



MINUTES

Ordinary Council Meeting Thursday 16 February 2023

Date: Thursday 16 February 2023

Time: 5:00PM

**Location: Council Chambers
Cnr Camp & Weddin Streets
GRENFELL NSW 2810**

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**MINUTES OF WEDDIN SHIRE COUNCIL
ORDINARY MEETING
HELD AT THE COUNCIL CHAMBERS, CNR CAMP & WEDDIN STREETS, GRENFELL
NSW 2810
ON THURSDAY 16 FEBRUARY 2023 AT 5:00PM**

1 OPENING

In accordance with the WSC Code of Meeting Practice, this meeting will be recorded for the purposes of audio-visual livestreaming via Council's website and Facebook page. Those in attendance are asked to refrain from making any defamatory statements and comply with all relevant WSC codes, policies and procedures at all times.

2 ACKNOWLEDGEMENT OF COUNTRY

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

3 ATTENDANCE AND APPLICATIONS FOR LEAVE

ATTENDANCE

PRESENT:

Cr Craig Bembrick (Mayor), Cr Paul Best (Deputy Mayor), Cr Jason Kenah, Cr Michelle Cook, Cr Phillip Diprose, Cr Glenda Howell, Cr Warwick Frame, Cr Jan Parlett, Cr Stuart McKellar.

IN ATTENDANCE:

Ms Noreen Vu (General Manager), Mr Michael Chalmers (Director Corporate Services), Mr Luke Sheehan (Director Environmental Services), Mrs Linda Woods (Acting Director Infrastructure Services)

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

LEAVE OF ABSENCE APPLICATION

4 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the Extraordinary Council Meeting held 24 January 2023 and the Minutes of Ordinary Council Meeting held 15 December 2022 be taken as read and **CONFIRMED**.

RESOLUTION 021/23

Moved: Cr Parlett

Seconded: Cr McKellar

That the Minutes of the Extraordinary Council Meeting held 24 January 2023 and the Minutes of Ordinary Council Meeting held 15 December 2022 be taken as read and CONFIRMED.

CARRIED

RECOMMENDATION *(Relates to 7.1 Mayoral Minute)*

That Council:

1. Adopts the Extraordinary Meeting Minutes from 11 April 2022.
 2. The recording is to be placed under the meeting date on Council's website to comply with Clause 236 of the Local Government (General) Regulation 2021.
-

RESOLUTION 022/23

Moved: Cr Best

Seconded: McKellar

That Council:

1. Adopts the Extraordinary Meeting Minutes from 11 April 2022.
2. The recording is to be placed under the meeting date on Council's website to comply with Clause 236 of the Local Government (General) Regulation 2021.

CARRIED

5 DISCLOSURES OF INTEREST

ITEM NUMBER & TITLE	12.2 – MAIN STREET UPDATE FEBRUARY 2023 UPDATE
NAME	CR CRAIG BEMBRICK
TYPE OF INTEREST	PECUNIARY (LEAVING THE ROOM)
INTEREST DESCRIPTION	OWNER OF PROPERTY IN MAIN STREET
ITEM NUMBER & TITLE	12.2 – MAIN STREET UPDATE FEBRUARY 2023 UPDATE
NAME	CR JAN PARLETT
TYPE OF INTEREST	PECUNIARY (LEAVING THE ROOM)
INTEREST DESCRIPTION	OWNER OF PROPERTY IN MAIN STREET
ITEM NUMBER & TITLE	12.2 – MAIN STREET UPDATE FEBRUARY 2023 UPDATE
NAME	CR PAUL BEST
TYPE OF INTEREST	PECUNIARY (LEAVING THE ROOM)
INTEREST DESCRIPTION	OWNER OF PROPERTY IN MAIN STREET

6 PUBLIC FORUM

7 MAYORAL REPORTS/MINUTES

7.1 MAYORAL MINUTE - ADOPTION OF EXTRAORDINARY MEETING MINUTES FROM 11 APRIL 2022

File Number:

Attachments: 1. Extraordinary Meeting Minutes to be confirmed - 11 April 2022

CSP Objective: Democratic and engaged community supported by efficient internal systems

Budget: Nil

RECOMMENDATION

That Council:

1. Adopts the Extraordinary Meeting Minutes from 11 April 2022.
2. The recording is to be placed under the meeting date on Council's website to comply with Clause 236 of the Local Government (General) Regulation 2021.

RESOLUTION 023/23

Moved: Cr Best

Seconded: McKellar

That Council:

1. Adopts the Extraordinary Meeting Minutes from 11 April 2022.
2. The recording is to be placed under the meeting date on Council's website to comply with Clause 236 of the Local Government (General) Regulation 2021.

CARRIED

Councillors,

Please note that it was brought to my attention that the meeting minutes from the Extraordinary Meeting Minutes from 11 April 2022 were never formally adopted by Council in accordance with s. 375 of the Local Government Act 1993. As a matter of procedure, the Minutes are attached for your reference and subsequent adoption. Please note that due to the InfoCouncil software being set up after this date, staff were unable to link this report into the Confirmation of Minutes section and hence why it has been brought via the Mayoral Minute.

At the 11 April 2022 Extraordinary Meeting, Council resolved to appoint an interim General Manager, Mr Max Kershaw. This resolution is a correctional process to ensure that Council complies the Local Government Act.

The Councillors present at the 11 April 2022 meeting included myself, Cr Best, Cr, Cook, Cr Diprose and Cr McKellar.

In addition, at this Extraordinary meeting on 11 April 2022, a recording was made on a staff member's phone due to the unavailability of Live Stream, Council's broadcasting contractor.

The General Manager recently consulted with the Office of Local Government who advised that the recording would need to be uploaded online to comply with clause 236 of the Local Government (General) Regulation 2021. It was advised by the Office of Local Government that Council should upload the broadcast onto the website, rather than Facebook to avoid any confusion, whilst still ensuring that Council complies with clause 236(3) of the Local Government (General) Regulation 2021:

236 Councils to broadcast meetings online
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- (1) Each meeting of a council or council committee is to be recorded by means of an audio or audio visual device.
- (2) The recording is to be made publicly available on the council's website—
 - (a) at the same time as the meeting is taking place, or
 - (b) as soon as practicable after the meeting.
- (3) The recording of a meeting is to be made publicly available on the council's website for at least 12 months after the meeting.
- (4) At the start of each meeting of a council or council committee, the chairperson must inform the persons attending the meeting that—
 - (a) the meeting is being recorded and made publicly available on the council's website, and
 - (b) persons attending the meeting should refrain from making any defamatory statements.
- (5) This section does not apply to—
 - (a) any part of a meeting that has been closed to the public in accordance with section 10A of the Act, or
 - (b) a joint organisation, unless the joint organisation otherwise resolves.
- (6) In this section, *council committee* means a committee of a council all the members of which are councillors.

7.2 MAYORAL MINUTE - MAYORAL EVENTS 2023**File Number:****Attachment:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Budget:** Registration and travel in line with the Training and Development and Travel Expenses**RECOMMENDATION**

That Council

1. Note the current events calendar for 2023 (as at 8 February 2023).
2. Note the Mayor to attend those events as indicated in line with the Training and Development and travel expenses for the Mayor.
3. Agree that should the Mayor be unable to attend the Deputy Mayor attend as the voting Delegate.
4. Agree that should the Deputy Mayor be unable to attend, seek interest from Councillors to attend on behalf of Weddin Shire Council with the exception of the CNSWJO meetings where an apology will be registered.
5. Agree that the General Manager attends the events listed below, if available or alternatively one of the Directors will attend.

RESOLUTION 024/23

Moved: Cr Howell

Seconded: Cr McKellar

That Council

1. Note the current events calendar for 2023 (as at 8 February 2023).
2. Note the Mayor to attend those events as indicated in line with the Training and Development and travel expenses for the Mayor.
3. Agree that should the Mayor be unable to attend the Deputy Mayor attend as the voting Delegate.
4. Agree that should the Deputy Mayor be unable to attend, seek interest from Councillors to attend on behalf of Weddin Shire Council with the exception of the CNSWJO meetings where an apology will be registered.
5. Agree that the General Manager attends the events listed below, if available or alternatively one of the Directors will attend at the discretion of the General Manager.

CARRIED

The following table outlines the current events for Mayoral engagement for 2023 as at 8 February 2023 that I will be attending throughout the year, however noting that references to after the September 2023 Ordinary Meeting is in relation to the position of Mayor (following Mayoral elections).

Event	Date	Location	Attend	Alternative Substitute
Local Government NSW Rural and Regional Summit	20 February 2023	Sydney	✓	
Country Mayors Association – Meet the Leaders/Political Leaders Forum	21 February 2023	Sydney	✓	
Country Mayors Association General Meeting	8 – 9 March 2023	Newcastle	Mayor unavailable	
Country Mayors Association General Meeting	26 May 2023	Sydney	Tentative ✓ Deputy Mayor on standby	
National General Assembly of Local Government	13 – 15 June 2023	Canberra	✓	
Country Mayors Association General Meeting	4 August 2023	Sydney	✓	
Country Mayors Association General Meeting	3 November 2023	Sydney	✓	
2023 Local Government Annual Conference	12 – 14 November 2023	Sydney	✓	

Councillors please note the CNSWJO Board Meetings Table below. Under Section 400W of the Local Government Act 1993, the alternates for voting representative of the Board is the Deputy Mayor and cannot be further delegated in accordance to the CNSWJO Terms of Reference. In the instance that myself or the Deputy Mayor cannot go, an apology will be forwarded onto the CNSWJO.

Event	Date	Location	Attend
CNSWJO Board Meeting	23 February 2023	Forbes	✓
CNSWJO Board Meeting	25 May 2023	Sydney	Tentative ✓ Deputy Mayor on standby
CNSWJO Board Meeting	24 August 2023	Sydney	✓
CNSWJO Board Meeting	23 November 2023	Forbes	✓

Where practicable:

- I have selected events that are ‘grouped up’ to take advantage of the travel to the specified location.
- I will elect to travel by car.

Where it is a CNSWJO Meeting a substitute Delegate can only be the Deputy Mayor. For other events, if the Mayor and Deputy Mayor are unable to attend, I would suggest selecting a Delegate/s.

Travel arrangements will be made in line with the Councillor Expenses and Facilities Policy (1.6.17 as adopted at the November 2022 Ordinary Council Meeting).

On return from these events a Mayoral Report will be provided at the next Ordinary Council Meeting following the event; should a Delegate attend an event a Delegate Report will be provided at the next Ordinary Council Meeting following the event.

7.3 MAYORAL REPORT - AUSTRALIA DAY 2023

File Number:

Attachment: Nil

CSP Objective: Culturally rich, vibrant and inclusive community

Budget: Nil

RECOMMENDATION

That Council Note the Mayoral Report on the Australia Day 2023 Events

RESOLUTION 025/23

Moved: Cr Bembrick

Seconded:

That Council Note the Mayoral Report on the Australia Day 2023 Events

Councillors,

Nominations for the 2023 Australia Day Awards closed on 14 December 2022 with the Australia Day Awards Committee Judging Panel meeting on 6 January 2023 to consider the nominations.

The Winners of the 2023 Australia Day Awards for Weddin Shire were:

CATEGORY	WINNER
Weddin Shire Citizen of the Year	Glen Ivins
Weddin Shire Senior Citizen of the Year	The Late Maurice ‘Mo’ Simpson
Weddin Shire Community Event/Organisation of the Year	The Henry Lawson Festival of the Arts – 2022 Committee
Weddin Shire Community Achievement	Margaret Jones
Weddin Shire Youth School Achievement	April Cooper Caragabal Public School Emma Clifton St Joseph’s Primary School Keira Chown Grenfell Public School Niamh Mitton Henry Lawson High School Oliver Murray Greenethorpe Public School Sienna Yerbury Quandialla Public School
Weddin Shire Higher School Certificate	Lily Holmes Henry Lawson High School

The Nominees for the 2023 Australia Day Awards were:

Nominees:

Weddin Shire Citizen of the Year

Amanda Brenner
Belinda Power
Glen Ivins
Julie Ferguson
Maurice 'Mo' Simpson (*posthumous*)

Weddin Shire Senior Citizen of the Year

Julie Ferguson
Maurice 'Mo' Simpson (*posthumous*)
Terry Ryan (*posthumous*)

Weddin Shire Community Event / Organisation of the Year

Grenfell Inaugural NAIDOC Event
The Henry Lawson Festival of the Arts
Weddin NAIDOC Committee

Weddin Shire Community Achievement Award

Margaret Jones
Martin Lascala
Will Shone

Weddin Shire School Youth Achievement Award

April Cooper
Emma Clifton
Keira Chown
Niamh Mitton
Oliver Murray
Sienna Yerbury

Weddin Shire Higher School Certificate Award

Lily Holmes

Pre Awards Dinner

Australia Day 2023 celebrations commenced with a pre-awards dinner on Wednesday 25 January 2023. The purpose of the dinner was to celebrate with all nominees and their partners, Councillors, representatives of our s355 Committees, Weddin Shire Council Staff together with the Australia Day Ambassador, Mr Geoff Lawson OAM and his wife Julie. The pre-awards dinner was held at the Grenfell Bowling Club and we had 57 guests in attendance. The Hon Michael McCormack and the Hon Stephanie Cooke were invited guests however due to other commitments were unable to attend and sent their apologies. We were fortunate to have the Welcome to Country conducted by Aunty Julie Ferguson.

Australia Day

The Australia Day 2023 Ceremony was held on Thursday 26 January 2023 in Taylor Park Grenfell and although it was a very warm morning, there was a very large crowd. The Australia Day Ambassador, Mr Geoff Lawson OAM was very well received by the community and delivered a very engaging speech.

Prior to the Australia Day Ceremony, I presided over the Grenfell 2023 Citizenship Ceremony where I had the privilege of delivering and receiving the Pledge of two conferees. It is wonderful to have members of the community wish to become formal citizens of Australia and to have them call the Weddin Shire home.

Following the Australian Citizenship formalities, the Australia Day Ceremony commenced with the Henry Lawson High School students carrying out their duties of MC in an articulate and efficient manner. This year we asked the Councillors to assist in the Awards Ceremony by reading out the names of the nominees and a brief explanation on what their achievements were. Thank you to all of you who attended the Awards with a special thank you to Cr Parlett, Cr Diprose and Cr Kenah for assisting me in reading the nominations.

We are very fortunate to have members of our community who volunteer on committees, go above and beyond and contribute to our Shire. We have a strong and engaged community and I am grateful that we have members in our community acknowledge the work of others and take the time to write up the nominations.

It was a wonderful morning of celebration publically acknowledging, recognising and rewarding our community members, organisations and volunteers who give freely of their time to support our Shire.

Although it was not an official ceremony, I was pleased to announce that Terry and Deidre Carroll had both been awarded OAMs individually for their service to the community of the Grenfell region, including the Grenfell Lions Club amongst many other local organisations. I understand that they will be officially receiving their awards at Governor House in April. It was an absolute pleasure of mine and an absolute mayoral highlight to acknowledge them as part of the Australia Day 2023 Honours list.



Following the Grenfell service with the gregarious Australia Day Ambassador, Mr Geoff 'Henry' Lawson and his wife Julie, I headed to Greenethorpe to join them for lunch and listen to tunes from Andy Baylor with Cr Jason Kenah.

Australia Day was also celebrated in Quandialla with a big cook up, yabby races and music by the Swamp Dawkins & the Roadhouse Regular and I was fortunate enough to attend with Cr Michelle Cook. The visits were full of good food and great company but also an opportunity to hand out some Weddin Shire Council sponsored awards and prizes.



7.4 MAYORAL MINUTE - WELCOME TO 2023**File Number:****Attachment:** Nil**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Budget:** Nil**RECOMMENDATION**

That Council note the Mayoral Minute.

RESOLUTION 026/23

Moved: Cr Bembrick

Seconded:

That Council note the Mayoral Minute.

Councillors,

I submit below my Mayoral Report for the month of December 2022 through to February 2023.

1. Welcome back Councillors

As this is our first Ordinary Meeting for 2023, I would like to welcome back my fellow Councillors. We have hit the ground running with an extraordinary meeting and the recent collaborative mid-term review of the General Manager's Performance. We have a big year ahead of us with overseeing the Main Street Project and ensuring that we continue to deliver on our other funding commitments and providing services to our ratepayers. I hope that as a team, we will work together to overcome the challenges and seize the opportunities.

2. Announcement with Minister Steph Cooke MP on SCCF

It was wonderful to be part of all the announcements for the Stronger Country Communities Funding that was not only allocated to Council but also the various community groups. Projects awarded funding in Weddin Shire include the following:

- Weddin Shire Council
 - Taylor Park Redevelopment and all-inclusive playground \$629,979
 - Upgrades to support freedom camping at Weddin Shire villages \$300,000
- Grow Grenfell Group Inc
 - Lighting at Grenfell Silos and visual display \$114,753
- Grenfell Dramatic Society
 - Upgrade of community arts premises \$129,135
- Grenfell Country Club

- New clubhouse toilets \$150,623

This totalled to over \$1.3 million for projects in the Weddin Shire.

3. Beach to the Bush

I also accompanied Minister Cooke to the Grenfell Aquatic Centre to check out the 'Beach to the Bush' Party which saw over 300 people attend our event. We also utilised the opportunity to provide one of our long standing employees an award of recognition, Leann Logan the Aquatic Centre Manager. Leann missed out on receiving her award at the End of Year Staff Awards event as the pool was open.

4. Staff Awards and Recognition

At the end of 2022, there was a Staff Awards and Recognition ceremony that formed part of the staff end of year function. While the dates provided below may have changed due to the date the awards were handed out last year, I want to take one more opportunity to say thank you to all of our staff but acknowledge those who have been with us for some time:

Vicki Carter Commenced on 12 April 1977 Thank you for your 45 years of service	Finance Team Leader
Allan 'Zippy' Hewen Commenced on 6 February 1989 Thank you for your 33 years of service	Garbage and Recycling Truck Driver
Stephen Wood Commenced on 24 September 1990 Thank you for your 32 years of service	Ganger
Graham Eppelstun Commenced on 21 January 1991 Thank you for your 31 years of service	Rates Clerk
Nathan Hockings Commenced on 1 May 2000 Thank you for your 22 years of service	Assets and Grader
Leann Logan Commenced on 16 October 2000 Thank you for your 22 years of service	Aquatic Centre
Warren Chapman Commenced on 4 February 2002 Thank you for your 20 years of service	Roller
Josh Dawes Commenced on 23 May 2006 Thank you for your 16 years of service	Grenfell Internet Centre Officer
Kellie Frost Commenced on 19 October 2003 Thank you for your 19 years of service	Biosecurity and Weeds Officer
Allison Knowles Commenced 21 April 2014 Thank you for your 16 years of service	Ranger
Mark Hewen Commenced on 5 February 2007 Thank you for your 15 years of service	Roller operator Caravan Park

Pat Smith Commenced on 2 July 2007 Thank you for your 15 years of service	Cleaner
Auburn Carr Commenced on 24 March 2008 Thank you for your 14 years of service	Economic Development Officer
Isabel Holmes Commenced on 16 April 2008 Thank you for your 14 years of service	Environmental Services Executive Assistant
Corey Clark Commenced on 29 April 2008 Thank you for your 14 years of service	Roller operator
Lawrence Fisher Commenced on 27 October 2008 Thank you for your 14 years of service	Yardsperson
Freuin Forsyth Commenced on 25 May 2009 Thank you for your 13 years of service	Payroll
Peter Bean Commenced on 9 May 2011 Thank you for your 11 years of service	Labourer
Steven Berry Commenced on 9 May 2011 Thank you for your 11 years of service	Ganger
Bevan McAlister Commenced on 20 June 2011 Thank you for your 11 years of service	Village maintenance at Quandialla
Alecia Hunter Commenced on 16 July 2012 Thank you for your 10 years of service	Records Officer

5. Liqui-Moly Bathurst 12 Hour Race

I'd like to take the opportunity to thank Bathurst Mayor Robert 'Stumpy' Taylor for the invite to the Bathurst races on Sunday 5 February 2023. The Mayors from the region were invited. It was nice to network outside of our general board meetings and to bring along our partners. I had the opportunity to also connect again with the Deputy Premier, the Hon. Paul Toole MP and Senator for NSW, Ross Cadell. It was a great occasion to talk about the progress of the Main Street and to talk about the issues that Council has faced to date as well as broader issues.

6. Councillor Training with CNSWJO (Jenny Bennett and Cowra Mayor Bill West)

At the time of writing this mayoral minute, although this event had not occurred, it needs to be acknowledged of our Executive Officer for the CNSWJO, Jenny Bennett and Cowra Mayor Bill West will be providing Councillors a training day on Tuesday 14 February. The purpose of the training package includes a bit of a refresher for Councillors on their role as Councillors and also to refresh Councillors on the role of the General Manager and the organisation. The package will touch on Code of Conduct, planning and development decisions and general key principles of the *Local Government Act 1993*.

8 MOTIONS/QUESTIONS WITH NOTICE**8.1 NOTICE OF MOTION - THAT COUNCIL REVIEW THE CURRENT LG HUB SYSTEM TO ASSESS ITS SUITABILITY TO MEET CURRENT AND FUTURE DEMANDS.****File Number:****Mover:** Cr Jan Parlett**Attachments:** 1. NOTICE OF MOTION - THAT COUNCIL REVIEW THE CURRENT LG HUB SYSTEM TO ASSESS ITS SUITABILITY TO MEET CURRENT AND FUTURE DEMANDS**CSP Objective:** Shire assets and services delivered effectively and efficiently**Budget:** Nil**MOTION****THAT COUNCIL REVIEW THE CURRENT LG HUB SYSTEM TO ASSESS ITS SUITABILITY TO MEET CURRENT AND FUTURE DEMANDS****RESOLUTION 027/23**

Moved: Cr Cook

Seconded: Cr Frame

AMENDED MOTION**THAT A COUNCILLOR WORKSHOP IS CONDUCTED IN THE NEAR FUTURE TO DISCUSS LG HUB AND OTHER OPTIONS, INCLUDING COUNCILLORS REQUIREMENTS.**

Moved: Cr Frame

Seconded: Cr Diprose

CARRIED**SUPPORTING COMMENTS**

The current LG Hub system has obvious 'glitches' with some Councillors regularly not having access to monthly Agendas and requiring paper copies for meetings. This creates inconvenience to Councillors as they do not have the required information in time for considered decision making. This creates additional work for staff, and additional cost for considerable printing of documents.

It might be beneficial to be using a system that is being used by most of the Central NSW Joint Organisation councils. If we look to installing a system that is favoured by most councils within the region, this would be helpful when staff are appointed from other councils, as they may be familiar with a universal system

Our 'old' system gave Councillors more access to documents and storage. Councillors did not experience the problems with access to information they are now having. While change is inevitable with technology, one would expect we would be improving our system and

aligning with what councils in our region offer that does not create problems with access to information.

FUNDING SOURCE

An appropriate starting point is the convening of a (say, one hour) session early in 2023 within our normal monthly workshops where all councillors can outline the specific challenges they are experiencing with the LG Hub system and any other suggestions they may have. Thus, the initial activity will be within our existing baseline budget and we can progress from there.

STAFF COMMENTS

BACKGROUND

InfoCouncil is a compilation software that is used amongst the majority of Councils in NSW. A survey of Councils across the Central NSW Joint Organisation (CNSWJO) found that nine of the ten Councils utilise InfoCouncil. Often the platform recommended with InfoCouncil is LG Hub (Big Tin Can). A survey of Councils across the CNSWJO found that there were a variety of platforms that Councils were using to distribute papers to the Councillors. Of the nine other Councils the following provides a summary of software utilised:

- LG Hub (Big Tin Can) – Orange, Forbes (2023), Cowra, Lachlan and Parkes (2023).
- Own developed portal – Blayney, Oberon and Bathurst
- One Drive combined with PDF Expert - Cabonne

This means within the CNSWJO, there are six of the ten councils currently utilising LG Hub. In addition, further enquiries were placed with CNSWJO and Central Tablelands Water on their mechanism to distribute papers:

- CNSWJO – Hightail however noting that Hightail only provides links to the paper and is not a portal whereby you can pull up previous information.
- Email (mostly) or PDF Expert (for large file exchanges) – Central Tablelands Water

FINANCIAL/RESOURCING IMPLICATIONS

Council does not have the technical expertise or financial resourcing to look at building its own portal and the upkeep of a such a tool. Suggestions from the CNSWJO Councils based on their own experiences with LG Hub included:

- Engaging with LG Hub to come and provide Councillors training. Past experiences showed that Councillors were able to overcome the integration and implementation glitches.
- User issues due to the country of origin reverting to the US which can lock Councillors out. Past experiences showed that Councillors needed to select the right country of origin before logging on to ensure its accessibility.
- Cookies in the web browser limiting accessibility with a suggestion of clearing the Cookies on a regular basis.

The cost of implementing LG Hub is \$7,700 per annum.

CONCLUDING COMMENTS

Councillors need to be supported with the tools to assist them in their role as elected officials. Council Officers do not have an opinion on the platform on which the Councillors wish to use, so long as it is user friendly, accessible and does not create any additional workload for Council Officers to utilise. Council Officers are supportive of electronic distribution of Council Business Papers over paper based. It is recommended that Council consider an alternative recommendation in looking at engaging with LG Hub first with training and trialling it for a further six months. In the meantime Council staff can also investigate potential platform options to come back to Council early next year.

8.2 NOTICE OF MOTION - LINKS TO MEETING MINUTES AND LINKS TO WEBCASTS

File Number:

Mover: Cr Phillip Diprose

Attachments: 1. **NOTICE OF MOTION - LINKS TO MEETING MINUTES AND LINKS TO MEETING WEBCASTS**

CSP Objective: Democratic and engaged community supported by efficient internal systems

Budget: Sourced from within existing operational budgets and staff capabilities.

MOTION

We hereby give notice of the following motions, for discussion as separate items, at Council's next meeting:

"that Council:

1. Reinstate to the new website the Council meeting minutes going back to 2007
2. Include links to individual Council meeting audio visual webcasts on Council's website adjacent to the respective meeting Minutes"

RESOLUTION 028/23

Moved: Cr Diprose

Seconded: Cr Frame

We hereby give notice of the following motions, for discussion as separate items, at Council's next meeting:

"that Council:

1. Reinstate to the new website the Council meeting minutes going back to 2007
2. Include links to individual Council meeting audio visual webcasts on Council's website adjacent to the respective meeting Minutes

"CARRIED

SUPPORTING COMMENTS

Our previous website contained soft copies of minutes from Council meetings going back to 2007. At the time the new website was proposed late last year Councillors were assured that these would be carried forward/not be deleted. At this point in time only the documents for the current calendar year are on the website. Whilst we recognise that having documents on the website going back as far as 2007 most likely exceeds relevant requirements the file sizes are small and it is good for the community to have ready access to them online.

Including the hyperlinks as proposed creates a 'one stop place' for the community to access all of the relevant publicly available information specific to a particular meeting and is consistent with paragraph 5.36 of our Code of Meeting Practice. Below is a screen print from Council's website showing what's in place for our October 2022 meeting. We are simply proposing that when the Minutes of a meeting are uploaded an extra step is taken to also include a link to the meeting recording.

20 October 2022 Ordinary Meeting

A Ordinary Council Meeting will be held on Thursday 20 October 2022.


Time

05:00 PM


Location

Council Chambers, Camp Street GRENFELL NSW, 2810 [View Map](#)

Agenda

 [Download PDF](#) (24MB)

Minutes

 [Download PDF](#) (1MB)

Clr Phillip Diprose

Date:

Clr Warwick Frame

Date:

FUNDING SOURCE

The work involved is not material and can be done from within existing operational budgets and staff capabilities.

STAFF COMMENTS

BACKGROUND

Council Elected Officials should be supported with the tools and resourcing to support their role as Councillors. The Council Meeting Minutes and links to the webcast have previously been discussed with the General Manager.

The General Manger sought a quotation on 23 November 2022 to continue the implementation of existing information and roll out of new information on the new website platform prior to the submission of this Notice of Motion. This forms an operational matter, one of which is already in action.

However, notwithstanding that, the motion highlighted Council needs to review its Records Management Policy.

FINANCIAL/RESOURCE IMPLICATIONS

Council is not operationally resourced to undertake the function of uploading 14 years' worth of Council Minutes to Council's website. Uploading of previous meeting minutes to 2007 (approximately uploading 170+ documents) will take a professional up to 25 hours. Uploading content onto a website requires coding and script writing. This will be carried out by a contractor to the value of \$1,500. This will also include coding the website links to the last 12 months of webcasting on Council's website. There are more efficiencies in terms of time and costs in outsourcing this to a qualified professional.

Council's previous meeting minutes are also able to be access through the Government Information (Public Access) Act 2009.

Commentary from the General Manager

The Notice of Motion has highlighted to me that Council's Record Management Policy needs to be updated to support our strategic and operational needs. In reviewing and developing the revised policy the following needs to be considered:

- Council's Business Paper and Minutes need to be shared as Open Access Information as defined under the Government Information (Public Access) Act 2009. Minutes are archived at the Council Chambers and Archives, that date back before 2007.
- Council's website only has a certain storage capacity. Operating rules need to apply on when the information can be removed off Council's website and archived in accordance with the NSW State Archives and Records process. It was suggested by other Councils, adding in time limits or data limits in the Records

Management Policy for it to be available online to avoid adding to operational costs such as data storage.

- Council is exploring webcasting options that move away from Facebook and therefore this may also further limit the storage capacity on the website.
- In line NSW State Archives and Records guidance on webcasting of Council meetings and clause 236 of the *Local Government (General) Regulation 2021*:

“The disposal action for this class is to retain until administrative or reference use ceases. Councils are advised to conduct a risk assessment to determine the appropriate retention period for retaining the recordings of Council meetings on the website or other streaming platforms. This will be based on how long after a meeting the recordings are being accessed so this may not be able to be determined until a certain period of time after the practice of webcasting has been initiated. Councils are advised to include a statement advising users of how long the webcasts will be available.”

- Council’s Facebook page currently has all webcasts online which highlights a lack of good governance. It is advisable that the Records Management Policy includes provisions on the 12-month retention of webcasts online.
- Despite the above, the Records Management Policy may want to make provision for archiving webcasts on Council’s Server for a set period of time after it is removed from the Council website (or Facebook) and this can be determined next year. Retrieval of such records from archives will then form a GIPA request process.
- Cyber risk in all of the instances above will need to be taken into consideration. Council is not resourced to undertake a cyber-risk incident response plan, however, noting that this has been something that General Managers have flagged as a priority with the Central NSW Joint Organisation. Reducing the amount of data online can reduce the severity of a cyber-risk incident.
- Council should note changes to the recordkeeping policy framework in New South Wales were recently passed by Parliament.
- The changes effectively result in the provisions of the current State Records Act 1998 being administered by two new statutory bodies, the State Records Authority of NSW (State Records NSW) and Museums of History NSW (MHNSW) both of which will be established as of 31 December 2022 pursuant to the recently created Museums of History NSW Act 2022 and an amended State Records Act. The Agency service team at the newly formed Museums of History NSW are responsible for supporting all NSW Government Public Offices in implementing the changes to the State Records Act under Part 4: Entitlement to control (transfer) and Part 6: Public access to State Records. There is a 12-month transition period in place before these changes come into effect on 1 January 2024.
- In the interim, a revised Records Management Policy to address some short to medium term concerns is achievable in our business as usual approach.

CONCLUDING COMMENTS

The Notice of Motion of providing accessibility to council meeting minutes dating back to 2007 is already in the process of being actioned. This will also include links to the last 12 months of webcasting.

9 CORRESPONDENCE

Nil

10 GENERAL MANAGER REPORTS**10.1 ANNUAL CODE OF CONDUCT STATISTICS TO THE OFFICE OF LOCAL GOVERNMENT**

File Number:

Author: General Manager

Authoriser: General Manager

Attachments: 1. Annual Code of Conduct Statistics 21-22

CSP Objective: Democratic and engaged community supported by efficient internal systems

Precis: The Annual Code of Conduct Statistics have been submitted to the Office of Local Government

Budget: Nil.

RECOMMENDATION

That Council notes the annual statistics in relation to the Code of Conduct Complaints for the reporting period of 1 September 2021 to 31 August 2022 contained in this report for its information.

RESOLUTION 029/23

Moved: Cr Diprose

Seconded: Cr Best

That Council notes the annual statistics in relation to the Code of Conduct Complaints for the reporting period of 1 September 2021 to 31 August 2022 contained in this report for its information.

CARRIED

PURPOSE

The purpose of this report is to inform Council of the Code of Conduct statistics for complaints made about Councillors or the General Manager for the reporting period from 1

September 2021 to 31 August 2022, is required by the *Procedures for Administration of the Model Code of Conduct for Local Councils in NSW*.

BACKGROUND

Council adopted its current Code and Procedures, based on the *Model Code of Conduct* and the *Procedures for the Administration of the Model Code of Conduct* on 15 September 2022 Ordinary Meeting. The *Model Code of Conduct* requires the Complaints Coordinator from each Council to report on a range of complaint statistics to the Council and the Office of Local Government within three months of the end of September each year (Clauses 11.1 and 11.2 of the Procedures).

ISSUES AND COMMENTS

The Annual Code of Conduct Statistics were lodged to the Office of Local Government (OLG) on 20 December 2022. Council has fulfilled its obligation to submit this within the reporting timeframe. During the reporting period, seven (7) Code of Conduct complaints relating to a Councillor or General Manager were received. As a number of these complaints were forwarded onto the Office of Local Government for further action which was received on the 23 January 2023 and now completed.

POLICY/LEGAL IMPLICATIONS

The production of this report meets the Council's obligations and ensures that operations complies with Council's policy requirements. Under the *Local Government Act 1993*, Council is required to comply with its obligations in respect of Code of Conduct complaints and associated reporting requirements, which by providing this report Council has met its obligations.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resourcing implications arising from this report, however noting that Council has provided the total cost of dealing with the number of complaints within the reporting period as \$14,503.

INTERNAL/EXTERNAL CONSULTATION

The annual statistics were undertaken in consultation with the Complaints Coordinator.

CONCLUSION

Council has complied with its obligation to provide the annual statistics to the Office of Local Government, noting that the number of unresolved complaints is sitting with the Office of Local Government to resolve.

10.2 MODEL COUNCILLOR AND STAFF INTERACTION POLICY**File Number:****Author:** General Manager**Authoriser:** General Manager**Attachments:** 1. 20230216 - For Adoption - 15.8.2 - Councillor and Staff Interaction Policy**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** To provide the final Councillor and Staff Interaction Policy following consultation**Budget:** Nil**RECOMMENDATION**

That Council:

1. Notes the information contained in this report.
2. Adopts the Model Councillor and Staff Interaction Policy, as attached to the report in accordance with s. 161 of the Local Government Act 1993.

RESOLUTION 030/23

Moved: Cr Frame

Seconded: Cr Kenah

That Council:

1. Notes the information contained in this report.
2. Adopts the Model Councillor and Staff Interaction Policy, as attached to the report in accordance with s. 161 of the Local Government Act 1993.

CARRIED**PURPOSE**

To provide Council with the final Councillor and Staff Interaction Policy which now aligns to the Office of Local Government's model policy following public consultation.

BACKGROUND

The Councillor and Staff Interaction Policy provides a framework for Councillors when exercising their civic functions by specifically addressing their ability to interact with, and receive advice, authorised by staff.

ISSUES AND COMMENTS

Council has been supported with the Policy 15.8.1 – Interaction between Councillors and Staff since it was adopted on 19 December 2019. The Office of Local Government released a Model policy in 2021 and this version was provided to Council at the 15 December 2022 Ordinary Meeting.

The Policy should be read in conjunction with Council's Code of Conduct and Procedures. The aim of the Policy is to facilitate a positive working relationship between councillors, as the community's elected representatives, and staff, who are employed to administer the operations of the Council. The Policy provides direction on interactions between councillors and staff to assist both parties in carrying out their day-to-day duties professionally, ethically and respectfully.

Minor amendments have been made to the policy including an update on version control and removal of the word draft.

POLICY/LEGAL IMPLICATIONS

The final Policy was created using the Office of Local Government's Model Policy. At the time of development Model Policy, Office of Local Government analysed other existing policies and determined this as the "best of breed" approach. Once adopted, this policy will become a local policy and supersede the 15.8.1 – Policy Interaction between Councillors and Staff and form version 15.8.2.

FINANCIAL/RESOURCE IMPLICATIONS

There are no direct financial or resourcing implications associated with this report.

INTERNAL/EXTERNAL CONSULTATION

The Office of Local Government has analysed and consulted with councils in developing its standard model policy. As with all Council policies, the draft Model Councillor and Staff Interaction Policy was placed on public exhibition for a period of 42 days in accordance with s. 160 of the Local Government Act 1993 to invite submissions from the community, and factored in the Christmas and New Year period. No submissions were provided in this consultation period. The public exhibition was advertised in the Grenfell Record and Council's website.

CONCLUSION

The Councillor and Staff Interaction Policy provides a framework for Councillors when exercising their civic functions by specifically addressing their ability to interact with, and receive advice, authorised by staff.

10.3 PURCHASE AND SALE OF PROPERTY**File Number:****Author:** General Manager**Authoriser:** General Manager**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** Purchase and sale of Council Property**Budget:** Nil.**RECOMMENDATION****That Council:**

1. Note that 58 Warraderry Street, Grenfell will be disposed (put up for sale).

RESOLUTION 031/23**Moved:** Cr Diprose**Seconded:** Cr Kenah**That Council:**

1. Note that 58 Warraderry Street, Grenfell will be disposed (put up for sale).

CARRIED

Attraction and retention of council employees for any council is a critical issue across Australia. Council currently owns a number of assets for council employees and their families to live and work in the Shire. The assets for employees includes:

- 59 Main Street, Grenfell (Commonwealth Bank)
- 26 Star Street, Grenfell
- 58 Warraderry Street, Grenfell.

Council also has a rental lease agreement for council's contractors and short term accommodation leases to accommodate for our workforce. The Five (5) Units at 72 East Street were recently purchased, following the matter taken to Council at the 18 August 2022 and 15 September 2022 meetings. At the 15 September 2022 Ordinary Council Meeting, it was resolved to undertake Option 2, which included the sale of 58 Warraderry Street, Grenfell.

The longer term vision for the units will be to provide housing for council employees and their families as we strive to be an employer of choice. However, in the interim, leases have been honoured with some extensions applied.

The staff member and their family who lived at 58 Warraderry Street, Grenfell have now vacated the property and Council has approached both local real estate agents to sell the property.

The disposal of 58 Warraderry Street, Grenfell will be done in conjunction with the Policy for Procurement and Sale of Assets.

10.4 RESOLUTION REGISTER - FEBRUARY 2023 UPDATE

File Number: C2.3.3
Author: Executive Assistant to the General Manager
Authoriser: General Manager
Attachments: 1. Resolution Register
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis:
Budget:

For Council's information the most current Resolution Register Report is attached.

Note apologies the Resolution Register Report was not presented to the December 2022 Ordinary Council Meeting.

10.5 LOCAL GOVERNMENT ELECTIONS 2024 NSW ELECTORAL COMMISSION

File Number:
Author: General Manager
Authoriser: General Manager
Attachments: Nil
CSP Objective: Democratic and engaged community supported by efficient internal systems
Precis:
Budget: Nil however funds will need to be allocated for the September 2024 elections in the order of approximately \$52,000.

RECOMMENDATION

That Council resolves:

1. pursuant to s. 296(2) and (3) of the *Local Government Act 1993* (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
2. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
3. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

RESOLUTION 032/23

Moved: Cr Frame

Seconded: Cr Howell

That Council resolves:

1. pursuant to s. 296(2) and (3) of the *Local Government Act 1993 (NSW)* (“the Act”) that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
2. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
3. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

CARRIED

Council has entered into multiple contracts in the past with the NSW Electoral Commissioner to administer all elections of the Council. The Weddin Local Government Area will form a combined regional office in the Cowra Region being, Bland, Cowra and Weddin with the proposed Regional Office to be based in Cowra for the September 2024 elections. The NSW Electoral Commission has contacted Council to provide their services for the Local Government Elections in September 2024 (LGE24). A summary provided by the Electoral Commission is provided below:

“The Electoral Commission will only ever charge the actual cost to conduct the election – we do not apply any margin to the cost. Costs have risen since the December 2021 elections and are likely to continue to rise between the date of this estimate and the holding of the election.

Key cost increases include:

- *Early voting centre rental costs have significantly increased since LGE21*
- *Logistics costs are increasing by 10% year-on-year*
- *The fuel levy for material deliveries and collections has increased by 24%*
- *The 3-year CPI increase is 13.12%*
- *Staff costs have risen by 2.83% pa*
- *Growth in the number of electors is 3.34% over 3 years*
- *Paper costs have risen (affecting ballot papers and printed rolls)*

It is important to note that this estimate does not include the ‘core’ costs of running the election (for example, the Electoral Commission’s head office operating/capital costs such as staff payroll, training, IT system development and maintenance of the electoral roll). These core costs are met by the NSW Government.”

The estimated cost to run the 2024 Local Government Election will be approximately \$52,000 and will need to be funded in 2024-25 budget. Council does not have the resources or the expertise to run the elections in-house.

10.6 OUR PLACEMAT**File Number:****Author:** Executive Assistant to the General Manager**Authoriser:** General Manager**Attachments:**

1. Att 1 - Placemat data all LGAs as at Novemeber 2022
2. Att 2 - PlaceMat Weddin Statistical Significance as at December 2022

CSP Objective: Democratic and engaged community supported by efficient internal systems**Precis:****Budget:****RECOMMENDATION**

That Council note the Our PlaceMat Report and

1. Note the PlaceMat's purpose is to have an informed conversation with community about their aspirations, particularly for their Community Strategic Plan;
2. Acknowledge that the PlaceMats use publicly provided data and as such can rapidly date;
3. Note that repeating the process will show change and ultimately trends;
4. Commend to the CNSWJO Board that it repeat the process in good time for the next round of Integrated Planning and Reporting; and
5. Continue to advocate, including through the CNSWJO for better recognition of Integrated Planning and Reporting.

RESOLUTION 033/23**Moved:** Cr Parlett**Seconded:** Cr Kenah

That Council note the Our PlaceMat Report and

1. Note the PlaceMat's purpose is to have an informed conversation with community about their aspirations, particularly for their Community Strategic Plan;
2. Acknowledge that the PlaceMats use publicly provided data and as such can rapidly date;
3. Note that repeating the process will show change and ultimately trends;
4. Commend to the CNSWJO Board that it repeat the process in good time for the next round of Integrated Planning and Reporting; and
5. Continue to advocate, including through the CNSWJO for better recognition of Integrated Planning and Reporting

.CARRIED

PURPOSE

Council will recall from past Mayoral reports that CNSWJO has been progressing regional strategic support for IP and R and the renewal of the CNSWJO Statement of Regional Strategic Priority.

A key output from this program has been “Our PlaceMat.” The PlaceMat’s purpose is to have an informed and honest conversation with community about their aspirations, particularly for their Community Strategic Plan.

BACKGROUND

The project was oversighted by Mr Paul Devery GM Cowra, Mr Brad Byrnes GM Cabonne and Ms Rachelle Robb, Director Community and Corporate Orange City Council. It was facilitated by weekly meetings of a consultant, CNSWJO staff, the Regional Leadership Executive and RDA Central West.

A CSP workshop with State Agencies was arranged in conjunction with Regional NSW and CNSWJO staff and delivered in Orange on 3 December 2021. The intent of the workshop was to provide an opportunity for our region’s Integrated Planning & Reporting (IP&R) practitioners and other Council representatives to hear from State Government agencies about matters that will inform the development of the next local Community Strategic Plan, including:

- a. State agency priorities and plans for the next 5 years;
- b. Data collected or held by the agency that may assist Councils in their community planning;
- c. Opportunities for State agencies to partner with local Councils (including to inform Delivery Program activities); and
- d. Where Councils can find additional information related to the agency’s work.

A secondary purpose of the workshop was to help establish or cement relationships between State agencies that operate in the Central West and local Councils across this region, as well as providing an opportunity for Council practitioners to network with their peers, all of whom are undertaking the same IP&R tasks within the same timeframes. Council will be aware that State agency engagement with the Integrated Planning and Reporting Process is typically poor and this project has been a step forward in addressing this ongoing issue. Ongoing advocacy and facilitation in this regard is recommended.

Why call it Our PlaceMat?

The PlaceMat is designed to be opened up and laid on the kitchen table to enable conversations in community about their place. Opened up it is an A3 size and could be used as a traditional placemat for the table!

Ideally, this will empower community to provide informed requests of Councils and State agencies on infrastructure and services priority. Ideally, it will enable the community themselves to consider the support they themselves can provide or the changes they themselves can make to move the dial in areas over which they have some control, for example preventative health.

About the data in OurPlacemat

The data sets for the PlaceMat were developed through a subcommittee of Council staff and elected representatives from across the region. It is important to note that the data sets were chosen to inform community about the priorities that are important to them. So, for example mental health, domestic violence and theft were selected by the subcommittee to inform communities. It is well known that communities’ perceptions about their “problems” may not necessarily be borne out in the data.

Further, some communities have particular challenges where the input data into these public sites is poor. For example, if a community did not have a good response to the census its ABS data will be poor. If Council has concerns regarding specific data sets then it may be worth digging deeper into the underlying issues with the data and consider what Council can do to manage this. CNSWJO advise they would welcome any feedback in this regard with a view to providing advocacy and other support.

All data sets are publicly available and rely on their sources’ timeframes for renewal. This can be notoriously slow. Classic examples of this problem in the PlaceMat are median house prices and Electric Vehicles. Please find below where data has been sourced from including links for these interested in exploring the data sets to a greater degree.

The data will become more meaningful once the program is repeated and Council will be able to see change and over time, trends.

It is important to note that the data sets were chosen to inform community about the priorities that matter to them. For example, mental health, domestic violence and theft were selected above other health and crime indicators. Council may have a view in this regard and is encouraged to provide feedback to CNSWJO.

Our demographic data		
Median age	2021	https://www.abs.gov.au/census/find-census-data/search-by-area
Number of families	2021	https://www.abs.gov.au/census/find-census-data/search-by-area
Number of households	2021	https://www.abs.gov.au/census/find-census-data/search-by-area
Population	2021	https://www.abs.gov.au/census/find-census-data/search-by-area
Population density	2020	https://dbr.abs.gov.au/index.html
Weekly rent	2021	https://www.abs.gov.au/census/find-census-data/search-by-area
Number of children enrolled in a preschool program	2021	https://www.abs.gov.au/census/find-census-data/search-by-area
% of homes with internet access	2016	https://dbr.abs.gov.au/index.html

% of population 65 years+	2021	https://www.abs.gov.au/census/find-census-data/search-by-area
Median monthly mortgage payment	2021	https://www.abs.gov.au/census/find-census-data/search-by-area
% of adults who've attained Yr 12 or equivalent	2016	https://dbr.abs.gov.au/index.html
Top 3 self-reported health conditions	2021	
% of population who are ATSI	2021	https://www.abs.gov.au/census/find-census-data/search-by-area
% of people experiencing housing stress	2021	https://www.abs.gov.au/census/find-census-data/search-by-area
% of 15-19 year olds' fully engaged in education/employment	2016	https://dbr.abs.gov.au/index.html
Self-harm hospitalisations (per 100,000)	2017-19	Health Intelligence Unit, WNSW LHD
% of population with a disability	2018	https://dbr.abs.gov.au/index.html
Homelessness rate (per 10,000)	2016	https://dbr.abs.gov.au/index.html
Number of thefts from dwellings (rate/100,000)	2021	https://www.bocsar.nsw.gov.au/Pages/bocsar_crime_stats/bocsar_lgaexceltables.aspx
Number of domestic violence assaults (rate/100,000)	2021	https://www.bocsar.nsw.gov.au/Pages/bocsar_crime_stats/bocsar_lgaexceltables.aspx

Our leadership		
% of residents who volunteer with an organisation or group	2021	https://www.abs.gov.au/census/find-census-data/search-by-area
Total number of candidates for local government election	2021	https://pastvtr.elections.nsw.gov.au/LG2101/index
% of councillors who are female	2021	https://pastvtr.elections.nsw.gov.au/LG2101/index
Our urban and natural environment		
Total land area of CNSWJO	2020	https://dbr.abs.gov.au/index.html
Total length of roads (km)	2020-21	https://www.olg.nsw.gov.au/public/about-councils/comparative-council-information/your-council-report/
Metres of roads per capita	2020-21	https://www.olg.nsw.gov.au/public/about-councils/comparative-council-information/your-council-report/
Number of vehicle crashes/fatalities/injured	2020	https://roadsafety.transport.nsw.gov.au/statistics/interactivecrashstats/index.html
Greenhouse gas (CO2) emission/annum	2019-20	https://snapshotclimate.com.au/explore/
Greenhouse gas emissions per capita (tonnes/annum)	2019-20	emissions divided by population
Waste generated per capita (kgs per week)	2018-19	https://www.epa.nsw.gov.au/your-environment/waste/local-council-operations/local-council-waste-and-resource-recovery
Recycling rate	2018-19	https://www.epa.nsw.gov.au/your-environment/waste/local-council-operations/local-council-waste-and-resource-recovery

Number of small scale solar installations this year	2019	https://dbr.abs.gov.au/index.html
Number of registered electric vehicles	2020	https://dbr.abs.gov.au/index.html
Our economy		
Gross regional product	2020-21	https://www.ideconomicinsights.com/2021annual-economic-update
Total gross value of agricultural production	2019-20 (NSW/CW) 2015-16 (LGA)	https://www.abs.gov.au/statistics/industry/agriculture/value-agricultural-commodities-produced-australia/2019-20
Socio-economic average index rating (1 = poorest)	2020-21	https://www.olg.nsw.gov.au/public/about-councils/comparative-council-information/your-council-report/
Total number of businesses	2020	https://dbr.abs.gov.au/index.html
Nett business growth (entries less exits)	2020	https://dbr.abs.gov.au/index.html
Number of businesses with one or more employees	2020	https://dbr.abs.gov.au/index.html
Top 3 business types by number of employees	2016	https://dbr.abs.gov.au/index.html
Number of jobs	2018	https://dbr.abs.gov.au/index.html
Unemployment rate	March 2022	https://labourmarketinsights.gov.au/regions/employment-regions/
Median personal	2021	https://www.abs.gov.au/census/find-census-data/search-by-area

income (weekly)		
Top 3 businesses by type of business	2020	https://dbr.abs.gov.au/index.html
Number of residential sales	2020	https://dbr.abs.gov.au/index.html
Median sale price: - houses - attached dwellings	2020	https://dbr.abs.gov.au/index.html
Number of tourism businesses	June 2021	https://www.destinationnsw.com.au/wp-content/uploads/2022/08/Economic-Contribution-of-Tourism-to-NSW-2020-21.pdf
# tourists/visitors ; average nights; average nightly spend	2019	https://www.tra.gov.au/Regional/Local-Government-Area-Profiles/local-government-area-profiles

Benchmarking

The PlaceMat benchmarks against other Councils in CNSWJO (**Attachment 1** – PlaceMat data all LGAs) and then a regional placemat benchmarks against NSW. This enables informed conversations about the potential differences in one communities’ data with a neighbour. The subcommittee’s view was that this was more immediate and therefore appropriate to CSP than comparisons with NSW which includes the very different metrics generated in Sydney. It is always tricky and Council may have a view and is encouraged to share this with the CNSWJO. **Attachment 2** - PlaceMat - Snapshot of Weddin (December 2022).

ISSUES AND COMMENTS

As above

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications. The information provided gives a good snapshot of our local government area.

FINANCIAL/RESOURCE IMPLICATIONS

There were no costs to Council outside membership fees paid to CNSWJO for this project as well as Council staff time.

INTERNAL/EXTERNAL CONSULTATION

As per the workshop description as provided by CNSWJO.

CONCLUSION

This was the first time that CNSWJO has undertaken this process. It has received good feedback, there is good scope for improvement and to repeat the process. All feedback is welcomed.

11 CORPORATE SERVICES REPORTS

11.1 STATEMENT OF BANK BALANCES

File Number:

Author: Team Leader - Finance

Authoriser: Director Corporate Services

Attachments: Nil

CSP Objective: Collaborative wealth building (strong, diverse and resilient local economy)

Precis: Statement of Bank Balances as at 31/01/2023

Budget: \$ NIL

Bank Account	
Westpac	\$1,604,926.38
Short Term Deposits	
CBA	\$6,500,000.00
Total	\$8,104,926.38

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31ST January 2023.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the *Local Government Act 1993*, the Regulations and Council's investment policies.

11.2 COMMUNITY SUPPORT APPLICATION GRENFELL RSL SUB-BRANCH

File Number: C1.1.3
Author: Director Corporate Services
Authoriser: General Manager
Attachments: 1. RSL CSA
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Community Support Application
Budget: \$ 1,000 to be sourced from Community Donation Budget

RECOMMENDATION

That Council:

1. Support the event and provide in kind support for traffic control services for the ANZAC Day Commemorative Dawn Service.

RESOLUTION 034/23

Moved: Cr McKellar
Seconded: Cr Best

That Council:

1. Support the event and provide in kind support for traffic control services for the ANZAC Day Commemorative Dawn Service.

CARRIED

PURPOSE

To report to Council on a Community Support Application from the Grenfell RSL Sub-Branch.

BACKGROUND

The Grenfell RSL Sub-Branch are requesting the Council provide traffic control services for the 2023 Grenfell ANZAC Day Commemorative Dawn Service held in Memorial Park.

ISSUES AND COMMENTS

There are no direct issues or comments.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications.

FINANCIAL/RESOURCE IMPLICATIONS

The in kind support is estimated at approximately \$1000.

DONATIONS 2023 FINANCIAL YEAR				
Organisation	Event	Request	Resolution	Amount
Caragabal Country Club	Caragabal Sheep Races	1 x Barrier Mesh	210/2022	\$ 32.00
Caragabal Country Club	Caragabal Sheep Races	1 x Coolroom	210/2022	\$ -
Weddin Mountain Muster	Trail Ride Event	Multiple items	225/2022	\$ 2,500.00
The Jockey Club Inc	Race Meeting	Multiple items	229/2022	\$ 400.00
Grenfell Gunyah Craft Shop	Nil	Rates	258/2022	\$ 446.20
Grenfell P.A.H&I Association inc	Nil	Rates	258/2022	\$ 950.00
Grenfell RSL Sub-Branch	Remembrance Day	Traffic Control	277/2022	\$ 1,000.00
Criterion Hotel	December Markets	Multiple items	278/2022	\$ 500.00
Cargo to Grenfell	Walk	Multiple items	314/2022	\$ 500.00
Lachlan & Western Regional Services	Nil	Donation	315/2022	\$ 1,000.00
WCNN	Nil	Donation	316/2022	\$ 298.75
High/Primary School Donations	Presentation Days	Donation	N/A	\$ 700.00
Grenfell RSL Sub-Branch	ANZAC Day	Traffic Control		\$ 1,000.00
Country Education Foundation	Annual Donation	Donation	188/2022	\$ 2,500.00
			Total	\$ 11,826.95
			Budget	\$ 15,000.00
			Budget Remaining	\$ 3,173.05

INTERNAL/EXTERNAL CONSULTATION

No consultation is required.

CONCLUSION

The event is supported each year, there is budget available, and the recommendation should be adopted as presented.

11.3 COMMUNITY SUPPORT APPLICATION GRENFELL PICNIC RACES

File Number: C1.1.3

Author: Director Corporate Services

Authoriser: General Manager

Attachments: 1. GPRC CSA

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: Community Support Application

Budget: \$ 1,500 to be sourced from Community Donation Budget

RECOMMENDATION

That Council:

1. Provide the support as requested.

RESOLUTION 035/23

Moved: Cr Parlett

Seconded: Cr Howell

That Council:

1. Provide the support as requested.

CARRIED

PURPOSE

To report to Council on a Community Support Application from the Grenfell Picnic Race Club.

BACKGROUND

The Grenfell Picnic Races are holding their annual race meeting. A major event on the Grenfell calendar and brings hundreds of people into Grenfell, many of whom stay overnight and book accommodation, eat meals at hotels and restaurants and inject valuable resources into Grenfell.

The Club are requesting the following:

- Cool room – bogie axel cool room to be delivered to racecourse on Friday April 14 and collected Monday April 17
- Cool room – single axel cool room to be delivered to racecourse on Friday April 14 and collected Monday April 17
- Garbage bins – 40 delivered by Friday April 14 and collected after race day, with liner bags
- \$500 of contribution funds – funds to assist in providing children’s entertainment on race day (jumping castle, face painting, etc.)
- Port-a-loos – minimum of 2 but 4 if available
- Permission to borrow aluminium furniture (benches, tables and chairs) from Grenfell Aquatic Centre (as was done in 2022).
- Transportation of cool rooms, toilets furniture from pool and garbage bins to and from racecourse
- Approval to use council logo in race book and other advertisements to acknowledge Council’s contribution
- Permission to display street banners from council structures on all arterial roads into Grenfell.

ISSUES AND COMMENTS

There are no direct issues or comments.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications.

FINANCIAL/RESOURCE IMPLICATIONS

The support of the event last year cost Council \$800. This with the additional request the estimation is \$1,500.

DONATIONS 2023 FINANCIAL YEAR				
Organisation	Event	Request	Resolution	Amount
Caragabal Country Club	Caragabal Sheep Races	1 x Barrier Mesh	210/2022	\$ 32.00
Caragabal Country Club	Caragabal Sheep Races	1 x Coolroom	210/2022	\$ -
Weddin Mountain Muster	Trail Ride Event	Multiple items	225/2022	\$ 2,500.00
The Jockey Club Inc	Race Meeting	Multiple items	229/2022	\$ 400.00
Grenfell Gunyah Craft Shop	Nil	Rates	258/2022	\$ 446.20
Grenfell P.A.H&I Association inc	Nil	Rates	258/2022	\$ 950.00
Grenfell RSL Sub-Branch	Remembrance Day	Traffic Control	277/2022	\$ 1,000.00
Criterion Hotel	December Markets	Multiple items	278/2022	\$ 500.00
Cargo to Grenfell	Walk	Multiple items	314/2022	\$ 500.00
Lachlan & Western Regional Services	Nil	Donation	315/2022	\$ 1,000.00
WCNN	Nil	Donation	316/2022	\$ 298.75
High/Primary School Donations	Presentation Days	Donation	N/A	\$ 700.00
Grenfell RSL Sub-Branch	ANZAC Day	Traffic Control		\$ 1,000.00
Country Education Foundation	Annual Donation	Donation	188/2022	\$ 2,500.00
Grenfell Picnic Race Club	Picnic Race Meeting	Multiple items		\$ 1,500.00
			Total	\$13,326.95
			Budget	\$15,000.00
			Budget Remaining	\$ 1,673.05

INTERNAL/EXTERNAL CONSULTATION

No consultation is required.

CONCLUSION

The event is supported each year, there is budget available, and the recommendation should be adopted as presented.

11.4 COMMUNITY SUPPORT APPLICATION CENTRAL WESTERN ASSOCIATION OF AGRICULTURAL SHOWS

File Number: C1.1.3
Author: Director Corporate Services
Authoriser: General Manager
Attachments: 1. CWRAA INFORMATION PACK
2. CWRAA CSA
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Community Support Application
Budget: \$ 0 to be sourced from Community Donation Budget

RECOMMENDATION

That Council:

1. do not support the request due to the lack of budget.

RESOLUTION 036/23

Moved: Cr Parlett
Seconded: Cr Kenah

Amended

That Council:

Provide support at reduced amount of \$500.00 to be provided for Central Western Association of Agricultural Shows.

CARRIED

PURPOSE

To report to Council on a Community Support Application from the Central Western Association of Agricultural Shows.

BACKGROUND

The Central Western Association of Agricultural Shows is an organisation supporting and strengthening the local agricultural Shows across Central West of NSW. The Group encompasses 14 shows stretching from Condobolin in the west, to Cowra in the East, Harden Murrumburrah in the South and Narromine in the North.

The Group exists to support and develop Agricultural Shows across the region at a grassroots level. This includes the promotion of pastoral, agricultural, horticultural and industrial societies and industries within the Central West footprint, the education and involvement of youth within Show Societies, Agricultural Youth Groups and their communities.

The Central West NSW Rural Ambassador Award recognises the contribution of all young people aged between 20 and 29 within our communities and the show movement. It aims to build and develop the skills of our future leaders, volunteers and community members

through a professional development series that includes workshops, networking events and a personalised mentoring program). It is hoped that the Program will attract and retain young emerging leaders within our local shows and communities.

The Central Western Association of Agricultural Shows is seeking financial support to the value of \$1,000 to support the hosting of the 2023 Central West NSW Rural Ambassador Award on Saturday 4 March 2023.

ISSUES AND COMMENTS

There are no direct issues or comments.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications.

FINANCIAL/RESOURCE IMPLICATIONS

The support of this request would leave \$673.05 for Council donations for the remaining Financial Year.

DONATIONS 2023 FINANCIAL YEAR				
Organisation	Event	Request	Resolution	Amount
Caragabal Country Club	Caragabal Sheep Races	1 x Barrier Mesh	210/2022	\$ 32.00
Caragabal Country Club	Caragabal Sheep Races	1 x Coolroom	210/2022	\$ -
Weddin Mountain Muster	Trail Ride Event	Multiple items	225/2022	\$ 2,500.00
The Jockey Club Inc	Race Meeting	Multiple items	229/2022	\$ 400.00
Grenfell Gunyah Craft Shop	Nil	Rates	258/2022	\$ 446.20
Grenfell P.A.H&I Association inc	Nil	Rates	258/2022	\$ 950.00
Grenfell RSL Sub-Branch	Remembrance Day	Traffic Control	277/2022	\$ 1,000.00
Criterion Hotel	December Markets	Multiple items	278/2022	\$ 500.00
Cargo to Grenfell	Walk	Multiple items	314/2022	\$ 500.00
Lachlan & Western Regional Services	Nil	Donation	315/2022	\$ 1,000.00
WCNN	Nil	Donation	316/2022	\$ 298.75
High/Primary School Donations	Presentation Days	Donation	N/A	\$ 700.00
Grenfell RSL Sub-Branch	ANZAC Day	Traffic Control		\$ 1,000.00
Country Education Foundation	Annual Donation	Donation	188/2022	\$ 2,500.00
Grenfell Picnic Race Club	Picnic Race Meeting	Multiple items		\$ 1,500.00
			Total	\$ 13,326.95
			Budget	\$ 15,000.00
			Budget Remaining	\$ 1,673.05

INTERNAL/EXTERNAL CONSULTATION

No consultation is required.

CONCLUSION

While this is a worthy cause, the recommendation is that Council do not support the event due to the limited remaining donation budget for the financial year and noting that Council receives two annual requests per year for the local sporting groups that have not been received. The administration of this process may also require a new approach next financial year.

11.5 RISK MANAGEMENT & INTERNAL AUDIT POLICY

File Number:	C2.4
Author:	Director Corporate Services
Authoriser:	General Manager
Attachments:	1. DRAFT - Risk Management and Internal Audit Policy
CSP Objective:	Democratic and engaged community supported by efficient internal systems
Precis:	Policy and Committee Update
Budget:	\$7,000 from unrestricted funds

RECOMMENDATION

That Council:

1. Place the Draft Risk Management and Internal Audit Policy on public display for a period of 60 days with the purpose of inviting submissions.
2. Request the Director Corporate Services reports the submissions to Council at the next available Council Meeting following public exhibition and advise on changes or no changes.
3. Request the Director Corporate Services hold a workshop to discuss the Draft Policy and implementation of the Committee.
4. Advertise for an Independent Chair with a remuneration of up to \$2,000 per meeting. Any additional remuneration of less than \$500 per meeting can be authorised by the General Manager.

RESOLUTION 037/23

Moved: Cr McKellar

Seconded: Cr Frame

That Council:

1. Place the Draft Risk Management and Internal Audit Policy on public display for a period of 60 days with the purpose of inviting submissions.
2. Request the Director Corporate Services reports the submissions to Council at the next available Council Meeting following public exhibition and advise on changes or no changes.
3. Request the Director Corporate Services hold a workshop to discuss the Draft Policy and implementation of the Committee.
4. Advertise for an Independent Chair with a remuneration of up to \$2,000 per meeting. Any additional remuneration of less than \$500 per meeting can be authorised by the General Manager

.CARRIED

PURPOSE

The purpose of this report is to provide Council with an update Council on the progression of Audit Risk and Improvement Committee and to seek Council's agreement to place the Draft Policy on public exhibition.

BACKGROUND

All NSW Councils in June 2022 were required to be in a shared or have a formed Audit Risk and Improvement Committee (ARIC) in place. At the time Council staff had committed to join a shared arrangement with other Councils within the CNSW Joint Organisation.

In December 2022, the CNSWJO informed Council that they were unable to form a joint panel. Council is now beginning the process to implement the establishment of the Committee. To support the establishment, Policy 15.7.3 – Policy for Internal Audit has been updated and will now form the Draft Risk Management and Internal Audit Policy to ensure that Council is a compliant. In 2024, Council is required to perform scheduled Internal Audits, have an operational Internal Committee, and an internal 'Head of Internal Audits'.

All Council requirements are included in the attached Draft Policy. It is a substantial document and it is recommended that the Draft Policy go on Public Exhibition for 60 days and the Council have a workshop to discuss in the interim.

In the short-term it would be prudent to advertise for a Chair for the Committee so that the person can assist with the recruitment of the other independent members of the Committee. The aim would be to have a Committee in place by the end of the Financial Year, or the very least by the adoption of Council's next Financial Statements.

The Draft Policy is from the Office of Local Government, which recommends a four - member Committee which includes three independent members (including a chair) and one non-voting Council member that cannot be the Mayor.

ISSUES AND COMMENTS

Council is required to have the Committee and any delays to the implementation will make the Council non-compliant with the Office of Local Government.

POLICY/LEGAL IMPLICATIONS

Once adopted by Council, the Draft Policy will be updated Policy of Council. Failure to establish the ARIC will also be in contravention to the Local Government Act 1993. However, noting that this report is not related to formation of the ARIC but seeking Council's endorsement to begin to proceed with this process by engaging an independent Chair.

FINANCIAL/RESOURCE IMPLICATIONS

It is expected that the Chair's remuneration will be \$2,000 per meeting, the other two independents will be \$3,000 per meeting (\$1,500 per person), and the Committee will require an annual administration budget of \$7,000 per year until 2024 to include meeting costs and other such administration costs. That will be an annual total of \$25,000 until 2024 for audit and risk. After 2024 an internal audit per year will cost at least \$25,000 per audit. Alternatively, Council may need to consider into the future a staff member to be 'Head of Internal Audit however noting that the annual cost will be in excess of \$150,000 per annum. This currently isn't being brought to Council for consideration but only for information.

INTERNAL/EXTERNAL CONSULTATION

The Draft Policy will go on public exhibition for a period of 60 days for the purpose of inviting submissions from the community. A Councillor Workshop will also be held during this time to allow for a thorough understanding of the Policy and process.

CONCLUSION

That Councillors should hold a workshop to discuss the process and Policy while the Policy is on public exhibition for a period of 60 days to invite submissions. Additionally, Council should advertise for an Independent Chair Member to help with the recruitment of the other members and the set-up of the Committee.

11.6 QUARTERLY BUSINESS REVIEW STATEMENT (QBR) AS AT 31 DECEMBER 2022

File Number:	A1.6
Author:	Director Corporate Services
Authoriser:	General Manager
Attachments:	1. QBR Report
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	Statutory Report
Budget:	\$ Nil to be sourced from

RECOMMENDATION

That the Quarterly Budget Review Statement as at 31 December 2022 be adopted as presented.

RESOLUTION 038/23

Moved: Cr Frame

Seconded: Cr Kenah

That the Quarterly Budget Review Statement as at 31 December 2022 be adopted as presented

.CARRIED

PURPOSE

The QBR is a financial reporting system that presents a summary of Council's financial position at the end of each quarter of the financial year.

BACKGROUND

The QBR consist of a Responsible Accounting Officers (ROA) statement, Operational Income and Expenditure Budget Review, Capital Budget Review, Cash and Investments Review, Contracts Awarded, Legal expenses, and consultant expenses.

The QBRS is designed to facilitate progress reporting against the original and revised budgets at the end of each quarter, provide explanations for major variations, and enable the ROA to indicate if Council will be in a satisfactory financial position at the end of the financial year.

ISSUES AND COMMENTS

The QBRS Report is attached for Council's consideration and includes information on:

- Consolidated income statement
- Income statement by fund
- Contracts, consultants and legal budget review statement
- Council's performance (by programs)
- Revenue analysis versus budget
- Expenditure analysis versus budget
- Council's capital program
- Supplementary votes
- Reserves.

POLICY/LEGAL IMPLICATIONS

There are no direct policy or legal implications.

FINANCIAL/RESOURCE IMPLICATIONS

- Natural disasters have significantly impacted transportation operational budgets. This has been significantly offset by receiving \$751,000 in emergency disaster funding and \$370,000 from Fixing Local Roads Pothole Program.
- The Corporate Service expense is high, but has been impacted by higher than anticipated insurance and workers' compensation costs of approximately \$100,000. This has meant Council's on-cost system to disperse the expense across the business units of Council needs to be increased. The results will be seen in the next QBRS. The effect will lower actual expense in the corporate services budget. It should also be noted that the high majority of expenses are paid upfront and not over a period of time.
- Overall income is at 37% with income from grants being the main cause. This percentage is expected to increase in the next quarter as grant projects have increased which means milestones will be completed and funds will be received.
- Overall expense is at 52% and is well within acceptable limits for the QBRS.
- Again, the capital program at 30% has been impacted by the natural disaster, contractor availability, and the availability of goods and services.
- Areas of significant concern is Council's Information Technology (IT) Infrastructure. While it has not impacted this QBRS it needs to be identified that Council Financial Management Software, Servers, and Records Management all require urgent major upgrades and implementation. The initial estimation is \$400,000 not including the personnel resources to make this happen. Little has invested in this area to date

and unfortunately, it has created a situation that all areas require funding at the same time, otherwise Council will face critical failures in the near future.

INTERNAL/EXTERNAL CONSULTATION

No consultation is required. However, noting the critical issue facing Council's IT infrastructure will need to be prioritised with further information to be provided to Council.

CONCLUSION

To adopt the Quarterly Review Statement as recommended.

12 INFRASTRUCTURE SERVICES REPORTS

12.1 INFRASTRUCTURE WORKS REPORT

File Number: C2.8.16
Author: Acting Director Infrastructure Services
Authoriser: General Manager
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Infrastructure Works Report
Budget: NIL

RECOMMENDATION

That Council:

Receive and Note the information provided on Infrastructure Works Completed, and Works Planned for February 2023.

RESOLUTION 039/23

Moved: Cr Parlett
Seconded: Cr Cook

That Council receive and note the information provided on infrastructure works completed, and works planned for February 2023.

CARRIED

EXECUTIVE SUMMARY

The following information is provided to update Councillors and the community on matters associated with Construction and Maintenance of Roads, Parks and Gardens, Sewerage, and Plant for the works undertaken from December 2022 to February 2023 and planned works for February 2023.

NATURAL DISASTERS

Summary of events and progress of Storm Emergency Work.

Summary:

Weddin Shire has been impacted and is responding to four (4) natural disasters in the last fourteen (14) months, these are listed in table below.

The administrative and evidentiary burden associated with assessing, claiming and completing works under the arrangements is significant. This is multiplied when a Council has subsequent overlapping events. This work is ongoing.

Delays:

There are two primary reasons for delays in finalising an approved Essential Public Asset Reconstruction Work (EPA-RW) scope:

- Multiple consecutive events;
 - Meaning Council must focus on Emergency Works following an event.
 - Meaning Council must reassess/scope outstanding damages for EPA-RW scope.
- Delayed activation for AGRN 1001 by Resilience NSW;
 - It took Resilience NSW ~four (4) months to activate Weddin for AGRN 1001 – Jan 2022 event.
 - Council applied for activation 9 March 2022 which was not activated until 23 June 2022.
 - This gave Council roughly five (5) weeks to work through the claim documentation in earnest before Council was impacted again by AGRN 1030 – August 2022.

Plan and Priorities:

The good news is that Council now has until ~30 June 2023 to complete eligible temporary/make-safe Emergency Works which are fully reimbursed under the scheme.

While this is ongoing, documentation priorities are listed in order below, with further information in table:

1. AGRN 1034 EPA-RW – Sealed Pavement priority scope
2. AGRN 1001 EW – Claim for emergency work actuals
3. AGRN 1001 EPA-RW – To be submitted January 2023
4. AGRN 1034 EPA-RW – Due 6 April 2023.

Details per Event/Phase:

Event	Phase	\$ Value	Status	Note
987 – Nov 21	EW	\$518k	Approved	- Council confirms payment received 2 August 2022
	EPA- RW	N/A	N/A	- No submission - outstanding scope pushed into AGRN-1001
1001 – Jan 22	EW	\$233k	Approved	- Approval has been granted from TfNSW – payment to be received by Council February 2023
	EPA- RW	~\$1.4m	95% complete	- Draft submission 95% complete, with Council shortly for review - Scope has been split to exclude roads worsened by ARGN-1030 and 1034
1030 – Aug 22	EW	\$180k	50% complete	- Includes only costs incurred from 20 August 2022 to 14 September 2022 - Submission deadline 30 September 2023
	EPA- RW	N/A	N/A	- No submission - outstanding scope pushed into ARGN -1034
1034 – Sep 22	EW	TBC	Pending	- Works completion deadline ~30 June 2023 - Submission deadline 30 September 2023
	EPA- RW	TBC	40% complete	- Package 1 drafted, includes priority sealed pavement patching. - Package 2 includes all outstanding damage on roads identified as worsened under ARGN-1034 - Submission deadline 6 April 2023

Council has performed emergency work on the following roads:

- Kangaroo Road
- Major West Road
- Culvert on Yambira Road
- Millers Lane
- Porters Mount Road
- Beazleys Lane
- Hancock Williams Road
- Maddens Lane
- Mcdonalds Lane
- Adelargo Road

- Peaks Creek

Emergency Works include urgent activities to temporarily restore an essential public asset to operate at an acceptable level to support immediate recovery of a community. Examples include removal of debris, temporary repair works, works to make roads trafficable for adjoining landholders and traveling public, placement of warning signs and barriers.

Emergency Works are restoration works which the Council would carry out as a matter of urgency, even if the disaster is not declared and the funding is not made available.

Emergency Works can usually be carried out in a three (3) month timeframe to complete but due to the number of events and the volume of damage this has been extended to 30 June 2023.

Council has been advised that the Commonwealth has approved the NSW out-of-session request for extension to the Allowable Time Limit for the Emergency Works and Immediate Reconstruction Works for AGRN 1012, AGRN 1025, AGRN 1030 and AGRN 1034 as detailed below.

Agency /Council	Description of request approved	DRFA Event	Agreed ATL extension
Resilience NSW	A further month extension to the ATL to complete Emergency Works (EW) & Immediate Reconstruction Works (IRW)	AGRN 1012 – NSW Severe Weather and Flooding (commencing 22 February 2022)	31 January 2023
Resilience NSW	A further month extension to the ATL to complete Emergency Works (EW) & Immediate Reconstruction Works (IRW)	AGRN 1025 – NSW Severe Weather and Flooding (commencing 27 June 2022)	31 January 2023
Resilience NSW	A further six-month extension to the ATL to complete Emergency Works (EW) & Immediate Reconstruction Works (IRW)	AGRN 1030 – NSW Severe Weather and Flooding (commencing 4 August 2022)	30 June 2023
Resilience NSW	A further six-month extension to the ATL to complete Emergency Works (EW) & Immediate Reconstruction Works (IRW)	AGRN 1034 – NSW Severe Weather and Flooding (commencing 14 September 2022)	30 June 2023

STATE ROADS

Newell Highway

Following the flooding emergency on the Newell Highway between Marsden and the Forbes Council boundary, this section of road was re-opened on 19 December 2022.

As arranged previously, Council engaged Stabilised Pavements of Australia (SPA) to carry out Emergency Heavy Patching work on the Newell Highway during the short window of availability of the Contractor between 11 January 2023 and 25 January 2023.

Emergency Work is deemed necessary following Natural Disaster / Flooding Events where Road Repairs need to be carried out urgently to make the road safe and keep the Road open.

The planned program of work was for 15,000 m². However, in co-operation between Council / Contractor and TfNSW, a total work area of 17,271 m² (an increase of 23%) was achieved on Stage one (1) of the Newell Highway Heavy Patching Program.

Council has put in a claim for \$1.7 million for work that has been completed in January 2023.

In addition, the claim for 24 hour Traffic Control during the Natural Disaster / Flooding events on the Newell Highway & the Mid Western Highway is about \$1.2 million.

Newell and Mid Western Highways (Heavy Patching Program)

Plans are underway for Stage two (2) of the Newell Highway Heavy Patching Program, Mid Western Highway Heavy Patching Program and Mid Western Highway Reseal Program, to be carried out during March / April 2023 depending on the availability of suitable contractors.

It is expected that Stage 2 of the Newell Highway Heavy Patching Program could be in the order of about 25,000 m².

The Mid Western Highway Heavy Patching Program could be in the order of about 75,000 m². However, it is expected that this work will be prioritised by TfNSW and only the highest priority / worst areas will be included in this year's program.

Henry Lawson Way (Young and Forbes Roads)

Road repairs / Stabilisation work will also be included on Henry Lawson Way (Young Road) and Henry Lawson Way (Forbes Road) at the same time.

It is also planned that a section of Henry Lawson Way (Young Road) will be included in the 2023/24 Repair Program Application.

MAJOR WORKS

Pullabooka Road Rehabilitation

Project under Fixing Local Roads Round One (1). The project involves works along a road length of 11km and Council received funding for \$3.9M.

Work is currently on target for completion by end March 2023.

- 85% of the road rehabilitation works have been completed.

- The remaining works have re-started following inclement weather and flooding.
- Minor seal repairs are currently underway together with Causeway Construction, Table Drain construction, property entrances and drainage improvement work.
- Reseal work is planned for early March 2023 & Linemarking work is planned for end March 2023.
- Work is currently on target for completion by end March 2023.

New Forbes Road Rehabilitation

Project under Fixing Local Roads Round Two (2). The project involves works along a road length of 16km and Council received funding for \$4.3M.

Work is currently on target for completion by end May 2023.

- Drainage improvement work is 90% completed.
- Major Culvert Replacement work has started.
- Table Drain construction work is 75% completed.

Overlay work has started over Stage 1 (8km Road length).

Greenethorpe Road Rehabilitation.

Project under Fixing Local Roads Round Three (3).

The project involves the road length of 7.1km and Council received funding for \$2.9M.

Tree removal work has been completed.

- Gravel Crushing Tender has closed. Tender evaluation process is underway. Successful Contractor is expected to be engaged at the end of February / early March 2023.
- Pipes and Culverts have been ordered and expected to arrive April / May 2023.
- Drainage work is expected to start May / June 2023.

Back Piney Range Road Culvert Replacement

80% finished backfill around wingwalls required by Contractor, works halted due to weather.

Council is in the process of updating the design of culvert top slab which will be more resilient to severe weather conditions.

Hancock-Flinns Road Culvert Replacement

80% backfill around wingwalls required to be done has been completed by the Contractor.

Completion works have been delayed due to wet weather.

Council is the process of updating the design of the culvert top slab which will be more resilient to severe weather conditions.

Arramagong Road Culvert Replacement

Culvert replacement design is underway.

Council is planning to start construction work in April 2023.

Heathcotes Lane Culvert Replacement

The site has been under water for a long time. Water is subsiding.

Council is planning to re-start work in March 2023

Adelargo Road Culvert Replacement

The site has been under water for a long time. Water is subsiding.

Council is planning to re-start work late in February 2023.

Weddin Shire Road Entry Signs

Approval has been received from TfNSW for installing signs within the road reserve of State Roads.

Contractor has completed the Geotechnical investigation.

Construction is expected to start about March 2023.

Railway Walking Track

Discussion ongoing with the designer to change the track location of stage two (2).

Caragabal Shared Pathway

Council has received approval from ARTC and TfNSW for the design and for the crossing location of the shared pathway over the railway corridor.

Revised design has been completed and approved by ARTC and TfNSW.

Council is finalising Tender documentation for the construction of the footpath which will be issued in Vendor Panel early next week.

Tenders are expected to close early March 2023 and should be reported to the March Council meeting.

Grenfell Cemetery Amenities

The Grenfell Cemetery Amenities Building to date:

- Expressions of interest sought from plan drawers
- Plan drawer appointed
- Draft plans provided
- Final plan
- Submission of Development Application
- Development Application approved

- Expressions of interest sought from Structural Engineers
- Expression of interest sought from consultants for soil test and waste water report
- Appointment of Structural Engineer
- Appointment of Consultant for soil test and Waste Water Report
- Structural Plans received
- Soil Classification and Waste
- Water Report received
- Submission of Construction Certificate application
- Submission of Section 68 application
- Expressions of interests sought from local builders
- Construction Certificate approval received
- Section 68 approval received
- Quotes sought from builders
- Grave survey of the site (this has been held up by the current inclement weather).

Works expect to be completed late March 2023.

Campbell St, Hilder Rd and Quondong Sewer Extension

Approximately 350m of new PVC sewer pipes and associated manholes have been laid along Campbell Street as stage one (1). The total cost of the project is approximately \$140,000.00. New sewer pipes are ready for connection by property owners.

Grenfell WasteWater Treatment Plant (WWTP) Swale Lining

Work has been completed on the rock lining of approximately 100m of the existing effluent swale from the WWTP up to the existing wetland. This work will minimise erosion of the swale and will direct the effluent to the wetland.

FOOTPATH /KERB AND GUTTER WORKS

Third Street Quandialla

Procurement process ongoing to select suitable construction contractor for kerb & gutter replacement.

ROAD MAINTENANCE WORKS

Road maintenance works including pothole patching, vegetation management, gravel road maintenance and signage works have been undertaken in the past few months.

Maintenance Grading

Roads	Commencement	Completion
Adams Lane	<u>09/12/2022</u>	<u>12/12/2022</u>
Watts lane	<u>06/12/2022</u>	<u>08/12/2022</u>
Sunnyside Lane	<u>13/12/2022</u>	<u>15/12/2022</u>
Fairbairns lane	<u>03/01/2023</u>	<u>03/01/2023</u>
Chapples Lane	<u>04/01/2023</u>	<u>05/01/2023</u>
Wilson's Lane	<u>06/01/2023</u>	<u>06/01/2023</u>
Lewis Lane	<u>09/01/2023</u>	<u>12/01/2023</u>
Dunkleys Lane	<u>16/01/2023</u>	<u>19/01/2023</u>
Beazley Road	<u>01/02/2023</u>	<u>03/02/2023</u>
Stock Route Road	<u>10/01/2023</u>	<u>13/01/2023</u>

Maintenance Grading – Works Planned: 9 December 2022 – 10 February 2023

- Eves Lane
- Lynches Lane
- Taylors Road
- Nealons Lane
- Gannons Lane
- Gaults Lane
- Kerrs Lane
- Barrs lane Underway

Slashing

- Holy Camp Road - Completed
- Eualdrie Road – Completed
- Greenethorpe recreation reserve

Gravel Re-sheeting

At this present time there is no re-sheeting happening as Council is attending to Emergency Road repairs.

PARKS AND RECREATION

The Parks and Gardens team are carrying out routine maintenance such as mowing, whipper snipping, tree trimming within sporting fields and the open space network.

Park Maintenance

- Caught up on all mowing in parks and garden areas;
- Mowed neglected areas at cemetery;
- Sprinkler maintenance and repairs to all parks & garden, cemeteries;
- Weed checks for cat heads. oval maintenance;
- Mowing and whipper snipping;
- Prepare grounds for cricket season;
- Weed checks for cat heads;
- Slashed Sports & Rec area Greenethorpe.

Town Maintenance

- Pruned back Oleanders in East Street;
- Mulching Started Endemic Gardens;
- Weed checks for cat heads;
- Planted trees at cemetery;
- Planted trees for Rose St Island;
- Prepare garden bed for planting;
- Keeping on top of weeds around town;
- Trim back trees at Caragabal & Quandialla;
- Mowing, whipper snipping, and gardening at Quandialla, Caragabal and Greenethorpe;
- Trim back low hanging branches around town;
- Planted trees in Short Street.

Garden Island Planting

Weeding and planting has taken place on the island on Dagmar and Camp Streets.

Parks and Gardens

- Replant trees at Forbes Street Memorial Ave;
- Plant native's at Memorial Ave island beds;
- Town parks and garden areas;
- Maintain overgrown grass areas around structures at O'Briens Hill;
- Maintenance works at the play area at SH6 and replace softfall.
- Removed invasive plants from Henry Lawson's birthplace and mulch the area.

PLANT REPORT

Plant Report			
Plant Number	Plant Description	Fault	Repairs
4107	Patch truck	Blocked hoses	Remove @ clean
4095	John deer	electrical	fix
4108	roller	Flat tyre	repair
3956	low loader	Tyre replacement	
4111	roller	Airline leaks	Replace fittings
4109	Roller	Steering arm	Fit new ends
4108	roller	Full service	Oil fuel and air etc
5326	Echo chainsaw	Wont start	Full service
3959	Tri axle trailer	Suspension worn	Replace all brakes
3960	Tri axle trailer	Suspension worn	Replace al bearings and bushes
3959	Tri axle trailer	Tyre replacement	
3299	Delta tipper	Electrical short	Replace wiring to starter motor
3957	Western star truck	Service due	Full service
4116	Toro mower	Broken belts	Replace drive belts and pulleys
4117	Toro mower	Service due	Full service kit fitted
4116	Toro mower	Survive due	Full service kit fitted
3962	Isuzu tipper	Battery failed	replace
3952	Kenworth	Battery failed	replace
2089	Hilux	Blinkers failed	Short found bull bar
BF0136	Fire truck	Rego check	
BF06203	Fire truck	Rego check	

Plant Report			
Plant Number	Plant Description	Fault	Repairs
BF01385	Fire truck	Rego check	
BF06038	Fire truck	Rego check	
BF06778	Fire truck	Rego check	
BF05198	Fire truck	Rego check	
BF05648	Fire truck	Rego check	
4120	Volvo loader	Battery failed	replace
3965	Garbage truck	Won't start	Control switch issue

12.2 MAIN STREET UPDATE - FEBRUARY 2023 UPDATE

File Number:

Author: General Manager

Authoriser: General Manager

Attachments: Nil

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: Update to the Grenfell Community on the status of the Main Street Renewal Project

Budget: Nil.

Motion for Chair

Cr Diprose nominated to Chair for item 12.2

Cr Bembrick left the room at 6:09pm.

Cr Best left the room at 6:09pm.

Cr Parlett left the room at 6:09pm.

Cr Bembrick returned to the room at 6:17pm.

Cr Best returned to the room at 6:17pm.

Cr Parlett returned to the room at 6:17pm.

Cr Bembrick resumed the position of Chair.

Cr Kenah left the room at 6:17pm.

Cr Kenah returned to the room at 6:19pm.

RECOMMENDATION

That Council note the information within this report.

RESOLUTION 040/23

Moved: Cr McKellar

Seconded: Cr Frame

That Council note the information within this report.

CARRIED

PURPOSE

The purpose of this report is to inform the community on the status of the Grenfell Main Street project.

BACKGROUND

The Grenfell Main Street Project has presented a number of challenging problems since its commencement in December 2020. Council and the community have received a number of briefings which included project summary status, upcoming activities and budgetary expenditure.

Council appointed two project engineers who have overseen the project since its recommencement since September/October 2022.

The Grenfell Main Street Project Update for February 2022 includes a summary of works carried out.

ISSUES AND COMMENTS

Where to get information?

Council has been utilising the Grenfell Record as a form of media to provide information on the Main Street. The Mayoral Column provides information on the works carried out or to be carried out and some project updates.

A weekly update is now being provided on Council's website. The purpose of the weekly update is to provide the community awareness of the weekly works program. There were a number of 're-setting' works that have been impacted by inclement weather such as drainage works, kerb and guttering etc.

Council's website records indicate that there have been over 274 views on the website, which includes people viewing the works updates for an average of 2.58 minutes, showing that people are engaging with the content.

Completed Works Program

Recently we have completed works which may still have fencing erected:

1. Repositioning of a kerb inlet drainage pit and construction of adjoining kerb and gutter and footpath at Forbes St. / Main St. intersection SE corner.
2. Location of electrical conduits and installation of electrical power pits at the southern and northern entrances to the Forbes St. / Main St. roundabout.
3. The drainage grated kerb inlet outside 77 Main St (Union Bank building) and concrete connections to the existing kerb and gutter and adjoining footpath.
4. A small section of gutter on the SE corner of the roundabout repaired.
5. Irrigation pressure testing and controller and telemetry testing.
6. Sub-drainage works western end (towards Railway Hotel)
7. The subsoil drainage installation is continuing with a 40 metre section from the Frazer and Bradley Newsagency toward Forbes Street.
8. The kerb and gutter outside the Grenfell Motel will be completed in Forbes Street (Note this task was kerb and gutter only, not the adjoining pavement). This will create the future garden bed and tree planting in this area.
9. Sub-drainage works (Western end) towards Happy Inn Chinese Restaurant.
10. Stratavault systems installations at certain sections at the Western End.
11. Centre island sections of lean mix concrete at western end have been completed (pending one).
12. CCTV Cameras along Main Street from the Roundabout at Main and Forbes Streets up to the Grenfell Medical Centre energised.
13. Concrete driveway at Grenfell Motel completed. Vehicles are able to exit this premise onto Main Street.
14. Inspection by Council Officers, Public Works Advisory and Regional NSW
16 January 2023.

15. Roundabout works complete and re-opened from 25 January 2023. Approaches to roundabout on western and eastern side complete.

Western End

The lean mix concrete has been placed on the western end (northern side) of the Main Street. To date 30% of the rigid pavement has been installed. At the time of writing this report, aside from the information provided above of what has been carried out, the contractor is currently working on the garden beds and further stratavault systems before commencing on the western end (southern side) and working towards the Mid Western Highway.



POLICY/LEGAL IMPLICATIONS

There are no direct policy implications arising from this report.

FINANCIAL/RESOURCE IMPLICATIONS

The original estimation for the project was \$3,200,000. This was under the impression that all geotechnical conditions matched the conducted testing. The project will be going into a cost overrun and ongoing consultation with the various funding bodies continues to discuss cost variations and cost escalations.

INTERNAL/EXTERNAL CONSULTATION

New updates on the Main Street Project are being advertised through the Council news section in the Grenfell Record.

CONCLUSION

A number of maintenance activities have been undertaken down by the Main Street in Grenfell. In addition, works to correct kerb and guttering and drainage works have also occurred in the last month.

13 ENVIRONMENTAL SERVICES REPORTS**13.1 AMENDMENT TO FEES AND CHARGES - WASTE DISPOSAL**

File Number: A3.4.3
Author: Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Proposed amendments to Council's Operational Plan to clarify waste disposal fees.
Budget: N/A

RECOMMENDATION

That:

1. Council note the information contained in this report.
2. Council note the proposed amendments to the waste disposal fees in Council's Operational Plan in order to provide further clarity on which items will incur a disposal fee and which will not.
3. Council place the proposed amendments to the waste disposal fees as outlined in this report on public exhibition for a period of 28 days inviting submissions from members of the community in accordance with s. 610F of the Local Government Act 1993.
4. Request the Director of Environmental Services present a further report to Council with all submissions received at the conclusion of the public exhibition period, for Council's further consideration.

RESOLUTION 041/23

Moved: Cr McKellar
Seconded: Cr Diprose

That:

1. Council note the information contained in this report.
2. Council note the proposed amendments to the waste disposal fees in Council's Operational Plan in order to provide further clarity on which items will incur a disposal fee and which will not.
3. Council place the proposed amendments to the waste disposal fees as outlined in this report on public exhibition for a period of 28 days inviting submissions from members of the community in accordance with s. 610F of the Local Government Act 1993.
4. Request the Director of Environmental Services present a further report to Council with all submissions received at the conclusion of the public exhibition period, for Council's further consideration.

CARRIED

PURPOSE

To amend the fees and charges in Councils Operational Plan to clearly define items which will be charged a waste disposal fee and those which will not.

BACKGROUND

Council adopted the 2022-23 operational plan at its meeting held on 30 June 2022. As per Local Government Act 1993 and Integrated Planning and Reporting guidelines, the operational plan included details of the fees and charges which Council would imposed during the financial year. This included charges for the disposal of certain waste to Council Waste Management Facilities. An extract of the currently adopted fees (Resolution 192/22) relating to waste disposal is provided in Table 1. below.

8.3.7 Rubbish Tips

Item	Details	Charge		Type
a) Disposal of Domestic/Residential Waste (maximum 2m ³ load – see commercial rate for loads exceeding this)	Putrescible waste/General garbage	Nil		
	Sorted waste (placed in appropriate area)	Nil		
	Unsorted waste	\$38.50	per load	3
b) Disposal of Building/Commercial & Industrial Waste	Clean mixed waste	\$28.00	per m ²	3
	Concrete/masonry	\$38.50	per m ²	3
	Contaminated (NOT A/C)	\$54.50	per m ²	3
	Wet grain	\$54.50	per m ²	3
c) Disposal of Commercial (shops, hospital etc.) Waste	General putrescibles	\$28.00	per m ²	3
	Clinical (non-hazardous)	\$44.00	per m ²	3
	Clean sorted waste	\$28.00	per m ²	3
	Green waste (un-chipped)	\$13.00	per m ²	3
	Cooking fats/oil	\$8.50	per L	3
d) Disposal of Prohibited Waste (specific approval necessary)				
- Asbestos or asbestos-contaminated waste (NOT PERMITTED at Village Facilities)		\$163.00	per m ³ (or part thereof)	3
- Tyres	Car/motorbike	\$26.00		3
	Light truck/4WD	\$28.00		3
	Truck	\$42.00		3
	Tractor:			
	1-1.5m diameter	\$163.00		3
	1.5-2m diameter	\$250.00		3
	Earth moving:			
Small	\$250.00		3	
Large	\$367.50		3	
- Animal carcass and offal	Dog/cat	\$29.00		3
	Sheep/goat/similar size	\$65.00		3
	Horse/cow/similar size	\$136.50		3
	Offal	\$11.50	per bag	3
- Chemical drums (by arrangement through DrumMuster)		Nil		
e) Disposal of Other Waste	eWaste (TVs, computers etc.)	\$17.50	each	3
	Mattresses/bed base	\$35.50	each	3
Note: any waste transferred from a regulated area will be charged the relevant waste levy as prescribed in the POEO Act				
f) Purchase of 240 litre Domestic/Commercial Bin		\$103.00	per bin	1

Figure 1. 2022-23 Rubbish Tips Fees and Charges

The disposal charges for certain items have largely remained the same in recent years, with a slight cost variation applied each financial year in line with the increase in operational costs to provide the service.

The fees and charges imposed for the disposal of certain items contributes to the cost recovery for operating the waste management facilities in accordance with our obligations under a range of legislation and NSW Environment Protection Authority requirements.

Proper waste management requires plant and equipment to dispose of the waste correctly including compacting materials and providing cover on waste material to minimise litter. Certain items such as unsorted waste is required to be sent to landfill rather than being able to be recycled or reused, thereby requiring additional resources to manage the waste stream and increasing operational cost. Imposing a fee for this type of waste not only recovers some of the costs required to manage the waste but also encourages the community to appropriately sort their waste where possible.

PROPOSED AMENDMENT OF WASTE DISPOSAL FEES

It is understood that the application of the waste disposal fees and charges has been inconsistent. This has partly been due to the fees and charges being broad in nature and not specific enough on the items which will be charged a disposal fee. For this reason, it is proposed to increase the waste disposal line items within Councils fees and charges to provide further descriptions on what items will be charged and those which will not. This is aimed at providing clarity to both the public and the contractor engaged to operate the Grenfell Waste Facility. Table 2. below outline the proposed amendments to the fees relating to waste disposal.

TABLE 2 PROPOSED AMENDMENTS TO THE FEES RELATING TO WASTE DISPOSAL (FOR PUBLIC EXHIBITION)

Item	Details	Charge	Unit of Measure	Type
Domestic/residential	Clean green waste (lawn clippings, tree pruning's, tree branches and stumps)	Nil	N/A	3
	Putrescible/general household waste (less than 2m ³ per load shire residents only)	Nil	N/A	3
	Putrescible/general household waste (over 2m ³ per load shire residents only)	\$15.00	Per m ³ in excess of 2m ³	3
	Putrescible/general household waste (non-shire residents)	\$20.00	Per m ³	3
	Sorted Waste including steel, concrete, bricks, timber (placed in appropriate location)	Nil	N/A	3
	Unsorted waste	\$38.50	Per trailer load	3
	Furniture (placed in appropriate location)	Nil	N/A	3
	White Goods (placed in appropriate location)	Nil	N/A	3

Item	Details	Charge	Unit of Measure	Type	
	Mattresses/bed bases	\$35.50	each	3	
	E waste (sorted and placed in appropriate area)	Nil	N/A	3	
Commercial/ industrial	Clean green waste (lawn clippings, tree pruning's, tree branches and stumps)	Nil	N/A	3	
	Clean uncontaminated fill (soil, clay, loam) placed in appropriate location	Nil	N/A	3	
	Putrescible/general household waste (less than 2m ²)	\$28.00	Per m ³	3	
	Sorted Waste including concrete, bricks, timber (placed in appropriate location)	\$28.00	Per m ³		
	Steel (including car bodies)	Nil	N/A	3	
	Sorted Recyclables (placed in appropriate area)	Nil	N/A	3	
	Unsorted waste	\$54.50	Per m ³	3	
	Mattresses/bed bases	\$35.50	each	3	
	E waste (TVs, computers, etc. sorted and places in appropriate area)	\$17.50	Per item	3	
	Clinical (non-hazardous) waste	\$44.00	Per m ³	3	
	Cooking fats/oil	\$8.50	Per Litre	3	
	Disposal of Prohibited Waste (specific approval necessary)	POA	N/A	3	
	Tyres	Car/Motorbike Tyre	\$26.00	Per tyre	3
		Light truck/4WD	\$28.00	Per tyre	3
Truck		\$42.00	Per tyre	3	
Tractor 1-1.5m diameter		\$163.00	Per tyre	3	
Tractor 1.5-2 m diameter		\$250.00	Per tyre	3	
Earth moving machinery tyre (small)		\$250.00	Per tyre	3	
Earth moving machinery tyre (large)		\$367.50	Per tyre	3	
Animal Carcases	Dog/cat	\$29.00	Per animal	3	
	Sheep/goat/ other animal similar size	\$65.00	Per animal	3	
	Horse/cow/other animal similar size	\$136.00	Per animal	3	
	Offal	\$11.50	Per 20kg bag	3	
Chemical Drums	Cleaned and arranged with drum muster	Nil	N/A	3	
	Uncleaned and/or not suitable for drum muster	\$5.00	Per Drum	3	
Asbestos (Asbestos not permitted at	Bonded Asbestos asbestos contaminated waste	\$163.00	Per m ³ or part thereof	3	
	Asbestos contaminated waste	\$163.00	Per m ³ or part thereof	3	

Item	Details	Charge	Unit of Measure	Type
rural tips, friable asbestos not permitted at any Council tip)				
Other waste	Motor Oil	Nil	N/A	3
	Batteries	Nil	N/A	3
	Cooking fats/oil	\$8.50	Per Litre	3
	Large tarps/silo bags or similar	\$28.00	Per m ³	
	Water Tank (steel)	Nil	N/A	3
	Water Tank (plastic/fire glass)	\$28.00	Per item	3
	Water Tank (concrete)	\$28.00	Per item	2

Table 2. Proposed amendments to waste disposal fees for 2022-23 financial year.

It is important to note that the proposed waste disposal fees remain largely unchanged, with the exception of expanding the number of line items to provide further clarity on the items which will incur a waste disposal charge. Residents of the shire will continue to be able to dispose of putrescible/general household waste less than 2m³ per load for free, along with green waste and sorted waste which is placed in the appropriate location.

POLICY/LEGAL IMPLICATIONS

In accordance with section 610F of the Local Government Act 1993, Council must give public notice of at least 28 days of the proposed change to the fees and charges and consider any submissions duly made to it during the period of public notice. It is therefore recommended that the proposed amendment to the waste fees be placed on public exhibition for a period of at least 28 days and a further report be provided to Council considering any submissions which may be made during the notification period.

FINANCIAL/RESOURCE IMPLICATIONS

There are no cost implications to Council as a result of the proposed amendments to waste disposal fees. The fees remain largely unchanged with the exception of providing additional line items to provide clarification as to the items which will incur a disposal fee and those which will not.

INTERNAL/EXTERNAL CONSULTATION

Council has consulted with the Company engaged to manage the Grenfell Waste Management Facility regarding the proposed amendments to the waste disposal fees. The structure of the proposed amendments is in line with other Netwaste Councils.

CONCLUSION

Council adopted the 2022-23 operational plan including fees and charges for the disposal of certain waste to Council Waste Management Facilities.

The application of the waste disposal fees and charges has been inconsistent. This has partly been due to the fees and charges being broad in nature and not specific enough. It is proposed to increase the waste disposal line items within the fees and charges policy to provide further descriptions on what items will be charged and those which will not. This is aimed at providing clarity to both the public and the contractor engaged to operate the

Grenfell Waste Facility. It is now proposed to place the proposed amendments out for public exhibition to welcome comments.

13.2 DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES

File Number: T5
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Sustainable natural, agricultural and built environments
Precis: List of development application, construction certificate and complying development application determined during the period 1 December to 31 December 2022 and the period 1 January to 31 January 2023.
Budget: Nil

BACKGROUND

Under s. 4.16 of the *Environmental Planning and Assessment Act 1979*, under delegated authority Council Officers can exercise the power to determine development applications and post consent certificates such as construction certificates and complying development certificates. The following provides a list of the development applications, complying development applications and construction certificate applications determined within the Weddin Shire during the month of December 2022 and January 2023.

Development Applications Determined by Council

The undermentioned applications were received and determined subject to specified conditions, by the Director Environmental Services under delegated authority:

December 2022

DA NO.	Applicant	Construction	Value (\$)	Address
41/2022	Mrs D Madgwick	Shed Extension	\$13,150	LOT: 1 DP: 33934 3 Dalton Street GRENFELL NSW 2810
42/2022	Ms RM Dawson	Continued Use of Inground Swimming Pool	\$2,000	LOT: 1 DP: 305971 6 Young Street GRENFELL NSW 2810
43/2022	Mrs OJ Bailey	Shed	\$25,500	LOT: 299 DP: 754578 62 West Street GRENFELL NSW 2810
44/2022	Mrs R Whitechurch	Change of Use to Business Premises, internal alterations and installation of	\$5,000	LOT: 1 DP: 540996 94 Main Street GRENFELL NSW 2810

DA NO.	Applicant	Construction	Value (\$)	Address
		business identification signage		
47/2022	Ms S Christ	Shed	\$50,000	LOT: 2 DP: 349576 56 Brundah Street GRENFELL NSW 2810
48/2022	Mr MG Mitton	Shed	\$33,000	LOT: 1 DP: 1063417 4868 Mid Western Hwy GRENFELL NSW 2810

January 2023

DA NO.	Applicant	Construction	Value (\$)	Address
46/2022	Mr DP Baker	Shed	\$19,500	LOT: 7 DP: 1159150 4967 Henry Lawson Way GRENFELL NSW 2810

Complying Development Applications

The complying development certificate applications approved within the Shire in December 2022 and January 2023 by Council or any other Principal Certifiers.

December 2022

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 6/2022	Jindalee Constructions PL	Dwelling	\$275,000	LOT: 129 DP: 1081488 5 Huckel Close GRENFELL NSW 2810

January 2023

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 7/2022	Mr BA Robinson	Garage	\$18,000	LOT: 2 DP: 590344 47 Warraderry Street GRENFELL NSW 2810

Construction Certificates

The undermentioned applications were received and determined by the Director Environmental Services under delegation:

December 2022

CC NO.	Applicant	Construction	Address
34/2022	Mrs RL Chown	Garage with Carport	LOT: 321 DP: 754578 153 Mary Gilmore Way GRENFELL NSW 2810
35/2022	Mr AJ Woodrow	Swimming Pool	LOT: 125 DP: 1081488 13 Huckel Close GRENFELL NSW 2810
41/2022	Mrs D Madgwick	Shed Extension	LOT: 1 DP: 303934 3 Dalton Street GRENFELL NSW 2810
44/2022	Mrs R Whitechurch	Change of Use to Business Premises, internal alterations and installation of business identification signage	LOT: 1 DP: 540996 94 Main Street GRENFELL NSW 2810

January 2023

CC NO.	Applicant	Construction	Address
43/2022	Mrs OJ Bailey	Shed	LOT: 299 DP: 754578 62 West Street GRENFELL NSW 2810
46/2022	Mr DP Baker	Shed	LOT: 7 DP: 1159150 4967 Henry Lawson Way GRENFELL NSW 2810

13.3 GRENFELL AQUATIC CENTRE

File Number: P2.3.1
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: 1. Resolution 294/22 Pool Fee Waiver Cowra/Forbes Summary
CSP Objective: Culturally rich, vibrant and inclusive community
Precis: Summary of Grenfell Aquatic Centre operations during the period 1 October to 31 December 2022
Budget: Nil

The following provides a summary of pool attendance and season ticket sales for the Grenfell Aquatic Centre for the second quarter of the 2022/2023 financial year.

October 2022

Total Attendance:	922	School	0
Daily Average:	43	Other Usage:	0
Cash Attendance:	33 Child 16 Adult 4 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	343 Child 295 Adult	Child:	2
		Adult:	5
		Family:	59
		Pensioner:	5

November 2022

Total Attendance:	3331	School	700
Daily Average:	111	Other Usage:	945
Cash Attendance:	182 Child 107 Adult 21 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	913 Child 463 Adult	Child:	3
		Adult:	8
		Family:	22
		Pensioner:	7

December 2022

Total Attendance:	5035	School	1513
Daily Average:	167	Other Usage:	606
Cash Attendance:	565 Child 396 Adult 65 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	1195 Child 695 Adult	Child:	4
		Adult:	4
		Family:	5
		Pensioner:	4

13.4 QUANDIALLA SWIMMING CENTRE

File Number: P2.3.2
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Culturally rich, vibrant and inclusive community
Precis: Summary of Quandialla Swimming Centre operations during the period 1 October to 31 December 2022
Budget: Nil

The following provides a summary of pool attendance and season ticket sales for the Quandialla Swimming Centre for the second quarter of the 2022/2023 financial year.

The opening of the Quandialla Swimming Centre was postponed to the 29 November 2022 due to the local flooding.

November 2022

Total Attendance:	111	School:	60
Daily Average:	55 Note: this figure is high due to pool only being opened for 2 days in November and incorporating school and swimming club use.	Other Usage:	46
Cash Attendance:	5 Child 0 Adult 0 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	0 Child 0 Adult	Child:	0
		Adult:	0
		Family:	11
		Pensioner:	0

December 2022

Total Attendance:	406	School:	131
Daily Average:	13	Other Usage:	161
Cash Attendance:	51 Child 16 Adult 8 Spectator	Season Ticket Sales:	
Season Ticket Attendance:	24 Child 14 Adult	Child:	0
		Adult:	0
		Family:	4
		Pensioner:	0

13.5 REVIEW OF WEDDIN SHIRE COUNCIL ENFORCEMENT POLICY**File Number:****Author:** Director Environmental Services**Authoriser:** Director Environmental Services**Attachments:** 1. DRAFT 1.5.4 Enforcement Policy 2023**CSP Objective:** Democratic and engaged community supported by efficient internal systems**Precis:** The Weddin Shire Council Enforcement Policy has been reviewed and re-written to be consistent with the NSW Ombudsman Model Compliance and Enforcement Policy 2015**Budget:** Nil**RECOMMENDATION**

That

1. Council place the draft Weddin Shire Council Enforcement Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. The Director of Environmental Services present a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the Policy, or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without any changes, as a policy of Council.

RESOLUTION 042/23

Moved: Cr Best

Seconded: Cr Kenah

That

1. Council place the draft Weddin Shire Council Enforcement Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.
2. The Director of Environmental Services present a further report to Council with all submissions received at the conclusion of the public exhibition period for Council's further consideration and adoption of the Policy, or in the event that no submissions are received during the exhibition period, Council formally adopt the Policy, without any changes, as a policy of Council.

CARRIED

PURPOSE

The purpose of this report is to present the draft Weddin Shire Council Enforcement Policy to Council for consideration and request the draft policy to be placed on public exhibition inviting submissions from the community.

BACKGROUND

Council has a broad range of responsibilities in terms of compliance and enforcement.

An enforcement policy provides information for all internal and external stakeholders and interested parties about Council's position on compliance and enforcement matters within the Shire, and outlines matters to be considered at the various stages of the enforcement process.

The current Weddin Shire Council Policy for Enforcement (Policy 1.5.3) was adopted by Council on 16 March 2017. The draft policy included in the **Attachment** to this report is proposed to supersede the previously adopted policy.

ISSUES AND COMMENTS

Council's current Policy for Enforcement has been reviewed and re-written to be consistent with the NSW Ombudsman Model Compliance and Enforcement Policy 2015. The intent of the proposed policy is to establish:

- Council's compliance and enforcement principles;
- How reports alleging unlawful activity will be dealt with by Council;
- How Council's limited resources will be deployed in addressing allegations of unlawful activity and proactive compliance monitoring programs;
- How confidentiality of people who report allegations of unlawful activity will be managed;
- What Council expects from people who report allegations of unlawful activity;
- What parties can expect from Council staff;
- How Council's deal with complaints about Council's enforcement action; and
- How Council deals with anonymous complaints.

POLICY/LEGAL IMPLICATIONS

Once adopted, the draft Weddin Shire Council Enforcement Policy will supersede the previous policy adopted by Council on 16 March 2017 and be a local policy of Council.

FINANCIAL/RESOURCE IMPLICATIONS

There are no financial or resource implications as a result of the modified policy.

INTERNAL/EXTERNAL CONSULTATION

As part of the review of the Policy for Enforcement, no external consultation was required.

CONCLUSION

Councils current Policy for Enforcement has been reviewed and re-written to be consistent with the NSW Ombudsman Model Compliance and Enforcement Policy 2015. The draft policy is proposed to be placed on public exhibition for a period of 28 days, for the purpose of inviting submissions from the community.

13.6 CARAVAN PARK OPERATION REPORT

File Number:	P2.3.3
Author:	Executive Assistant to the Director Environmental Services
Authoriser:	Director Environmental Services
Attachments:	Nil
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	Summary of Caravan Park operations during the period 1 October 2022 to 31 December 2022
Budget:	Nil

The following provides a summary of the income and expenditure for the Grenfell Caravan Park for the second quarter of the 2022/2023 financial year.

Expenditure for October included the payment of the quarterly electricity account which was \$2672.16.

There were less visitors to the caravan park in December 2022 compared to the preceding months, which lead to an operational loss for the month. The data included in Table 1. below indicates that there was also less patronage at the caravan park in December 2021.

MONTH	INCOME	EXPENDITURE	PROFIT/(LOSS)
October	\$8,580.93	\$8,261.64	\$319.29
November	\$8,436.39	\$7,581.17	\$855.22
December	\$3,945.48	\$6,111.27	(\$2,165.79)
Total (\$991.28)			

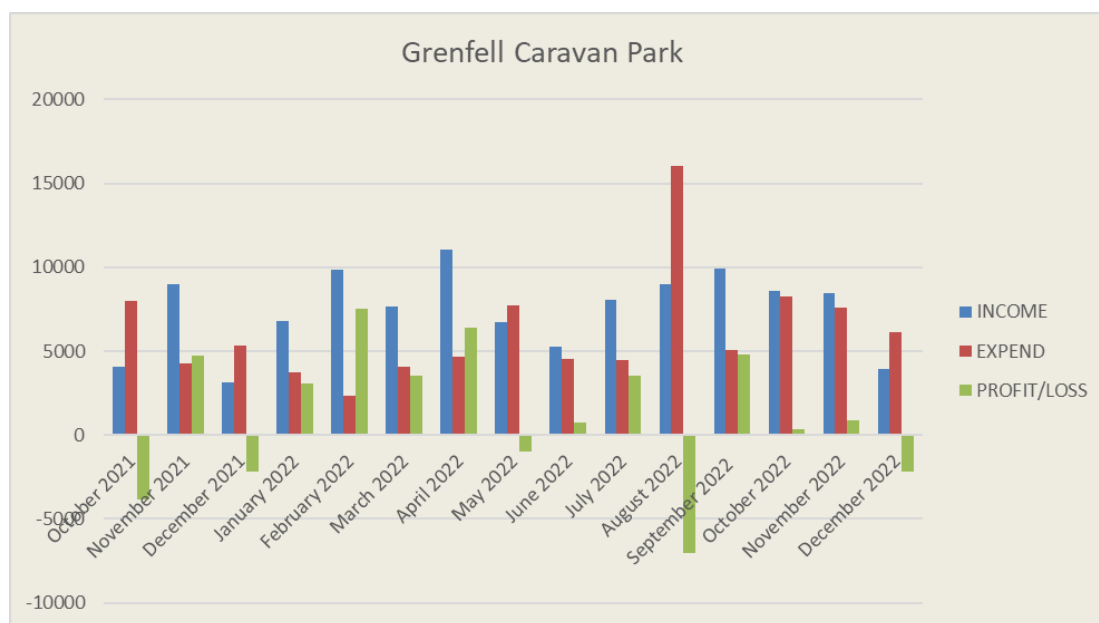


Table 1. Caravan Park income and expenditure for the previous 12 month period.

14 DELEGATE(S) REPORTS

Nil

15 MINUTES OF COMMITTEE MEETINGS

15.1 MINUTES OF THE WEDDIN LOCAL TRAFFIC COMMITTEE MEETING HELD 2 FEBRUARY 2023

File Number:

Author: Executive Assistant to the General Manager

Authoriser: General Manager

Attachments: 1. Minutes of the Weddin Local Traffic Committee Meeting held 2 February 2023

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Weddin Local Traffic Committee Meeting held 2 February 2023 be adopted as presented.

INFORMATION

The Weddin Local Traffic Committee Meeting was held 2 February 2023, with the Minutes from this meeting attached.

15.2 MINUTES OF THE QUANDIALLA SWIMMING POOL COMMITTEE MEETING HELD 25 NOVEMBER 2022.

File Number:

Author: Executive Assistant to the General Manager

Authoriser: General Manager

Attachments:

1. Draft Minutes of the Quandialla Swimming Pool Committee Meeting | 25 November 2022
2. Agenda - Quandialla Swimming Pool Committee Meeting | 25 November 2022

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Quandialla Swimming Pool Committee Meeting held 25 November 2022 be adopted as presented.

INFORMATION

The Quandialla Swimming Pool Committee Meeting was held on 25 November 2022, the Draft Minutes from this meeting are attached.

15.3 MINUTES OF THE FLOODPLAIN ADVISORY COMMITTEE MEETING HELD 2 FEBRUARY 2023.

File Number:

Author: Executive Assistant to the General Manager

Authoriser: General Manager

Attachments:

1. Minutes of the Floodplain Advisory Committee | 2 February 2023

RECOMMENDATION

Council notes the Minutes of the Floodplain Advisory Committee Meeting held 2 February 2023 be adopted as presented.

INFORMATION

The Floodplain Advisory Committee Meeting was held on 2 February 2023, the Minutes of this meeting are attached. Unfortunately a quorum was unable to be formed and the Floodplain Advisory Committee Meeting has been rescheduled to Thursday 2 March 2023.

15.4 MINUTES OF THE HERITAGE COMMITTEE MEETING HELD 1 FEBRUARY 2023

File Number:

Author: Executive Assistant to the General Manager

Authoriser: General Manager

Attachments: 1. Minutes of the Heritage Committee Meeting | 1 February 2023

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Heritage Committee Meeting held 1 February 2023 be adopted as presented.

RESOLUTION 043/23

Moved: Cr Diprose

Seconded: Cr McKellar

The Minutes of the Committee Meetings were resolved as a whole for:

- 15.1 - Weddin Local Traffic Committee Meeting of 2 February 2023
- 15.2 - Quandialla Swimming Pool Committee Meeting of 25 November 2023
- 15.3 - Floodplain Advisory Committee Meeting of 2 February 2023, and
- 15.4 - Heritage Committee Meeting of 1 February 2023.

CARRIED

INFORMATION

The Heritage Committee Meeting was held on 1 February 2023, the Minutes of this meeting are attached.

16 CLOSED COUNCIL**RECOMMENDATION**

The meeting move to Closed Council.

RESOLUTION 043/23

Moved: Cr Frame

Seconded: Cr Best

The meeting moved to Closed Council at 6:34pm.

CARRIED

RECOMMENDATION

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

16.1 Provision of Spray Seal Pavement Services - Council Roads & Regional Roads

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

16.2 Provision of Spray Seal Pavement Services - Newell Highway (HW17) & Mid Western Highway (HW06)

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

16.3 Provision of Stabilisation Services- State Roads / Regional Roads / Council Roads

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

RESOLUTION 044/23

Moved: Cr Frame

Seconded: Cr Best

16.1 Provision of Spray Seal Pavement Services - Council Roads & Regional Roads

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

RESOLUTION 045/23

Moved: Cr Frame

Seconded: Cr Best

16.2 Provision of Spray Seal Pavement Services - Newell Highway (HW17) & Mid Western Highway (HW06)

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the Local Government Act 1993, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

RESOLUTION 046/23

Moved: Cr McKellar

Seconded: Cr Kenah

16.3 Provision of Stabilisation Services- State Roads / Regional Roads / Council Roads

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the Local Government Act 1993, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

CARRIED

17 RETURN TO OPEN COUNCIL**RECOMMENDATION**

The meeting return to Open Council.

RESOLUTION 047/23

Moved: Cr Howell

Seconded: Cr Frame

The meeting returned to Open Council at 6:47pm.

CARRIED

18 REPORT ON CLOSED COUNCIL**RECOMMENDATION**

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

16.1 Provision of Spray Seal Pavement Services - Council Roads & Regional Roads

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

RESOLUTION 044/23

Moved: Cr Parlett

Seconded: Cr McKellar

1. That Council accepts all the submitted rates from Stabilised Pavements of Australia (SPA), Colas NSW Pty Ltd, State Asphalt Services Pty Ltd, Country Wide Asphalt & Civil, Fenworx Pty Ltd, Roadworx & All Pavement Solutions to be part of the Panel of Contractors to provide Sealing Services for Council Roads & Regional Roads for the three (3) month period 1 March 2023 to 1 June 2023.
2. That Council authorises the General Manager to be delegated the authority to sign the Contracts with all the relevant Contractors.

CARRIED

16.2 Provision of Spray Seal Pavement Services - Newell Highway (HW17) & Mid Western Highway (HW06)

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

RESOLUTION 045/23

Moved: Cr Frame

Seconded: Cr Howell

1. That Council accepts all the submitted rates from Stabilised Pavements of Australia (SPA), Colas NSW Pty Ltd, State Asphalt Services, Country Wide Asphalt & Civil, Fenworx Pty Ltd, Roadworx & All Pavement Solutions Pty Ltd to be part of the Panel of Contractors to provide Sealing Services for State Roads for the three (3) month period 1 March 2023 to 1 June 2023.
2. Council authorises the General Manager to be delegated the authority to sign the Contracts with all the relevant Contractors

CARRIED

16.3 Provision of Stabilisation Services- State Roads / Regional Roads / Council Roads

This matter is considered to be confidential under Section 10A(2) - d(i) and d(ii) of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

RESOLUTION 046/23

Moved: Cr McKellar

Seconded: Cr Kenah

1. That Council accepts all the submitted rates from Stabilised Pavements of Australia (SPA), Downer EDI Works Pty Ltd, Accurate Asphalt & Road Repairs Pty Ltd, Country Wide Asphalt & Civil, Fenworx Pty Ltd & Roadworx to be part of the Panel of Contractors to provide Stabilisation Services for State Roads / Regional Roads / Council Roads for the three (3) month period 1 March 2023 to 1 June 2023.
2. That Council authorises the General Manager to be delegated the authority to sign the Contracts with all the relevant Contractors.

CARRIED

19 CLOSURE

Moved: Cr Diprose

Seconded: Cr Parlett

The Meeting closed at 6:50PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 March 2023.

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CHAIRPERSON