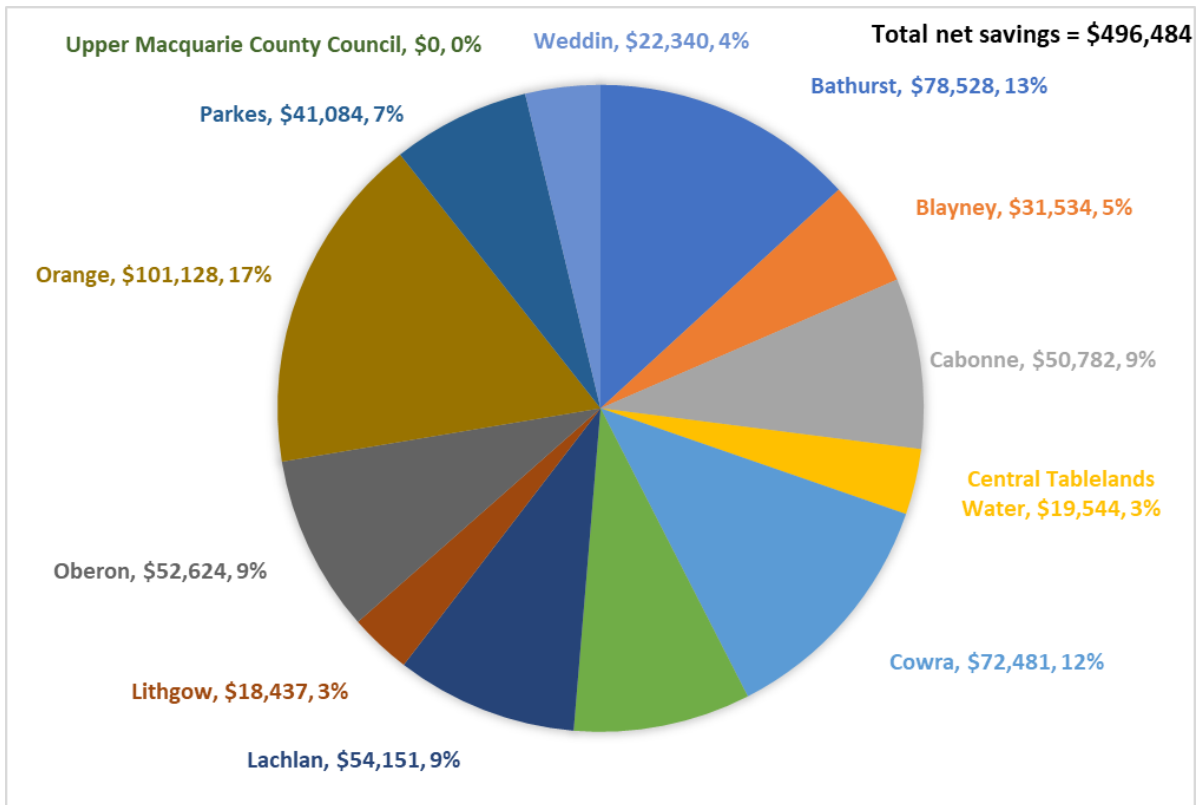
VALUE FOR MEMBERS	FY 2019/2020	FY 2020/2021	FY 2021/2022	FY 2022/2023
SUBMISSIONS	20	23	16	8
PLANS, STRATEGIES AND COLLATERAL	26	12	3	8
GRANTS SEEKING	3	3	1	\$560k
GRANT FUNDING RECEIVED	\$430k	\$713k	\$1.14m	\$2.45m
COMPLIANCE	13	9	11	13
DATA	6	3	1	14
COST SAVINGS	\$1.92m	\$2.22m	\$2.18m	\$496k
REPRESENTATION AND OPPORTUNITIES COUNCILS HAVE BEEN AFFORDED	147	159	210	68
MEDIA INCLUDING SOCIAL MEDIA	13	18	25	15
PR VALUE OF TOURISM	\$1.5m	\$2.4m	\$1.9m	tbc
MEDIA PR VALUE	35	102	101	37

Savings

The following chart shows the savings achieved by member Councils through aggregated procurement. The chart reflects savings in the 22/23 financial year to date.

Savings net off costs of CNSWJO staff.

Regarding the cost savings methodology, it was developed in the Best Practice in Aggregated Procurement Program and is substantially more conservative than the methodologies of other aggregators.



Please contact Ms Jennifer Bennett, Executive Officer, 0428690935, with any queries regarding this advice

Minutes of the CNSWJO Board Meeting 23 February 2023 held in Forbes

In Attendance*

Cr Somervaille	Blayney Shire Council	Cr J Medcalf OAM	Lachlan Shire Council
Cr K Beatty	Cabonne Council	Cr M Kellam	Oberon Council
Cr B West	Cowra Shire Council	Cr K Keith OAM	Parkes Shire Council
Cr P Miller OAM	Forbes Shire Council	Cr C Bembrick	Weddin Shire Council

Mr D Sherley	Bathurst Regional Council	Mr A McKibbon	UMCC
Mr M Dicker	Blayney Shire Council	Cr M Statham	Lithgow City Council
Mr B Byrnes	Cabonne Council	Mr C Butler	Lithgow City Council
Mr P Devery	Cowra Shire Council	Ms T Robinson	RDACW
Mr S Loane OAM	Forbes Shire Council	Ms J Bennett	CNSWJO
Mr G Tory	Lachlan Shire Council	Ms M Macpherson	CNSWJO
Mr G Wallace	Oberon Council	Ms A Thomas	CNSWJO
Mr D Waddell	Orange City Council	Ms K Barker	CNSWJO
Ms N Vu	Weddin Shire Council	Ms J Webber	CNSWJO
Mr G Rhodes	CTW	Ms V Page	CNSWJO
Cr C Roylance	Forbes Shire Council		

*Voting members in bold

Meeting opened at 10.07am by Chair Cr Kevin Beatty

1. Acknowledgement of Country

“I acknowledge the traditional owners of the land on which we meet today, the Wiradjuri people, and pay my respects to their elders past, present and emerging.”

2. Welcome

Welcome to Forbes by Cr P Miller

The Chair welcomed Lithgow representatives to the meeting

3. Apologies applications for a leave of absence by Joint Voting representatives

Cr Ferguson, Cr J Hamling, Mr K Boyd, Cr R Fagan, Mr W Sunderland, Cr R Taylor, Mr T Johnston and Ms O West

Resolved	Cr P
Miller/Cr K Keith	
That the apologies for the Central NSW Joint Organisation Board meeting 23 February 2023 listed above be accepted.	

4. Conflicts of Interest -

Resolved	Cr
M Kellam/Cr J Medcalf	
Nil declared	

5. Speakers

Mr Richard Colbran, CEO NSW Rural Doctors’ Network and Chair of the Ministers’ Health Advisory Committee

Actions

- a. Follow up will be undertaken by the Executive Officer regarding advocacy and data
- b. Focus of immediate advocacy around the disparity of support for rural first year medical student blocks in Sydney

Kate Barker and Jenny Webber arrived at 10.15am

Richard Colbran left at 11.00am

6. Minutes

Confirmation of the Minutes of the CNSWJO Board Meeting 24 November 2022 held online

Resolved	Cr K
Keith/Cr M Kellam	
That the Central NSW Joint Organisation Board confirm the Minutes of the CNSWJO Board Meeting 24 November 2022 held online	

7. Business Arising from the Minutes – Matters in Progress

Resolved	Cr P
Miller/Cr C Bembrick	
That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.	

8. Reports on Statement of Regional Strategic Priority

Priority One: Inter-Council Co-operation

a. Compliance Report

Resolved	Cr
M Kellam/Cr J Medcalf	
That the Board note the Compliance Report.	

b. Budget considerations 2023/2024 and revision of the CNSWJO Charter

Resolved	C
r M Kellam/Cr P Miller	
That the Board:	
1. Adopt the draft Statement of Budget and Revenue and place it on exhibition for 30 days;	
2. Note that the budget for the next financial year includes a fee rise of 3.7% and a small profit for the year of \$2,072;	
3. Adopt the revised CNSWJO Charter with the following changes highlighted in yellow for member feedback:	
3.2 <i>Associate Members</i>	
<i>The following organisations are Associate Members of the Organisation as at February 2023:</i>	
<i>Central Tablelands County Council;</i>	
<i>Upper Macquarie County Council; and</i>	
<i>Lithgow City Council.</i>	
....	
4.2 <i>Non-Voting Representatives</i>	

<p>.....</p> <p><i>iv. the Mayor of Lithgow City Council</i></p> <p><i>v. the Chair of Upper Macquarie County Council</i></p> <p><i>the General Managers of Member Councils [and of Central Tablelands County Council, Upper Macquarie Country Council and Lithgow City Council ...</i></p> <p>4.7 Chairperson and Deputy Chairperson</p> <p>...</p> <p>Remuneration for the Chair of the Central NSW Joint Organisation is \$10,000 per annum and will increase in line with CPI and be paid quarterly in advance subsequent to Board meetings.</p> <p>4. Provide advice in the Mayoral Board report regarding the Statement of Budget and Revenue and Draft Charter seeking feedback; and</p> <p>5. Pursue funding for:</p> <p>a.Reducing emissions from Council waste facilities and</p> <p>b.Transitioning water utility strategy into Integrated Planning and reporting</p>

c. The CNSWJO Governance Structure Report

<p>Resolved</p> <p>Cr P Miller/Cr J Medcalf</p> <p>That the Board note the CNSWJO Governance Structure Report and</p> <p>1. Nominate Portfolio Mayors to the various portfolios of:</p> <p>a. Leveraging our successful collaboration - Cr Kevin Beatty as Chair and Cr John Medcalf</p> <p>b. Regional Prosperity through better infrastructure and services - Cr Bill West</p> <p>c. Advocate for better infrastructure and services in health and ageing - Cr Phyllis Miller as Chair, Cr John Medcalf, Cr Ken Keith and Cr Maree Statham</p> <p>d. Telecommunications - Cr John Medcalf as Chair and Cr Phyllis Miller</p> <p>e. Regional Transport Planning and Infrastructure Prioritisation - Cr Ken Keith</p> <p>f. Regional Water Security and Productive Water - Cr David Somerville, Cr Jason Hamling, Cr Craig Bembrick and Cr Robert Taylor</p> <p>g. Transition to a sustainable, secure and affordable energy future -Cr Mark Kellam</p> <p>2. Form a subcommittee to meet monthly to progress advocacy strategy; and</p> <p>3. Provide a report to next meeting on Board meeting frequency.</p>

d. SSRP Evaluation

<p>Resolved</p> <p>West/Cr C Bembrick</p> <p style="text-align: right;">Cr B</p> <p>That the Board note the Evaluation Report for the Statement of Strategic Regional Priority (SSRP) found the process and outputs compliant, good value for money and well received. Where possible in future iterations;</p> <p>1. The strategy itself should be developed in-house;</p> <p>2. A subcommittee of Mayors similar to that used for this iteration should provide oversight of the process;</p> <p>3. Any expenditure on consultants should be for “new eyes” on the region for a background document to inform strategy like the https://www.centraljo.nsw.gov.au/content/uploads/CNSWJO-Enviromental-Scan.pdf of strategic and plans at the regional, state, national and international levels that are relevant to this region;</p> <p>4. Give greater thought to engagement with State agencies; and</p>

5. The highest priority for any funding for renewal of strategy is for a conference for new Councillors.

e. Regional Procurement and Contracts

Resolved	Cr P
Miller/Cr B West	
That the Board notes the report on the Regional Procurement and Contract Management Report and approves;	
<ol style="list-style-type: none"> 1. The approval of a 12-month extension the regional traffic control contract; 2. The approval of a 12-month extension of the Supply of bitumen emulsion regional contract; 3. The approval of an Asset Management Audit RFQ process inclusive of a 5% contract management fee; and 4. Approve a regional process for a Modern Slavery Risk Assessment of suppliers for regional councils, provided more than 5 councils express interest in participating. 	

Priority two: Regional Prosperity through better infrastructure and services

f. Advocacy Plan for Regional Prosperity through better Infrastructure and Services Report

Resolved	Cr M
Kellam/Cr C Bembrick	
That the Board adopt the Advocacy Plan for Regional Prosperity through better Infrastructure and Services, and review content regarding housing giving consideration to opportunities with the Federal Government.	

g. Skills Shortages Report

Resolved	Cr
J Medcalf/Cr M Kellam	
That the Board note Skills Shortages report and	
<ol style="list-style-type: none"> 1. Give consideration to progressing a relationship with another council; 2. Note the draft key messages of the advocacy plan and delegate the finalisation of the plan to the Portfolio Mayor and Sponsoring General Managers; and 3. Include in Advocacy the capacity to Councils to pay given rate pegging. 	

Priority three: Advocate for better infrastructure and services in health and ageing

h. Health Advocacy

Resolved	
Cr P Miller/ Cr K Keith	
That the Board notes the report on the Health Advocacy and	
<ol style="list-style-type: none"> 1. Adopt the key messages on health and ageing; 2. Note the balance of the advocacy advice will be provided to the next Board meeting; 3. Seek to have the Health and Social Profiles developed by the Western Area Local Health District’s Health Intelligence Unit updated; 4. Seek feedback from Mr Richard Colbran on advocacy. 	

Priority five: Transport and Infrastructure

i. Transport Advocacy

Resolved	
C K Keith/Cr J Medcalf	
That the Board notes the report on the Transport Advocacy and adopts the Transport and Infrastructure Advocacy Plan.	

Priority six: Regional Water Security and Productive Water

j. Regional Water Report

Resolved	Cr
B West/Cr C Bembrick	
That the Board note the Regional Water Security report and adopt the updated Advocacy Plan for Regional Water.	

k. Transitioning Local Water Utility Strategic Planning into the IP & R Framework

Resolved
Cr P Miller/Cr B West
That the Board note the report on transitioning what was Integrated Water Cycle Management Planning for Local Water Utilities into the Integrated Planning and Reporting Framework report and
1. Approve the Terms of Reference and Project Scope;
2. Note that the Subcommittee of General Managers is Mr B Byrnes, Mr K Boyd, Mr G Rhodes and Mr G Tory; and
3. Note that the region is seeking funding to progress this project while expending \$25K of the Office of Local Government Capacity Building Funds to commence work.

l. Regional Water Security and Productive Water

Resolved	C
r B West/Cr J Medcalf	
That the Board note the report on Productive Water and approve that:	
1. A bid be put up to the newly formed Charles Sturt University Policy Lab to bring together CNSWJO member Council representatives, academics, subject matter specialists and key regional stakeholders to participate in a forum to co-design a Roadmap for the region to progress work on Productive Water; and	
2. In the interim, the Board continue advocacy in line with the updated Advocacy Plan for Regional Water on:	
a. the finalisation of the Regional Water Strategies and the co-design of the Governance and Implementation Plans for these.	
b. Wyangala Dam wall raising and Belubula Water Security Project inclusive of the recognition of the value of urban water and the opportunities to manage water differently (the 'Dutch Model').	

Priority seven: Transition to a sustainable, secure, and affordable energy future

m. Energy Report

Resolved	Cr C
Bembrick/Cr J Medcalf	
That the Board note the Energy Report and note there are no changes to the previously adopted Energy Advocacy Plan.	

n. Update from Essential Energy in Relation to Matters Raised by Members Report

Resolved
Cr B West/Cr M Kellam
That the Board note the Update from Essential Energy in Relation to Matters Raised by Members Report and continue to direct matters as they arise through Essential Energy's Head of Strategic Council Partnerships.

9. Quarterly review of the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2022 -2025

Resolved	Cr
P Miller/Cr J Medcalf	
That the CNSWJO note the Quarterly review of the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2022 -2025 and	
<ol style="list-style-type: none"> 1. Sign the MoU with Regional Development Australia Central West; 2. Seek a variation for the OLG Capacity Building Funds of: <ol style="list-style-type: none"> a. \$25,000 for the Water Training funding to be transferred to capacity building in water strategy aligned with Integrated Planning and Reporting; and b. \$23,132.86 remaining from the energy capacity building monies to augment the Regional NSW Business Case funding for the Nexus Between Net Zero and Energy Security; 3. Note that CNSWJO is seeking to have an event sponsored by the Regional Australia Institute to build better alignment with the Regionalisation Ambition 2032- Rebalance the Nation; 4. Continue membership of the Regional Australia Institute of \$5K pa; 5. Develop a response to the Environmental Impact Statement for the upgrade to the Great Western Highway between Blackheath to Little Hartley in line with current policy; and 6. Endorse the support of the Institute of Public Works Engineering Australasia submission to the Australian Energy Market Commission on Minor Energy Flow Metering. 	

The Board resolved to move Confidential Reports Items 10b and 10c into General Business given recent announcements by the State government.

Resolved	C
r B West/ Cr J Medcalf	
The Board resolved to move Confidential Reports Items 10b and 10c into General Business.	

10b. Procurement Report - Disaster Risk Reduction Fund Program

Resolved
Cr M Kellam/Cr B West
That the Board note the Procurement Report - Disaster Risk Reduction Fund Program, and
<ol style="list-style-type: none"> 1. Approve CNSWJO to conduct an RFT process if required on behalf of participating JOs for a Local and Regional Needs Analysis; and 2. Approve CNSWJO to conduct the following RFQ procurement processes, if required, on behalf of participating JOs, noting that acceptance will be via the Chair and Sponsoring General Managers as per the CNSWJO Procurement Policy: <ol style="list-style-type: none"> a. Community Workshops & Training; b. Transport Vulnerability/Freight Routes; c. Disaster Risk Reduction/Integrated Planning and Reporting Integration; and 3. Simtables or equivalent.

12.00pm Mr Dave Waddell and Mark Hodges left the meeting

12.02pm The Chairs suspended the meeting to hear from the General Manager of Destination Central West, Mr Sean Haylan.

The Chair reopened the meeting at 12:30.

10c. Disaster Risk Reduction Fund (DRRF) Program report

Resolved
Cr J Medcalf/Cr B West
That the Board note the Disaster Risk Reduction Fund (DRRF) Program report and <ol style="list-style-type: none"> 1. Note the funding received from the NSW Reconstruction Authority of \$647,989; 2. Note the engagement of Ms Jenny Webber as the DRRF Program Manager; 3. Endorse the draft DRRF Implementation Plan; 4. Endorse the draft DRRF Risk Management Plan; and 5. Endorse the draft Terms of Reference for the CNSWJO DRRF Project Steering Committee.

Closure of the meeting to the public

Resolved	C
r B West/ Cr J Medcalf	
The Board resolved to move into closed.	

11. Confidential Reports

Financial Report

Resolved
Cr J Medcalf/Cr B West
That the Board note the Financial Report.

Reopening the meeting

Resolved	Cr
B West/ Cr J Medcalf	
The Board resolved to reopen the meeting to the public.	

12. Late reports – Nil

13. Speakers to the next meeting.

14. Next meetings:

GMAC: 27 April - Cowra

Board: 24/25 May – Canberra (TBC Federal Parliament)

Meeting closed 12.36pm

Page 7 is the last page of the Central NSW Joint Organisation meeting 23 February 2023 at Forbes

8 MOTIONS/QUESTIONS WITH NOTICE

Nil

9 CORRESPONDENCE

Nil

10 GENERAL MANAGER REPORTS**10.1 DRAFT RELATED PARTY DISCLOSURE POLICY****File Number:****Author:** General Manager**Authoriser:** General Manager**Attachments:** 1. Draft 1.25.3 Related Party Disclosure Policy**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** To provide an updated Related Party Disclosure Policy to go out for public exhibition as a Draft Policy.**Budget:** Nil**RECOMMENDATION**

That Council:

1. Place the draft Related Party Disclosure Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. Request the General Manager to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition and submission period for Council's further consideration and adoption of Policy for Related Party Disclosure at its May 2023 Ordinary Meeting.

RESOLUTION 054/23

Moved: Cr Diprose

Seconded: Cr Howell

That Council:

1. Place the draft Related Party Disclosure Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. Request the General Manager to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition and submission period for Council's further consideration and adoption of Policy for Related Party Disclosure at its May 2023 Ordinary Meeting.

CARRIED**PURPOSE**

To provide Council with an updated Related Party Disclosure Policy.

BACKGROUND

The Related Party Disclosure Policy (Draft 1.25.3) ensures that Weddin Shire Council's Financial Statements contain disclosures necessary to comply with the Australian Accounting Standards AASB 124 – Related Party Disclosures. The 1.25.2 - Related Party Disclosure Policy was previously adopted by Council on 15 June 2017.

ISSUES AND COMMENTS

Council has been supported with the Policy 1.25.2 – Related Party Disclosure Policy since it was adopted on 17 June 2017. The new Draft Policy has been reformatted to fit Council's new template and provides a number of updates to ensure compliance with relevant legislation. It also includes three annexures to assist Council with improved governance and attaches the form.

The objectives of the Policy are to:

- Comply with AASB 124 – Related Party Disclosures,
- Assist Council in complying with the closure requirements concerning Key Management Personnel (KMP), their close family members and entities controlled or jointly controlled by any of them stipulated under AASB 124 – Related Party Disclosures.
- Give visibility to the possibility that Council's financial position and profit or loss can be affected by the existence of related parties, and by transactions and outstanding balances, including commitments, with such parties.

Updating the policy to provide a new draft for public exhibition allows Council to responsibly consider and review its policy.

POLICY/LEGAL IMPLICATIONS

The Draft Policy has been updated utilising a number of policies across the state to ensure we are achieving best practice. A number of annexures have been added in to improve our governance and implementation of the policy.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resourcing implications associated with this report.

INTERNAL/EXTERNAL CONSULTATION

As with all Council policies, the Related Party Disclosure Policy (Draft 1.25.3) will be placed on public exhibition for a period of 28 days in accordance with s. 160 of the *Local Government Act 1993* to invite submissions from the community.

CONCLUSION

The Related Party Disclosure Policy (Draft 1.25.3) provides a framework for Councillors when exercising their civic functions by specifically addressing their ability to interact with, and receive advice, authorised by staff. The draft will be placed on public exhibition for a period of 28 days in accordance with s. 160 of the *Local Government Act 1993* to invite submissions from the community.

10.2 ORDINARY MEETING JUNE 2023

File Number:	C2.8.1
Author:	General Manager
Authoriser:	General Manager
Attachments:	Nil
CSP Objective:	Collaborative wealth building (strong, diverse and resilient local economy)
Precis:	Changes to the upcoming Ordinary Council Meeting June 2023 meeting date
Budget:	N/A

RECOMMENDATION

That the:

1. Ordinary Council Meeting normally held on the third Thursday of the month in June (15 June 2023) is held on the fourth Thursday of the month (22 June 2023) commencing at 5pm.

RESOLUTION 055/23

Moved: Cr McKellar

Seconded: Cr Howell

That the:

1. Ordinary Council Meeting normally held on the third Thursday of the month in June (15 June 2023) is held on the fifth Thursday of the month (29 June 2023) commencing at 5pm.

CARRIED

Ordinary meetings of Council are held at 5:00pm on the third Thursday of each month. Under section 365 of the Local Government Act, Councils are required to meet at least ten (10) times each year, each time in a different month.

Due to the National General Assembly of Local Government conference held in Canberra between 13 to 15 June 2023, it is proposed to move the meeting date from 15 June 2023 to the following week on Thursday 22 June 2023. This will also allow staff to focus on the events on the June long weekend including the Henry Lawson Festival. The additional week will also allow for additional time to collate submissions during the public exhibition of the draft Operational Plan.

The meeting will commence at 5pm on Thursday 22 June 2023 and Live Stream's (webcasting) availability has been locked in for the change of date.

10.3 DELIVERY PROGRAM PROGRESS REPORT**File Number:****Author:** Executive Assistant to the General Manager**Authoriser:** General Manager**Attachments:** 1. Delivery Program Progress Report | Update as at 31 December 2022**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** An update on Council's Delivery Program**Budget:** Nil

For Information:

The Integrated Planning and Reporting (IP&R) framework was first issued by the Office of Local Government in 2010. As part of the IP&R Framework, Council must develop the Community Strategic Plan, which is the highest level of strategic planning undertaken by Council, with a ten year plus timeframe.

After each Council election, a four-year Delivery Program of activities is derived from the Community Strategic Plan and progressively implemented during the term of Council.

Each year, a 12-month Operational Plan is derived from the four-year Delivery Program and implemented by Council, and Monitoring and Reporting on the four-year and 12-month plan's progress are conducted at regular intervals and at the end of each year in an Annual Report.

The Delivery Program provides the mechanism where those components of the community's strategic objectives and strategies that Council takes responsibility for, are translated into actions. The delivery is a Statement of Commitment to the community from each newly elected Council.

It was a mandatory requirement under the *Local Government Act 1993* (now repealed s.404 (5)) that the General Manager provide progress reports to Council with respect to the principal activities detailed in the Delivery Program, at least every six (6) months. Although the part of the legislation has been repealed on 20 August 2021, it is good practice to provide Council a progress report to allow an oversight of the progress made to date.

Council received a progress update through its Annual Report to the 30 June 2022.

For Council's information, progress report as at 31 December 2022 is attached.

10.4 RESOLUTION REGISTER

File Number:	C2.3.3
Author:	Executive Assistant to the General Manager
Authoriser:	General Manager
Attachments:	1. Resolution Register Jan to April 2022 2. Current Resolution Register 9 March 2023
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	Council Resolution Register
Budget:	Nil

For Council's information, attached is the current Resolution Register Report as at 9 March 2023, and the Resolution Register (January – April 2022).

11 CORPORATE SERVICES REPORTS**11.1 STATEMENT OF BANK BALANCES****File Number:****Author:** Team Leader - Finance**Authoriser:** Director Corporate Services**Attachments:** Nil**CSP Objective:** Collaborative wealth building (strong, diverse and resilient local economy)**Precis:** Statement of Bank Balances as at 28/02/2023**Budget:** \$ NIL

Bank Account Westpac	\$4,128,475.02
Short Term Deposits CBA	<u>\$6,500,000.00</u>
Total	<u>\$10,628,475.02</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 28th February 2023.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the *Local Government Act 1993*, the Regulations and Council's investment policies.

11.2 COMMUNITY SUPPORT APPLICATION ST JOSEPH'S PRIMARY SCHOOL GRENFELL

File Number: C1.1.3
Author: Director Corporate Services
Authoriser: General Manager
Attachments: 1. St Joseph's Request
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Community Support Application
Budget: \$ 300 to be sourced from Community Donation Budget

RECOMMENDATION

That Council:

1. Support the event and provide four (4) portable toilets and one cool room.

RESOLUTION 056/23

Moved: Cr Diprose

Seconded: Cr Cook

That Council:

1. Support the event and provide four (4) portable toilets and one cool room.

CARRIED

PURPOSE

To report to Council on a Community Support Application from the St Joseph's Primary School Grenfell.

BACKGROUND

Each year one of the schools in the archdiocese hosts the Western Region Cross Country. This year, on 28 April 2023, it is Grenfell's turn to host the event. The event is expected to attract 450 parents and students to Grenfell. St Joseph's Primary School is requesting a cool room and five portable toilets.

ISSUES AND COMMENTS

Council will only have four portable toilets available for the event.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications.

FINANCIAL/RESOURCE IMPLICATIONS

The in kind support is estimated at approximately \$300. Noting that reconciliation of the amounts through the financial year is provided below for Council's information.

DONATIONS 2023 FINANCIAL YEAR					
Organisation	Event	Request	Resolution	Forecast Amount	Actual Amount
Caragabal Country Club	Caragabal Sheep Races	1 x Barrier Mesh	210/2022	\$ 32.00	\$ 32.00
Caragabal Country Club	Caragabal Sheep Races	1 x Coolroom	210/2022	\$ -	\$ -
Weddin Mountain Muster	Trail Ride Event	Multiple items	225/2022	\$ 2,500.00	\$ 1,536.86
The Jockey Club Inc	Race Meeting	Multiple items	229/2022	\$ 400.00	\$ 425.00
Grenfell Gunyah Craft Shop	Nil	Rates	258/2022	\$ 446.20	\$ 446.20
Grenfell P.A.H&I Association inc	Nil	Rates	258/2022	\$ 950.00	\$ 950.00
Grenfell RSL Sub-Branch	Remembrance Day	Traffic Control	277/2022	\$ 1,000.00	\$ 564.09
Criterion Hotel	December Markets	Multiple items	278/2022	\$ 500.00	\$ 256.00
Cargo to Grenfell	Walk	Multiple items	314/2022	\$ 500.00	\$ 500.00
Lachlan & Western Regional Services	Nil	Donation	315/2022	\$ 1,000.00	\$ 1,000.00
WCNN	Nil	Donation	316/2022	\$ 298.75	\$ 298.75
High/Primary School Donations	Presentation Days	Donation	N/A	\$ 700.00	\$ 700.00
Country Education Foundation	Annual Donation	Donation	188/2022	\$ 2,500.00	\$ 2,500.00
Grenfell RSL Sub-Branch	ANZAC Day	Traffic Control	33/2023	\$ 1,000.00	\$ 1,000.00
Grenfell Picnic Race Club	Picnic Race Meeting	Multiple items	34/2023	\$ 1,500.00	\$ 1,500.00
Central Western Association	Rural Ambassador	Donation	35/2023	\$ 500.00	\$ 500.00
St Joseph's School Grenfell	Cross Country	Multiple items		\$ 300.00	\$ 300.00
			Total	\$ 14,126.95	\$ 12,508.90
			Budget	\$ 15,000.00	\$ 15,000.00
			Budget Remaining	\$ 873.05	\$ 2,491.10

INTERNAL/EXTERNAL CONSULTATION

No consultation is required.

CONCLUSION

The event is should be supported, there is budget available, and the recommendation be adopted as presented.

11.3 AUDITED 2021/2022 FINANCIAL STATEMENTS

File Number:	A3
Author:	Director Corporate Services
Authoriser:	General Manager
Attachments:	1. Financial Statements
CSP Objective:	Democratic and engaged community supported by efficient internal systems
Precis:	Local Government Act 1993
Budget:	\$ 0 to be sourced from

RECOMMENDATION

That Council:

1. Consider any public submissions for the audited 2021/2022 Financial Statements within 7 days of this public meeting. All submission will be referred to the Audit Office of NSW.
2. That Council receive and note the 2021/2022 Financial Statements.

RESOLUTION 057/23

Moved: Cr McKellar

Seconded: Cr Frame

That Council:

1. Consider any public submissions for the audited 2021/2022 Financial Statements within 7 days of this public meeting. All submission will be referred to the Audit Office of NSW.
2. That Council receive and note the 2021/2022 Financial Statements.

CARRIED

PURPOSE

This report provides a brief of Council's audited Financial Statements for 2021/2022. In accordance with the Local Government Act 1993, the statements are presented for information.

BACKGROUND

Council's external auditor, the Audit Office of New South Wales, via Intentus Chartered Accountants, has completed the audit of the financial statements for 2021/22. In accordance with s.418(3) and s. 420 of the Local Government Act 1993, Council is required to place the audited financial statements on public exhibition, and seek submissions.

A high-level overview is provided below.

	2022 \$ '000	2021 \$ '000
Income Statement		
Total income from continuing operations	18,566	23,728
Total expenses from continuing operations	13,850	12,517
Operating result from continuing operations	4,716	11,211
Net operating result for the year	4,716	11,211
Net operating result before grants and contributions provided for capital purposes	(555)	341
Statement of Financial Position		
Total current assets	15,066	16,694
Total current liabilities	(10,331)	(10,389)
Total non-current assets	286,101	254,126
Total non-current liabilities	(4,691)	(5,116)
Total equity	271,079	238,621
Other financial information		
Unrestricted current ratio (times)	3.37	2.90
Operating performance ratio (%)	(7.05)%	(0.25)%
Debt service cover ratio (times)	4.71	9.24
Rates and annual charges outstanding ratio (%)	9.02%	6.83%
Infrastructure renewals ratio (%)	163.89%	174.62%
Own source operating revenue ratio (%)	38.27%	30.14%
Cash expense cover ratio (months)	13.46	16.75

ISSUES AND COMMENTS

There are no direct issues or comments.

POLICY/LLEGAL IMPLICATIONS

There are no direct policy or legal implications. Under s. 420 of the *Local Government Act 1993* states:

420 Submissions on financial reports and auditor’s reports

- (1) *Any person may make submissions to the council with respect to the council’s audited financial reports or with respect to the auditor’s reports.*
- (2) *A submission must be in writing and must be lodged with the council within 7 days after the date on which those reports are presented to the public.*
- (3) *The council must ensure that copies of all submissions received by it are referred to the auditor.*
- (4) *The council may take such action as it considers appropriate with respect to any such submission, including the giving of notice to the Departmental Chief Executive of any matter that appears to require amendment of the council’s financial reports.*

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial and resource implications.

INTERNAL/EXTERNAL CONSULTATION

The public exhibition started Thursday 23 February 2023 and will conclude Thursday 23 March 2023.

CONCLUSION

That Council receive and note the audited Financial Statements for year ending 30 June 2022.

12 INFRASTRUCTURE SERVICES REPORTS

12.1 BIMBI FLOOD STUDY AND RISK MANAGEMENT STUDY

File Number: C2.6.27/T1.6.75
Author: Acting Director Infrastructure Services
Authoriser: General Manager
Attachments: Nil
CSP Objective: Sustainable natural, agricultural and built environments
Precis: Bimbi Village Flood Study (2022) and Floodplain Risk Management Study and Plan (2022)
Budget: \$69,270.00 _ Department of Planning, Industry and Environment & Weddin Shire Council

RECOMMENDATION

That:

1. Council notes the information contained in this report.
2. Council accepts the Floodplain Risk Management Committee minutes.
3. Council formally adopt the Bimbi Village Flood Study (2022) and Floodplain Risk Management Study and Plan (2022).

RESOLUTION 058/23

Moved: Cr Diprose
 Seconded: Cr McKellar

That:

1. Council notes the information contained in this report.
2. Council accepts the Floodplain Risk Management Committee minutes.
3. Council formally adopt the Bimbi Village Flood Study (2022) and Floodplain Risk Management Study and Plan (2022)

CARRIED

PURPOSE

The purpose of this report is to request the formal adoption of the Bimbi Village Flood Study (2022) and Floodplain Risk Management Study and Plan (2022).

BACKGROUND

In the July 2022 Council meeting the following resolution (212/22) was passed as detailed below:

That Council:

1. The report on the draft Bimbi Village Flood Study and Floodplain Risk Management Study and Plan prepared by Council’s consultants, HydroSpatial be received and noted.
2. Council places the draft Bimbi Village Flood Study and Floodplain Risk Management Study (2022) and Plan (2022), on public exhibition for a period of 28 days for the purposes of inviting submissions from the community.
3. Council Officers write to affected landowners regarding the draft Bimbi Village Flood Study and Floodplain Risk Management Study (2022) and Plan (2022), inviting them to make submissions.
4. Council requests the Director Infrastructure Services to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition period for Council’s further consideration and adoption of the final Bimbi Village Flood Study and Floodplain Risk Management Study and Plan at its September 2022 meeting.
5. Council endorses Council Officers to prepare a draft Terms of Reference for the Floodplain Risk Management Committee and to provide this to Council at its August 2022 meeting with the intention to call for committee members.

The draft reports, went on public exhibition for a period of 28 days for the purpose of inviting submissions from the community. One submission was received during the exhibition period. A face-to-face workshop was also carried out with a number of Bimbi residents in attendance to help inform the recommendations in the report.

ISSUES AND COMMENTS

The public consultation period allowed for affected residents to engage with the consultant and Council staff and provide submissions or feedback through the face-to-face workshop.

POLICY/LEGAL IMPLICATIONS

Once adopted the report’s recommended measures will be implemented pending funding made available.

FINANCIAL/RESOURCE IMPLICATIONS

The following table provides the three measures/actions in the report.

Measure ID	Measure Description	Responsibility	Cost	Timeframe (Budget dependent)	Priority
PM01	Update development controls	Council	\$10,000	1 year	High
RM01	Update emergency response plans	Council / SES	\$10,000	1 year	High
RM02	Early warning system	Council	\$75,000	5 years	Medium

INTERNAL/EXTERNAL CONSULTATION

The draft Bimbi Village Flood Study (2022) and Floodplain Risk Management Study and Plan (2022) has been publicly exhibited for the 28 days. Notices were provided through the letters sent to affected landowners, Council's website and a public exhibition meeting.

The Final draft Bimbi Village Flood Study (2022) and Floodplain Risk Management Study and Plan (2022) has been reviewed and adopted in the Flood Management Advisory Committee at its March 2023 meeting. One public submission was received with several community members attending the face-to-face meeting.

CONCLUSION

The Council to adopt without change the Final Bimbi Village Flood Study (2022) and Floodplain Risk Management Study and Plan (2022).

12.2 MAIN STREET UPDATE - MARCH 2023 UPDATE**File Number:****Author:** General Manager**Authoriser:** General Manager**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** Update to the Grenfell Community on the status of the Main Street Renewal Project**Budget:** Nil.**RECOMMENDATION**

That Council elect a Chair for item 12.2.

RESOLUTION 059/23

Moved: Cr McKellar

Seconded: Cr Howell

Cr Diprose elected as Chair for item 12.2

CARRIED

Cr Best left the room at 5:56 pm.

Cr Parlett left the room at 5:56 pm.

Cr Best entered the room at 6:00 pm.

Cr Parlett entered the room at 6:00 pm.

RECOMMENDATION

That Council note the information within this report.

RESOLUTION 060/23

Moved: Cr Frame

Seconded: Cr McKellar

That Council note the information within this report.

CARRIED**PURPOSE**

The purpose of this report is to inform the community on the status of the Grenfell Main Street project.

BACKGROUND

The Grenfell Main Street Project has presented a number of challenging problems since its commencement in December 2020. Council and the community have received a number of briefings which included project summary status, upcoming activities and budgetary expenditure.

Council appointed two project engineers who have overseen the project since its recommencement since September/October 2022.

The Grenfell Main Street Project Update for March 2022 includes a summary of works carried out.

ISSUES AND COMMENTS**Where to get information?**

Council has been utilising the Grenfell Record as a form of media to provide information on the Main Street. The Mayoral Column provides information on the works carried out or to be carried out and some project updates.

A weekly update is now being provided on Council's website. The purpose of the weekly update is to provide the community awareness of the weekly works program. There were a number of 're-setting' works that have been impacted by inclement weather such as drainage works, kerb and guttering etc.

Facebook is also utilised to provide updates.

Completed Works Program

Recently we have completed works which may still have fencing erected:

1. Repositioning of a kerb inlet drainage pit and construction of adjoining kerb and gutter and footpath at Forbes St. / Main St. intersection SE corner.
2. Location of electrical conduits and installation of electrical power pits at the southern and northern entrances to the Forbes St. / Main St. roundabout.
3. The drainage grated kerb inlet outside 77 Main St (Union Bank building) and concrete connections to the existing kerb and gutter and adjoining footpath.
4. A small section of gutter on the SE corner of the roundabout repaired.
5. Irrigation pressure testing and controller and telemetry testing.
6. Sub-drainage works western end (towards Railway Hotel)
7. The subsoil drainage installation is continuing with a 40 metre section from the Frazer and Bradley Newsagency toward Forbes Street.
8. The kerb and gutter outside the Grenfell Motel will be completed in Forbes Street (Note this task was kerb and gutter only, not the adjoining pavement). This will create the future garden bed and tree planting in this area.
9. Sub-drainage works (Western end) towards Happy Inn Chinese Restaurant.
10. Stratavault systems installations at certain sections at the Western End.
11. Centre island sections of lean mix concrete at western end have been completed (pending one).
12. CCTV Cameras along Main Street from the Roundabout at Main and Forbes Streets up to the Grenfell Medical Centre energised.
13. Concrete driveway at Grenfell Motel completed. Vehicles are able to exit this premise onto Main Street.
14. Inspection by Council Officers, Public Works Advisory and Regional NSW 16 January 2023.
15. Roundabout works complete and re-opened from 25 January 2023. Approaches to roundabout on western and eastern side complete.

Western End

The lean mix concrete has been placed on the western end (northern side) of the Main Street. At time end of February, 39.13% of the rigid pavement had been installed. At the time of writing this report, excavation and construction had commenced on the last section of the western end. As the crews make their way down towards the Mid-Western Highway.



Eastern End

The Project Engineers and contractors have begun planning for the 'top end' works. At the time of preparing this report, it was envisaged that works would commence at the top end in the week of 13 March 2023. A letter was provided to the businesses at the 'top end' on 7 March 2023 with contact details of the team.

POLICY/LEGAL IMPLICATIONS

There are no direct policy implications arising from this report.

FINANCIAL/RESOURCE IMPLICATIONS

The original estimation for the project was \$3,200,000. This was under the impression that all geotechnical conditions matched the conducted testing. The project will be going into a cost overrun and ongoing consultation with the various funding bodies continues to discuss cost variations and cost escalations. The funding sources for the Main Street is made up of state and federal funding which totals to \$5,320,493 (including the festoon lighting).

INTERNAL/EXTERNAL CONSULTATION

New updates on the Main Street Project are being advertised through the Council news section in the Grenfell Record.

Council's website records indicate that there have been over 345 views at the end of February 2023, meaning an additional 71 views from last month's report. People are viewing the works updates for an average of 2.56 minutes, showing that people are engaging with the content.

CONCLUSION

The excavation and construction of the lean-mix concrete at the western end is going to plan.

12.3 INFRASTRUCTURE WORKS REPORT

File Number: C2.8.16
Author: Acting Director Infrastructure Services
Authoriser: General Manager
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Infrastructure Works Report
Budget: NIL

RECOMMENDATION

That Council receive and note the information provided on infrastructure works completed, and works planned for March 2023.

RESOLUTION 061/23

Moved: Cr Frame
Seconded: Cr Cook

Council received and noted the information provided on infrastructure works completed, and works planned for March 2023.

CARRIED**EXECUTIVE SUMMARY**

The following information is provided to update Councillors and the community on matters associated with Construction and Maintenance of Roads, Parks and Gardens, Sewerage, and Plant for the works undertaken February 2023 and planned works for March 2023.

NATURAL DISASTERS

Summary of events and progress of Storm Emergency Work.

Summary:

Council has received 1034 EPA-RW P1 Heavy Patching from Damage Control Project Management (DCPM) for signing that will be submitted to TfNSW.

A copy has been passed onto TfNSW to start a preliminary review of the costings.

Roads included in the Heavy Patching Program include:-

- Driftway Road.

- Gooloogong Road.
- Henry Lawson Way (Forbes)
- Henry Lawson Way (Young).
- Mary Gilmore Way.
- Morangarell Road.
- Pinnacle Road.
- Quandialla – Caragabal Road.

Council has engaged contractors to help complete a number of storm damaged roads, under Emergency Work to firstly get these roads open and made safe to the traveling public.

Some of these roads have suffered heavy road base loss that hopefully will be addressed in the next round of submissions that are already underway.

Roads that have had a heavy maintenance grade & table drains cleaned have been completed to ensure safe passage are as follows:-

- Hanstocks Lane
- Scott's Lane
- Penfolds Lane
- Grimms Lane
- Hunters Road
- Trigalana Lane
- Swinbournes Lane
- Bland Road (Make Floodway Safe)
- Keith's Lane (Make Floodway Safe)
- McNamara's Road
- Caragabal-Quandialla R (Make Floodway Safe)

Culverts and Table Drains

- Yambira Road culverts and table drains
- Major West Road culverts and table drains
- Greenethorpe - Bumbaldry Road culverts and table drains

There are a number of culverts on Yambira Road, Major West, Kangaroooby road and Peaks Creek, Adelargo Road and Greenethorpe - Bumbaldry road that are still blocked with silt, however, Council has engaged a Contractor to clean and flush out these culverts in the next couple of weeks.

STATE ROADS

Newell Highway and Mid Western HWY

Planning is underway for the next Stage of the Heavy Patching Program which is expected to start on 13 March 2023.

There is expected to be about 40,000 m2 of Heavy Patching work on the Mid Western Highway (HW06).

There is expected to be about 60,000 m2 of Resealing work on Mid Western Highway (HW06).

Henry Lawson Way (Young and Forbes Roads)

Road repairs / Stabilisation work will also be included on Henry Lawson Way (Young Road) and Henry Lawson Way (Forbes Road) at the same time as works on Mid Western HWY.

It is also planned that a section of Henry Lawson Way (Young Road) will be included in the 2023/2024 Repair Program Application.

Mary Gilmore Way – Level Crossing trial

TfNSW in conjunction with ARTC will be installing a Level Crossing Advance Warning System (LCAWS) which comprises of LED Stop and Warning signs which will be activated by remote approaching road and remote rail vehicle detection at the level crossing on Mary Gilmore Way as part of a trial across a number of local government areas.

The trial augmented signs are to demonstrate they can potentially increase road / rail safety at remote locations.

The LCAWS is designed to reduce driver risk in rural and remote areas where vehicles are travelling at high speeds.

The LCAWS signs are solar, battery-backed systems which are remotely monitored. The system will record relevant statistical measurements relating to passing vehicles and sign status.

The installation is set to begin in April / May 2023.

MAJOR WORKS**Pullabooka Road Rehabilitation**

Project under Fixing Local Roads Round One (1). The project involves works along a road length of 11km and Council received funding for \$3.9M.

Work is currently on target for completion by end March 2023.

- 90% of the road rehabilitation works have been completed.
- The remaining works have re-started following inclement weather and flooding.
- Causeway construction has been completed.
- Minor seal repairs are currently underway together with, Table Drain construction, property entrances and drainage improvement work.
- Reseal work is planned for early March 2023 & Linemarking work is planned for end March 2023.
- Work is currently on target for completion by the end March 2023.

New Forbes Road Rehabilitation

Project under Fixing Local Roads Round Two (2). The project involves works along a road length of 16km and Council received funding for \$4.3M.

Work is currently on target for completion by end May 2023.

- Drainage improvement work is 90% completed.
- Major culvert replacement work has started.
- Table drain construction work is 80% completed.
- Overlay work has been completed over Stage 1 (6km Road length).
- Contractor has started the road stabilization of Stage 1.

Greenethorpe Road Rehabilitation.

Project under Fixing Local Roads Round Three (3).

The project involves the road length of 7.1km and Council received funding for \$2.9M.

- Tree removal work has been completed.
- Gravel crushing tender has closed. Tender evaluation process is underway. Successful Contractor is expected to be engaged at the end of early March 2023.
- Pipes and Culverts have been ordered and expected to arrive April / May 2023.
- Drainage work is expected to start May / June 2023.

Back Piney Range Road Culvert Replacement

- 80% finished backfill around wingwalls required. Previous contractor has terminated the contract by mutual agreement due to their unavailability and other commitments.
- Council is in the process of updating the design of culvert top slab which will be more resilient to severe weather conditions.

Hancock-Flinns Road Culvert Replacement

- 80% finished backfill around wingwalls required. Previous contractor has terminated the contract by mutual agreement due to their unavailability and other commitments.
- Council is in the process of updating the design of culvert top slab which will be more resilient to severe weather conditions.

Arramagong Road Culvert Replacement

- Culvert replacement design is underway. Water is still flowing at the creek bed.
- Council has terminated the contract with the previous contractor by mutual agreement.
- Council is planning to start construction work in April / May 2023.

Heathcotes Lane Culvert Replacement

- The site has been underwater for a long time. Water is still flowing at the creek bed.
- Council has terminated the contract with the previous contractor by mutual agreement.
- Council has engaged a new designer to redesign the culvert from in-situ to precast and is planning to re-start work in March / April 2023.

Adelargo Road Culvert Replacement

- The site has been underwater for a long time. Water is now subsiding.
- Council has re-started works and the base of the culvert has been constructed and aprons to be poured mid-March 2023.
- Then culvert cells will be placed and road adjacent to culvert will be reinstated.

Weddin Shire Road Entry Signs

- Approval has been received from TfNSW for installing signs within the road reserve of State Roads.
- Contractor has completed the Geotechnical investigation.
- Council is waiting to receive the final design from the contractor.

Railway Walking Track

- Council had a joint site inspection with the designer to change the track location of stage two (2).
- Council is waiting to receive the final design from the designer.

Caragabal Shared Pathway

- Council has received approval from ARTC and TfNSW for the design and for the crossing location of the shared pathway over the railway corridor.
- Revised design has been completed and approved by ARTC and TfNSW.
- Council has uploaded the Tender documentation for the construction of the footpath in the Vendorpanel and no submission has been received. Council will contact the local contractors and contractors of neighbouring Local government areas to source quotations.

Grenfell Cemetery Amenities

The GPR contractor has confirmed that the scan of the site will be conducted early April to ensure the site is clear of any graves. This process has been delayed due to the wet conditions of the site. Once the site has been declared a clear site tenders will be called for the construction of the amenities.

Sewer Condition Assessment (CCTV) and Smoke Testing

A new package of sewer condition assessment and smoke testing is being identified. Approximately 10Km of sewer mains will go out to tender for CCTV by the end of March 2023. The work will also include approximately up to 300 properties for smoke testing.

FOOTPATH /KERB AND GUTTER WORKS**Third Street Quandialla**

Procurement process ongoing to select suitable construction contractor for kerb & gutter replacement.

Second Street Quandialla

Contractor has been selected for construction of footpath replacement. Contractor is expected to start the works in May 2023.

ROAD MAINTENANCE WORKS

Road maintenance works including pothole patching, vegetation management, gravel road

maintenance and signage works have been undertaken in the past few months.

Speed restriction signs have been placed on Simpson Drive Grenfell.

Maintenance Grading

Roads	Commencement	Completion
Adams Lane	09/12/2022	12/12/2022
Watts lane	06/12/2022	08/12/2022
Sunnyside Lane	13/12/2022	15/12/2022
Fairbairns lane	03/01/2023	03/01/2023
Chapples Lane	04/01/2023	05/01/2023
Wilson's Lane	06/01/2023	06/01/2023
Lewis Lane	09/01/2023	12/01/2023
Dunkleys Lane	16/01/2023	19/01/2023
Beazley Road	01/02/2023	03/02/2023
Stock Route Road	10/02/2023	13/02/2023
Grenfell street	14/02/2023	15/02/2023
Gibson Lane	16/02/2023	17/02/2023
Railway street	21/02/2023	22/02/2023

Maintenance Grading (Flood damaged Roads) – Works Planned: 1 March 2023 - 31 March 2023

- Eves Lane
- Lynches Lane
- Taylors Road
- Nealons Lane
- Gannons Lane
- Gaults Lane
- Kerrs Lane
- Barrs lane Underway

Pothole Repair Program

To date we have repaired over 3376 pot holes throughout the Shire.

Slashing

- Holy Camp Road - Completed

- Eualdrie Road – Completed
- Greenethorpe recreation reserve

Due to hot and dry weather it has been impractical to carry out slashing at this present time.

Gravel Re-sheeting

At this present time there is no re-sheeting happening as Council is attending to Emergency Road repairs.

PARKS AND RECREATION

The Parks and Gardens team are carrying out routine maintenance such as mowing, whipper snipping, tree trimming within sporting fields and the open space network.

Park Maintenance

- Mowing and whipper snipping in parks and garden areas;
- Mowed the cemetery grounds;
- Sprinkler maintenance and repairs to all parks & garden, cemeteries;
- Weed checks for cat heads, oval maintenance;
- Ongoing bindii and khaki weed spraying.
- Slashed Sports & Rec area Greenethorpe.

Town Maintenance

- Started fertilising trees in Grenfell;
- Mulching Endemic Gardens;
- Weed checks for cat heads;
- Prepare garden bed for planting;
- Trim back trees at Caragabal & Quandialla;
- Mowing, whipper snipping, and gardening at Quandialla, Caragabal and Greenethorpe;
- Trim back low hanging branches around town.

Parks and Gardens

- Replant trees at Forbes Street Memorial Ave;
- Town parks and garden areas;
- Maintain overgrown grass areas around structures at O'Briens Hill;
- Maintenance works at the play area at SH6 and replace sofffall.
- Removed invasive plants from Henry Lawson's birthplace and mulched the area.
- Dog park trees and photinias mulched, watered looking great.

PLANT REPORT

Plant Report			
Plant Number	Plant Description	Fault	Repairs
4109	Smooth Roller	A/C Faults	Rewired entire electrical system

Plant Report			
Plant Number	Plant Description	Fault	Repairs
4096	Multi Tyre Roller	Steering Fault	Replaced end joints
4106	CAT Backhoe	Rear Locking System Broken	Replaced Locking System pins & bushes
3966	Hino Water Cart	Accident Damage	No repairs done. Photos & Report given to Clive for insurance
2100	4x2 Hilux	Steering issue	Cowra Toyota replaced steering rack
2104	Hilux (Ray)	Service due	Conducted 30,000Km service
2105	Hilux (Ranger)	Service due	Conducted 30,000Km service
BFO6778	Isuzu NPS	Rego Check	Completed
BFO5148	Isuzu NPS	Rego check	Completed
BFO5198	Isuzu FTS	Rego check	Completed
BFO6280	Isuzu NPS	Rego check	Completed
BFO3864	Isuzu FTS	Rego check	Completed
BFO2273	Isuzu FTS	Rego check	Completed + 2 new rear tyres
BFO4395	Isuzu FTS	Rego check	Completed
BFO4396	Isuzu FTS	Rego check	Completed
BFO3821	Isuzu FTS	Rego check	Completed
BFO8297	Isuzu NPS	Rego check	Completed
BFO6279	Isuzu NPS	Rego check	Completed
BFO2229	Isuzu FTS	Rego check	Completed

Plant Report			
Plant Number	Plant Description	Fault	Repairs
BFO2573	Isuzu FTS	Rego check	Completed
BFO7315	Isuzu FTS	Rego check	Completed
BFO6779	Isuzu FTS	Rego check	Completed
BFO6207	Isuzu FTS	Rego check	Completed
BFO8295	Isuzu NPS	Rego check	Completed
BFO5863	Isuzu FTS	Rego check	Completed
4121	CAT Grader	Full service	Completed
4120	Volvo loader	Cutting edger's replace	Completed
4117	Toro mower	Replace blades	Completed
Rego inspections	All Shire plant machines	Rego check	Completed x 24
3965	Garbage truck	Lift arm major faults	Temporary repair waiting on parts
4102	120m grader	Cutting edges replace	Completed
4116	Toro z master	Blade replacement	Completed
4118	Honda generator	Won't start service required	Completed
5114	Tanker trailer	Service water pump	Completed
5362	Stihl blower b vac	Service	Completed
4112	Iseki mower	Over heated	Remove engine quoting on repairs

Plant Report			
Plant Number	Plant Description	Fault	Repairs
4122	432 backhoe	Rear bucket control failed	Replaced micro switch x2 completed

13 ENVIRONMENTAL SERVICES REPORTS

13.1 DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES

File Number:	T5
Author:	Executive Assistant to the Director Environmental Services
Authoriser:	Director Environmental Services
Attachments:	Nil
CSP Objective:	Sustainable natural, agricultural and built environments
Precis:	List of development application, construction certificate and complying development application determined during the period 1 February to 28 February 2023.
Budget:	Nil

BACKGROUND

Under s. 4.16 of the *Environmental Planning and Assessment Act 1979*, under delegated authority Council Officers can exercise the power to determine development applications and post consent certificates such as construction certificates and complying development certificates. The following provides a list of the development applications, complying development applications and construction certificate applications determined within the Weddin Shire during the month of February 2023.

Development Applications Determined by Council

The undermentioned applications were received and determined subject to specified conditions, by the Director Environmental Services under delegated authority:

DA NO.	Applicant	Construction	Value (\$)	Address
1/2023	Mr D A Buttenshaw	Shed	\$12,285	LOT: 1 DP: 331001 25 Tyagong Street GRENFELL NSW 2810
2/2023	Mr W Burstal	New Dwelling	\$388,000	LOT: 5 DP: 1229401 20 Huckel Close GRENFELL NSW 2810
4/2023	Mr A Jaksic	Replacement of existing Fence	\$52,613	LOT: 2 DP: 1219536 26 Weddin Street GRENFELL NSW 2810

Complying Development Applications

The complying development certificate applications approved within the Shire in February 2023 by Council or any other Principal Certifiers.

CDC NO.	Applicant	Construction	Value (\$)	Address
Nil				

Construction Certificates

The undermentioned applications were received and determined by the Director Environmental Services under delegation:

CC NO.	Applicant	Construction	Address
47/2022	Mr A J Scott	Shed	LOT: 2 DP: 349576 56 Brundah Street GRENFELL NSW 2810
1/2023	Mr D A Buttenshaw	Shed	LOT: 1 DP: 331001 25 Tyagong Street GRENFELL NSW 2810

13.2 DRAFT COUNCIL-RELATED DEVELOPMENT APPLICATION CONFLICT OF INTEREST POLICY**File Number:****Author:** Director Environmental Services**Authoriser:** Director Environmental Services**Attachments:** 1. Draft Council-Related Development Application Conflict of Interest Policy**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** A draft Council-Related Development Application Conflict of Interest Policy has been developed.**Budget:** Nil**RECOMMENDATION****That:**

1. Council note the information contained in this report.
2. Council note the draft Council-Related Development Application Conflict of Interest Policy.
3. Council place the draft Council-Related Development Application Conflict of Interest Policy, as attached to this report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community; and
4. The Director Environmental Services present a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the policy, or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without any changes, as a policy of Council.

RESOLUTION 062/23**Moved:** Cr Diprose**Seconded:** Cr Frame**That:**

1. Council note the information contained in this report.
2. Council note the draft Council-Related Development Application Conflict of Interest Policy.
3. Council place the draft Council-Related Development Application Conflict of Interest Policy, as attached to this report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community; and
4. The Director Environmental Services present a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the policy, or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without any changes, as a policy of Council.

CARRIED

PURPOSE

The purpose of this report is to present the draft Council-Related Development Application Conflict of Interest Policy to Council and request the draft policy be placed on public exhibition for a period of 28 days inviting submissions from the community.

BACKGROUND

In response to concerns raised by the NSW Ombudsman in its report: *An inherent conflict of interest Councils as developer and regulator (December 2020)*, the NSW Government have introduced the following changes to the Environmental Planning and Assessment Regulation 2021, to address conflicts of interest in Council related development applications:

- Councils must adopt and have a policy that specifies how conflicts of interest in connection with council-related development applications will be handled. The policy must comply with the requirements in the guidelines developed by Department of Planning and Environment.
- Council-related development applications must now be accompanied by either a management strategy statement, which explains how the council will manage potential conflicts of interest, or a statement that the council has no management strategy for the application.
- Councils must record conflicts of interest in connection with each council-related development application, and the measures taken to manage the conflicts, in their existing Development Application register.
- Council-related development applications must be exhibited for a minimum of 28 days to ensure transparency during the assessment process.

The abovementioned changes to the Regulation commence on 3 April 2023.

ISSUES AND COMMENTS

The draft Council-Related Development Application Conflict of Interest Policy has been developed in accordance with the requirements stipulated by the Department of Planning and Environment and is consistent with the template policy provided.

The draft policy will apply to all Council-related development applications lodged on or after the 3 April 2023. Council will not be able to determine a Council-related development application after the 3 April 2023 without a conflict of interest policy being in place.

The draft policy includes:

1. a number of management strategies to address potential conflict of interest at the different phases of the development process;
2. the process through which potential conflicts of interest will be identified, the risk assessed and appropriate management controls determined; and
3. the process to be followed to publicly communicate the management approaches for each development application the subject of the policy.

POLICY/LEGAL IMPLICATIONS

In accordance with the Environmental Planning and Assessment Regulation 2021, Council must adopt and have a policy that specifies how conflicts of interest in connection with

council-related development applications will be handled. The policy must comply with the requirements in the guidelines developed by Department of Planning and Environment. The draft Council-Related Development Application Conflict of Interest Policy complies with these requirements.

FINANCIAL/RESOURCE IMPLICATIONS

The draft Council-Related Development Application Conflict of Interest Policy will require certain development applications lodged by Council to be assessed by external parties. It is anticipated that this will increase the costs associated with the determination of such applications. In the event that the policy is adopted by Council, consideration of these additional costs will need to be budgeted for as part of each particular development application lodged by Council.

INTERNAL/EXTERNAL CONSULTATION

No internal or external consultation was required in developing the draft Council-Related Development Application Conflict of Interest Policy. It is recommended that the draft policy be placed on public exhibition for a period of 28 days inviting submissions from the community.

CONCLUSION

Council is required to adopt and have a policy that specifies how conflicts of interest in connection with council-related development applications will be handled. The policy must comply with the requirements in the guidelines developed by Department of Planning and Environment. The draft Council-Related Development Application Conflict of Interest Policy complies with these requirements. It is recommended that the draft policy be placed on public exhibition for a period of 28 days, for the purpose of inviting submissions from the community.

13.3 UPDATED CHARTER FOR THE QUANDIALLA SWIMMING POOL COMMITTEE**File Number:****Author:** Director Environmental Services**Authoriser:** Director Environmental Services**Attachments:** 1. Draft Quandialla Swimming Pool Charter**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** The charter for the Quandialla Swimming Pool Committee has been reviewed and updated**Budget:** Nil**RECOMMENDATION**

That the proposed new Charter for the Quandialla Swimming Pool Committee, as attached to this report, be adopted by Council.

RESOLUTION 063/23

Moved: Cr McKellar

Seconded: Cr Diprose

That the proposed new Charter for the Quandialla Swimming Pool Committee, as attached to this report, be adopted by Council.

CARRIED**PURPOSE**

The purpose of this report is to present the updated Charter for the Quandialla Swimming Pool Committee to Council for adoption.

BACKGROUND

The Quandialla Swimming Pool was originally operated by the Quandialla community. In later years the pool was operated by the local community as a 355 committee with annual funding from Council.

As a result of recommendations made by Department of Local Government regarding 355 committees, Council at its ordinary meeting held in September 2009 adopted a Constitution for the Quandialla Swimming Pool Committee.

In 2020 Council engaged a consultant to review and update Charters for each 355 committee of Council. As a result, the current Charter for the Quandialla Swimming Pool Committee was adopted by Council at its Ordinary meeting held on 17 December 2020.

The current Charter for the Quandialla Swimming Pool Committee includes a range of functions including undertaking fundraising activities and establishing a working group to plan and run a Quandialla Swimming Pool 50th Anniversary Celebration in 2021. The charter

also requires annual financial statements to be prepared and submitted to Council for external audit and a bank account to be in the name of Weddin Shire Council Quandialla Swimming Pool Committee.

ISSUES AND COMMENTS

As a 355 Committee is an official body of Council, any fundraising activities or the spending of funds raised are subject to the same standard of financial accountability as Council and therefore must comply with Council's financial policies and procedures. All funds raised are also considered to belong to Council. This creates a number of issues including the need for existing fundraising money to be deposited into a bank account in Council's name. It is considered inappropriate for Council to take control of this money, given that it was raised by the local community.

It is considered that the best option moving forward is to remove fundraising activities from the functions of the 355 committee, and that a separate non 355 committee be formed by members of the community to manage fundraising activities and the associated funds. This option was supported by the members of the Quandialla Swimming Pool Committee.

A new draft charter has been developed incorporating the following changes:

1. Membership changed to two (2) Councillors, one (1) staff member and seven (7) community members;
2. Notice period for meetings increased to seven (7) days;
3. The conduct of meetings changed to refer to Council's adopted Code of Meeting Practice relevant at the time of the meeting;
4. Changes to the functions of the committee to remove fundraising activities and reference to 50th anniversary celebrations;
5. Names removed from executive positions;
6. Removed requirement for annual financial statements, reference to bank account and account signatures/payment authorisers.

A copy of the draft charter is included in **Attachment 1** to this report. The draft charter was supported by the Quandialla Swimming Pool Committee.

POLICY/LEGAL IMPLICATIONS

The proposed new charter will resolve a number of policy and legal issues associated with a 355 committee undertaking fundraising and spending funds.

FINANCIAL/RESOURCE IMPLICATIONS

The proposed new charter will not have any financial or resource implications.

INTERNAL/EXTERNAL CONSULTATION

The proposed new charter has been supported by the Quandialla Swimming Pool Committee.

CONCLUSION

The current Charter for the Quandialla Swimming Pool Committee includes a range of functions including undertaking fundraising activities and establishing a working group to plan and run a Quandialla Swimming Pool 50th Anniversary Celebration in 2021.

As a 355 Committee is an official body of Council, any fundraising activities or the spending of funds raised would need to comply with Councils financial policies and procedures. It is considered that the best option moving forward is to remove fundraising activities from the functions of the 355 committee. A new charter has been drafted and is presented to Council for adoption.

14 DELEGATE(S) REPORTS

Nil

15 MINUTES OF COMMITTEE MEETINGS**15.1 COMMITTEE REPORTS - RECEIVE AND NOTE: MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING OF 7 FEBRUARY 2023**

File Number:

Author: Executive Assistant - Infrastructure

Authoriser: Acting Director Infrastructure Services

Attachments: 1. Minutes of the Local Emergency Management Committee Meeting of 7 February 2023

RECOMMENDATION

That Council receive and note the Minutes of the Local Emergency Management Committee Meeting held 7 February 2023.

RESOLUTION 064/23

Moved: Cr Frame

Seconded: Cr Parlett

That Council receive and note the Minutes of the Local Emergency Management Committee Meeting held 7 February 2023.

CARRIED

INFORMATION

The Local Emergency Management Committee Meeting was held on 7 February 2023, with the Minutes from this Meeting attached.

15.2 MINUTES OF THE EXTRAORDINARY WEDDIN LOCAL TRAFFIC COMMITTEE MEETING HELD 1 MARCH 2023

File Number:

Author: Executive Assistant - Infrastructure

Authoriser: Acting Director Infrastructure Services

Attachments: 1. Minutes of the Extraordinary Weddin Local Traffic Committee Meeting held 1 March 2023

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Weddin Local Traffic Committee Meeting held on Wednesday, 1 March 2023 be adopted as presented.

RESOLUTION 065/23

Moved: Cr Diprose

Seconded: Cr McKellar

Except where otherwise dealt with, the Minutes of the Weddin Local Traffic Committee Meeting held on Wednesday, 1 March 2023 be adopted as presented.

CARRIED

INFORMATION

The Weddin Local Traffic Committee Meeting was held on Wednesday, 1 March 2023, with the Minutes from this meeting attached.

15.3 COMMITTEE REPORTS - RECEIVE AND NOTE: MINUTES OF THE LOCAL RESCUE COMMITTEE MEETING HELD ON TUESDAY, 7 FEBRUARY 2023**File Number:****Author:** Executive Assistant - Infrastructure**Authoriser:** Acting Director Infrastructure Services**Attachments:** 1. **MINUTES OF THE LOCAL RESCUE COMMITTEE MEETING HELD ON TUESDAY, 7 FEBRUARY 2023****RECOMMENDATION**

That Council receive and note the Minutes of the Local Rescue Committee Meeting held on Tuesday, 7 February 2023.

RESOLUTION 066/23

Moved: Cr Frame

Seconded: Cr Parlett

That Council receive and note the Minutes of the Local Rescue Committee Meeting held on Tuesday, 7 February 2023.

CARRIED**INFORMATION**

The Local Rescue Committee Meeting was held on Tuesday, 7 February 2023, with the Minutes from this meeting attached.

15.4 MINUTES OF THE FLOODPLAIN ADVISORY COMMITTEE MEETING HELD 2 MARCH 2023

File Number:

Author: Executive Assistant - Infrastructure

Authoriser: Acting Director Infrastructure Services

Attachments: 1. Minutes of the Floodplain Advisory Committee Meeting held 2 March 2023

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Floodplain Management Advisory Committee Meeting held on Thursday, 2 March 2023 be adopted as presented.

[Dealt with in item 12.1 see resolution 058/23](#)

INFORMATION

The Floodplain Management Advisory Committee Meeting was held on Thursday, 2 March 2023, with the Minutes from this meeting attached.

15.5 MINUTES OF THE GRENFELL HENRY LAWSON FESTIVAL OF ARTS MEETING HELD 9 MARCH 2023

File Number: C2.6.32

Author: Executive Assistant to the General Manager

Authoriser: General Manager

Attachments:

1. The Henry Lawson Festival of Arts | Minutes 14 December 2022
2. The Henry Lawson Festival of Arts Meeting | Minutes 9 February 2023
3. The Henry Lawson Festival of Arts | Minutes 9 March 2023

Cr Parlett left the room at 6:17 pm.

Cr Parlett entered the room at 6:19 pm.

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Henry Lawson Festival of Arts Committee Meeting held 14 December 2022, the Minutes of the Henry Lawson Festival of Arts Committee Meeting held 9 February 2023 and the Minutes of the Henry Lawson Festival of Arts Committee Meeting held 9 March 2023 be adopted as presented.

RESOLUTION 067/23

Moved: Cr McKellar

Seconded: Cr Howell

Except where otherwise dealt with, the Minutes of the Henry Lawson Festival of Arts Committee Meeting held 14 December 2022, the Minutes of the Henry Lawson Festival of Arts Committee Meeting held 9 February 2023 and the Minutes of the Henry Lawson Festival of Arts Committee Meeting held 9 March 2023 be adopted as presented.

CARRIED

INFORMATION

The Henry Lawson Festival of Arts Committee Meeting was held on 14 December 2022 with the Minutes not adopted at the February Council Meeting due to an administrative oversight with Minutes being corrected at the 9 February 2023 meeting. The Minutes from the HLF 14 December 2022 are attached for adoption by Council.

The Henry Lawson Festival of Arts Committee Meeting was held on 9 February 2023, with the Minutes from this meeting attached.

The Henry Lawson Festival of Arts Committee Meeting was held on 9 March 2023, with the Minutes from this meeting attached.

16 CLOSED COUNCIL

Cr Best left the room at 6:20 pm.

Cr Parlett left the room at 6:20 pm.

Cr Parlett entered the room at 6:24 pm.

Cr Best entered the room at 6:24 pm.

RECOMMENDATION

That Council elect a Chair for item 16.1

RESOLUTION 068/23

Moved: Cr McKellar

Seconded: Cr Frame

Cr Diprose elected as Chair for item 16.1

CARRIED**RECOMMENDATION**

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

16.1 SUPPLY AND LAY ASPHALT SURFACING FOR MAIN STREET RENEWAL

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

RESOLUTION 069/23

Moved: Cr Frame

Seconded: Cr Howell

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

16.1 SUPPLY AND LAY ASPHALT SURFACING FOR MAIN STREET RENEWAL

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

CARRIED

17 RETURN TO OPEN COUNCIL

RECOMMENDATION

The meeting return to Open Council.

RESOLUTION 070/23

Moved: Cr McKellar
 Seconded: Cr Cook

The meeting return to Open Council.

CARRIED

18 REPORT ON CLOSED COUNCIL

RESOLUTION 070/23

Moved: Cr McKellar
 Seconded: Cr Howell

1. That Council accepts the following submitted unit rates from Complete Road Seal for the asphalt surfacing of Main Street:
 - (1) Supply and lay AC10 asphalt 40mm thick \$425.60 per tonne
 - (2) Supply and spray tack coat emulsion \$4.50 per square metre
 - (3) Establishment / disestablishment \$5,000 per visit to Grenfell Main Street.
2. Council authorises the General Manager to be delegated the authority to sign the Contract with the relevant Contractor.

CARRIED

19 CLOSURE

The Meeting closed at 6:25pm.

Moved: Cr Frame
 Seconded: Cr Cook

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 April 2023.

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CHAIRPERSON